KENTUCKY STATE UNIVERSITY

POLICE DEPARTMENT

2010

Annual Security and Fire Safety Report

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Section 1: Campus Security Authority

List campus security authority personnel (definition at KRS 164.948(2)):

Federal Law: The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (referred to as the "Clery Act") is part of the Higher Education Opportunity Act. It requires institutions of higher education that receive federal financial aid to report specified crime statistics on college campuses and to provide other safety and crime information to members of the campus community. The U.S. Department of Education holds enforcement authority for the Clery Act and there is a minimum penalty of $27,500 for each violation of the regulations that define the reporting requirements.

State Law: Campus Security Authorities, as defined by the Michael Minger Act is any campus official that has significant responsibility for students and campus activities. The following have been identified by Kentucky State University as campus security authorities: Student Affairs, Residence Life, Student Organization Advisors, Academic Advisors and Counselors, Athletic Director, Team Coaches, Contract Security and Police Officers.

Describe the extent and nature of enforcement authority of campus security authority personnel:

The Kentucky State University Police Department is the only department on campus authorized through the state to respond and take appropriate action to criminal actions occurring or reported on campus. Other designated campus security authorities are directed to either notify or encourage the individual reporting to them to notify KSU PD of any crimes known to them or that they are a victim of.

Describe the working relationship of campus security authority personnel with state and local law enforcement agencies:

KSU Police work closely with local, state and federal law enforcement agencies regarding common problems and criminal activity on or near campus.

Section 2: Description of Information Programs

Describe programs that inform students and employees about:

(a) Campus safety and security

KSU Police have implemented new crime prevention efforts and programs directed at educating and informing the university community on crimes occurring in their area and offer advice on how to prevent becoming a victim.

KSU Police have initiated a new program, Adopt-A-COP, into the residence halls. This program focuses solely on the student-resident population. It provides each residence hall with a university police officer who presents monthly crime awareness education and programming, provides the hall with its monthly crime statistics and is the resident's liaison to the police department.

Officers attend staff meetings to provide crime prevention information and receive concerns from members of the university community regarding any crime or safety issues they may have. Officers regularly patrol academic buildings to get to know the faculty and staff on a more personal level, which increases communication between the community and the police.

The university police host a neighborhood luncheon annually to meet with residents residing adjacent to campus to hear their concerns regarding university-related activity.

KSU PD maintains Identi-Pens that are available to the university community on a check-out basis for the purpose of invisibly marking property. This is one of the programs presented in the residence halls, where student's electronic equipment and other high dollar property is marked and the corresponding identification numbers are recorded, making it possible to enter the item into LINK/NCIC if it is stolen, and making it easier to identify and return to the owner if recovered.

Security audits for any department are available year round.

The KSU student newspaper, *Thorobred News,* has access to the crime log. The crime stats are typically printed, but that decision is made by the paper's editor. The relationship between the student newspaper and the police department depends solely on the personality of the paper's staff, which changes yearly.

Crime Watch Bulletins are issued by KSU PD on an as-needed basis. If circumstances warrant, the police department will issue crime watch bulletins either to specific areas of campus or campus-wide. Additionally, the crime watch bulletins are posted on the University's Public Announcements which is disseminated daily via email to every employee.

KSU Alerts: Students and employees are encouraged to register for the KSU Alert to receive emergency-related text messages. The notification system allows the university to quickly disseminate official campus emergency information or weather-related school closings. The KSU Alert is available to those interested at www.kysu.edu/alert by following the subscription instructions, or by calling the IT Help Desk at 502-597-5733.

KSU Police are in the process of updating and reconstructing their web site. Once completed, the web site will contain up-to-date information on the university police department, services provided, crime prevention information, etc. Crime watch bulletins, timely reports and the daily crime log are also located on this web site.

Every semester students are required to attend a Safety Briefing which covers fire protection and emergency responses. Safety day is held each year to give the students and staff a "hands on" demonstration of fire protection capabilities and experiences.

b) How to report a crime

Crimes on campus are reported by:

Calling KSU PD dispatch at 6877 or 6878 from any on-campus phone, or 502-597-6877 or 6878 from a cell phone or off-campus phone.

Reporting in-person can be done at KSU Police headquarters located in Exum Building, just off the parking lot.

Kentucky State University Police Communications is staffed twenty-four hours a day, seven days a week by state-certified, fully trained communications officers. The telecommunications office is equipped with a telecommunication device (TDD) for communications with the hearing impaired.

Kentucky State University's campus is equipped with four emergency telephones. These phones automatically dial KSU PD when activated.

KSU PD encourages prompt and accurate reporting of all criminal matters occurring on campus.

c) How to prevent crimes

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Security audits for any department are available year round.

Section 3: Statements of Policies and Procedures

a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)

Pursuant to KRS 164.9481, Kentucky State University has a duty to maintain a University crime log and to report to the KSU community any crimes or threats to campus safety or security. To ensure with this state law requirement, the Kentucky State University Police Department will implement and maintain the following policies and procedures:

Crime log:

(A) The Police Department will make, keep, and maintain a daily log, written in a form that records all crimes occurring on campus and reported to campus security authorities or local law enforcement agencies, including:

1. The category of crime, and a description of the incident, date, time, and general location of each crime.
2. The disposition of the complaint if known, including referral for prosecution, institutional disciplinary proceedings, or investigation by another state agency. The disposition shall include a reference to an investigation or incident report number.

(B) All entries in the campus crime log shall be made available for public inspection within twenty-four (24) hours after the first report of an incident was made to any campus security authority or local law enforcement officials. However, if there is clear and convincing evidence that the release of the information would cause a suspect to flee or evade detection, would result in the destruction of evidence, or is prohibited from release by law, the information may be withheld until that damage is no longer likely to occur from the release of the information. Only the information that is absolutely necessary to withhold for the reasons stated in this paragraph may be withheld; all other information shall be released. In the event information is withheld, the crime shall still be reported and made available for public inspection.

(C) The KSU campus crime log shall be readily accessible and open for public inspection at all times and shall be made available on campus computer networks to which students, employees, and other campus community members have access. Each semester the institution shall notify currently enrolled students, students applying to the institution, and employees of the availability of the campus crime log, where it can be accessed, and the exact electronic address on the computer network.

Special Reports:

(A) In addition to the campus crime log, the KSU Police Department will make timely reports to the campus community on crimes that present a safety or security threat to students or employees.

1. The reports shall be made available to students and employees within twenty-four (24) hours after an incident is first reported.
2. The information shall be reported in a manner that will aid in the prevention of similar occurrences.

The KSU Police Department may use computer networks and will post the reports in each residential facility. The department may also use flyers and other campus publications including newspapers, and other media.

b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

All student housing on campus is 100% fully covered by automatic fire suppression system. This is emphasized to the students during the Safety Briefing.

c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS164.9495(1)

All students who request housing are provided with the option of requesting specific accommodations. These are honored to the extent of the capabilities of the University including first floor accommodations for students with physical disabilities.

d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9494 (2)

Building Managers are instructed to maintain a list of any individual who may need any assistance with evacuation. This list is to be given to Emergency Personnel during an emergency if those individuals are not accounted for during the incident.

Crime Statistics

Activity reported for 2010

Criminal Offenses - On Campus

			Total Occurrences On Campus
Criminal Offenses	2008	2009	2010
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses - Forcible	4	0	0
Sex offenses - Non-Forcible	0	1	0
Robbery	2	2	0
Aggravated Assault	19	11	12
Burglary	40	32	43
Motor Vehicle Theft	0	0	0
Arson	1	0	1

Caveat:

Criminal Offenses - On Campus - Residence Halls

			Total Occurrences On Campus in residence halls
Criminal Offenses	2008	2009	2010
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses - Forcible	0	0	0
Sex offenses - Non-Forcible	4	1	0
Robbery	1	2	0
Aggravated Assault	12	8	4
Burglary	39	32	32
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Caveat:

Criminal Offenses - Non-Campus

			Total Occurrences Noncampus
Criminal Offenses	2008	2009	2010
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0

Sex offenses - Forcible	0	0	0
Sex offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	1	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Caveat:

Criminal Offenses - Public Property

			Total Occurrences On Public Property
Criminal Offenses	2008	2009	2010
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses - Forcible	0	0	0
Sex offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Caveat:

Hate Crimes - On Campus

			Total Occurrences of Hate Crimes
Criminal Offenses	2008	2009	2010
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses - Forcible	0	0	0
Sex offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Caveat:

One (1) Harassment on campus characterized by Sexual Orientation

Hate Crimes- On Campus - Residence Halls

	Total Occurrences On Campus in residence halls		
Criminal Offenses	2008	2009	2010
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses - Forcible	0	0	0
Sex offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Caveat:

Hate Crimes - Non-Campus

		Total Occurrences Non-campus	
Criminal Offenses	2008	2009	2010
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses - Forcible	0	0	0
Sex offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Caveat:

Hate Crimes - Public Property

			Total Occurrences Public property
Criminal Offenses	2008	2009	2010
Murder/Non-negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex offenses - Forcible	0	0	0
Sex offenses - Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0

Caveat:

Arrest - On Campus

			Total Number of Arrest
Criminal Offenses	2008	2009	2010
Illegal Weapons Possession	0	0	0
Drug Law Violations	10	6	4
Liquor Law Violations	16	4	3

Caveat:

Arrest - On Campus - Residence Halls

			Total Number of Arrest in residence halls
Criminal Offenses	2008	2009	2010
Illegal Weapons Possession	0	0	0
Drug Law Violations	7	6	3
Liquor Law Violations	2	4	1

Caveat:

Disciplinary Actions - On Campus

	Total Number of persons referred for Disciplinary Action		
Criminal Offenses	2008	2009	2010
Illegal Weapons Possession	1	0	0
Drug Law Violations	3	11	4
Liquor Law Violations	0	2	2

Caveat:

Arrest - Non Campus

	Total Number of non-campus arrest		
Criminal Offenses	2008	2009	2010
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	1	0	0

Caveat:

Disciplinary Actions - Non Campus

	Total Number of persons referred for Disciplinary Action		
Criminal Offenses	2008	2009	2010
Illegal Weapons Possession	0	0	0
Drug Law Violations	1	0	0
Liquor Law Violations	2	0	0

Caveat:

Arrest - Public Property

			Total Number of Arrest
Criminal Offenses	2008	2009	2010
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0

Caveat:

Disciplinary Actions - Public Property

	Total Number of persons referred for Disciplinary Action		
Criminal Offenses	2008	2009	2010
Illegal Weapons Possession	0	0	0
Drug Law Violations	0	0	0
Liquor Law Violations	0	0	0

Caveat:

2010 Statistics and Related Information Regarding Fires in Residential Facilities						
Residential Facilities	**Total Fires in Each Building**	**Fire Number**	**Cause of Fire**	**Number of Injuries That Required Treatment at a Medical Facility**	**Number of Deaths Related to a Fire**	**Value of Property Damage Caused by Fire**
Chandler Hall 203 University Dr.	0	0	N/A	0	0	N/A
Combs Hall 411 University Dr.	0	0	N/A	0	0	N/A
Hunter Hall 106 J Jackson Dr.	0	0	N/A	0	0	N/A
Kentucky Hall 205 University Dr.	0	0	N/A	0	0	N/A
McCullin Hall 409 University Dr.	0	0	N/A	0	0	N/A
The Halls 100 S University Dr.	1	1	Intentionally set towel on fire	0	0	0
Whitney Young Hall 106 S University Dr.	0	0	N/A	0	0	N/A