

KENTUCKY STATE UNIVERSITY -- POST-TENURE REVIEW CALENDAR -- 2019-20

Date	# of Working Days	ACTIONS and DEADLINES		
Wednesday, June 5, 2019		Notification to Faculty of requirement to undergo post-tenure review		
June 5, 2019 - January 20, 2020		Faculty complete post tenure review dossier		
Tuesday, January 21, 2020		Dossier submitted to Interfolio RPT 8:30 a.m.	Administrative review of dossier for completion	
Wednesday, January 22, 2020		Post Tenure Review Committee receives dossier 8:30 a.m.	Post Tenure Review Committee reviews dossier.	
Thursday, January 23, 2020				
Friday, January 24, 2020				
Monday, January 27, 2020				
Tuesday, January 28, 2020				
Wednesday, January 29, 2020				
Thursday, January 30, 2020				
Friday, January 31, 2020				
Monday, February 3, 2020				
Tuesday, February 4, 2020				
Wednesday, February 5, 2020				
Thursday, February 6, 2020				
Friday, February 7, 2020				
Monday, February 10, 2020				
Tuesday, February 11, 2020				
Wednesday, February 12, 2020				
Thursday, February 13, 2020				Post Tenure Review Committee posts recommendation to Interfolio RPT by 4:30 p.m.
Friday, February 14, 2020	1	Candidate response to Post Tenure Review Committee submitted to Interfolio by 4:30 p.m.		
Tuesday, February 18, 2020	2		Administrative review and forward to next step	
Wednesday, February 19, 2020		Chairperson receives dossier by 12 noon	Chairperson begins review of dossier; review must consider any Candidate response to Post Tenure Review Committee recommendation	
Thursday, February 20, 2020				
Friday, February 21, 2020				
Monday, February 24, 2020				
Tuesday, February 25, 2020				
Wednesday, February 26, 2020				Chairperson posts recommendation to Interfolio RPT by 4:30 p.m.
Thursday, February 27, 2020	1	Candidate response to Chair recommendation submitted to Interfolio by 4:30 p.m.		
Friday, February 28, 2020	2		Administrative review and forward to next step	

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Date	# of Working Days	ACTIONS and DEADLINES			
Monday, March 2, 2020		Dean receives dossier 12:00 noon	Dean begins review of dossier; review must consider any Candidate response to Chairperson's recommendation		
Tuesday, March 3, 2020					
Wednesday, March 4, 2020					
Thursday, March 5, 2020					
Friday, March 6, 2020					
Monday, March 9, 2020	SPRING BREAK	SPRING BREAK			SPRING BREAK
Tuesday, March 10, 2020	SPRING BREAK	SPRING BREAK			SPRING BREAK
Wednesday, March 11, 2020	SPRING BREAK	SPRING BREAK			SPRING BREAK
Thursday, March 12, 2020	SPRING BREAK	SPRING BREAK			SPRING BREAK
Friday, March 13, 2020	SPRING BREAK	SPRING BREAK			SPRING BREAK
Monday, March 16, 2020				Dean posts recommendation Interfolio RPT by 4:30 p.m.	
Tuesday, March 17, 2020	1	Candidate response to Dean reccomendation submitted to Interfolio by 4:30 p.m.			
Wednesday, March 18, 2020	2		Administrative review and forward to next step		
Thursday, March 19, 2020		Provost/VPAA receives dossiers by 12:00 noon	Provost/VPAA reviews dossiers; review must consider any Candidate response to the Dean's recommendation		
Friday, March 20, 2020					
Monday, March 23, 2020					
Tuesday, March 24, 2020					
Wednesday, March 25, 2020					
Thursday, March 26, 2020					
Friday, March 27, 2020					
Monday, March 30, 2020					
Tuesday, March 31, 2020					
Wednesday, April 1, 2020					
Thursday, April 2, 2020					
Friday, April 3, 2020					
Monday, April 6, 2020					
Tuesday, April 7, 2020					
Wednesday, April 8, 2020					
Thursday, April 9, 2020				Provost/VPAA posts recommendation to Interfolio RPT by 4:30 p.m.	
Friday, April 10, 2020	HOLIDAY		HOLIDAY	HOLIDAY	
Monday, April 13, 2020	1	Candidate response to Provost/VPAA reccomendation submitted to Interfolio by 4:30 p.m.			
Tuesday, April 14, 2020	2		Administrative review and forward to next step		

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Date	# of Working Days	ACTIONS and DEADLINES			
Wednesday, April 15, 2020		President receives dossiers with recommendations by 12:00 noon	President reviews dossiers; review must consider any Candidate response to the Provost/VPAA's recommendation		
Thursday, April 16, 2020					
Friday, April 17, 2020					
Monday, April 20, 2020					
Tuesday, April 21, 2020					
Wednesday, April 22, 2020					
Thursday, April 23, 2020					
Friday, April 24, 2020					
Monday, April 27, 2020					
Tuesday, April 28, 2020					
Wednesday, April 29, 2020					
Thursday, April 30, 2020					
Friday, May 1, 2020					President posts recommendation to Interfolio RPT by 4:30 p.m.
Monday, May 4, 2020		Chairperson reviews results of Post Tenure Review with candidate			
Tuesday, May 5, 2020 - Monday May 11, 2020		If candidate does not meet expectations, they are placed on probationary status, must complete a Performance Improvement Plan (PIP) per the Post Tenure Review Policy.			
Tuesday, May 5, 2020 - Monday May 11, 2020	1 week	Candidate may submit an appeal to the President for a hearing before the University Faculty Appeals Committee. See Faculty Handbook Post Tenure Review Policy.			
3 working days after receipt of appeal	3	President transmits appeals to the University Faculty Appeals Committee			
10 working days after appeal transmitted	10	Faculty Appeals Committee must render a decision per the Post Tenure Review Policy			