

KENTUCKY STATE UNIVERSITY
Regular Meeting of the Board of Regents
1:00 p.m., September 7, 2017
2nd Floor Julian M. Carroll Academic Services Building
Frankfort, Kentucky
Regent Elaine Farris, Presiding

MINUTES

I. Call to Order

Chairperson Elaine Farris called the meeting of the Kentucky State University (“KSU” or the “University”) Board of Regents (the “Board”) to order on Thursday, September 7, 2017, at 1:01 p.m.

II. Roll Call:

Secretary M. Christopher Brown II conducted the roll call:

Regent Ron Banks	Present
Regent Mindy Barfield	Present
Regent Karen Bearden	Absent
Regent Onaje Cunningham	Present
Regent Elaine Farris	Present
Regent Derrick Gilmore	Present
Regent Paul Harnice	Present
Regent Dalton Jantzen	Present
Regent Elgie McFayden	Present
Regent Syamala H. K. Reddy	Absent
Regent Roger Reynolds	Absent

Eight Regents were in attendance; a quorum was established.

III. Adoption of the Agenda

Chairperson Farris motioned to adopt the September 7, 2017, Board of Regents Agenda. The motion passed.

IV. Opening Remarks

Chairperson Farris opened with brief, introductory remarks and welcomed all attendees to the Board meeting.

V. Approval of Minutes

Action Item: Regent McFayden moved to approve the June 29, 2017 and the August 10, 2017 minutes. The motion passed.

VI. President's Quarterly Report

President M. Christopher Brown II began with the introduction of staff appointments:

- Dr. Crystal deGregory - Director of The Atwood Institute
- Lisa Lang, Esq. - General Counsel and Custodian of Records
- Dr. Gus Ridgel - Senior Advisor to the President
- Sonia Sanders - Community Engagement and Public Affairs
- Cheryl Dunn - Confidential Assistant
- Monica King - Office Manager

President Brown provided Board packet to support discussed topics:

Physical Plant

- A campus map to highlight the campus in preparation for Southern Association of Colleges and Schools Commission on Colleges ("SACSCOC") will be completed.

-An RFP for the selection of an architecture firm for the Master Plan will be presented at the December meeting.

- Bids and estimates for demolition of the Halls will be obtained.

- Stiehl Consulting is reviewing Land Grant Programs. Land Grant is repurposing two million dollars for the renovation of Hunter Hall. Awaiting approval from the State.

- Issuance of bonds and new debt renovation or new construction will be discussed at December meeting.

- Email Addresses. Each Regent will be assigned a new kysu.edu email account through which all Board materials will be submitted.

- Campus safety and emergency management plan. Clara Stamps, Vice President for Enrollment Management and Brand Identity, will establish an EMT (Emergency Management Team) to address issues such as active shooter and earthquake preparation.

- Title IX and sexual harassment training. General Counsel, Human Resources, and Student Engagement will prepare training.

- Campus dashboard. All Board members will have access by December.
- The Lexington Herald Leader featured alumnae Alexis Mada who was a beneficiary of the Deferred Action of Childhood Arrivals (DACA) policy. An assessment of the impact by potential the legislative change will be reported at the December meeting.
- State Pension Funds. KRS 161.220 State pension presents a great fiscal concern. Outsourcing some critical areas may reduce potential liability going forward.
- External Auditors. Prior staff members directed CEO David Bundy and Chrissy Fiscus to disengage Dean Dorton. They were errantly informed it was a Board decision. Dean Dorton was engaged in a number projects such as payroll and HR which compromised their objectivity. They could not be an objective auditor so we were forced to find a new auditor; however, they will continue to have a consultant role going forward. Regent Farris states for the minutes that the Board does agree with the State Auditor coming in and support the forensic audit. This will help us with SACSCOC because we have had so many qualified findings and this shows we are trying to correct it.
- Food Service Providers. The transition from Perkins to Sodexo has been completed. Additional details will be provided in closed session.
- CPE metrics. CPE Metrics will be implemented to generate credit hours. An update will be provided at the December meeting.

Planning

- KSU State Management Improvement Plan. KSU still under House Bill 303.
- CFO will address KSU's financial position in his presentation.
- SACSCOC accreditation. SACSCOC accreditation is less than 18 months away. Provost Debbie Thomas will provide details in her presentation.
- Mission Statement. Faculty Senate and Staff Senate Chairs will revisit the strategic plan and host campus wide discussions about the University's mission statement. The current mission statement has caused some problems for STEM and Agriculture faculty.
- Gold Book. General Counsel Lisa Lang and Title III Director Christina Leath will spearhead a redline revision of the Gold Book. Board members will receive this information prior to the December meeting.

Projects

- Franklin Convention Center. Conversations are in progress with the Convention Center staff to purchase their new sound system for the Exum Center. Sonia Sanders, Assistant Vice President for Institutional Advancement and Alumni Relations, will provide an update.
- Shuttle Bus. Plans are underway to obtain a 36 passenger shuttle bus from the City of Frankfort for Kentucky State University.
- Capital Plaza Hotel. Kentucky State University has secured a 60-month lease for the gift shop at the Capital Plaza Hotel with plans to be operational by Homecoming. A ribbon cutting ceremony is planned with the Chamber of Commerce. Staff positions will include one adult responsible for managing the “Thorobred Shop” along with student workers and work study students.

Announcements

Alumnus Patricia Russell McCloud will be inducted into the National Black College Alumni Hall of Fame on September 29, 2017, in Atlanta, GA.

Justin Mathis, Director of Admissions, has been named the 2017 Minority Access Role Model and will be recognized at the 18th National Role Model conference on September 30, 2017, in Washington, DC.

2017 KSU Encampment. The Encampment was a success and well attended.

VII. Committee Areas

A. Academic Affairs

Dr. Debbie Thomas, Provost and Vice President of Academic Affairs provided Curriculum Vitas with names of tenured/promotion candidates to Board members.

1. *Action Items*

a. Request for Approval of Candidates for Tenure and/or Promotion

- Dr. Crystal deGregory, Associate Professor of History in the College of Arts and Sciences, Department of Behavioral and Social Sciences
- Dr. Buddhi Gyawali, Associate Professor of Agriculture in the College of Agriculture, Food Science and Sustainable Systems, Division Environmental Science and Sustainable Systems
- Dr. Yolanda Powell Young, Professor of Nursing in the School of Nursing

- Dr. Chi Shen, Professor of Computer Science in the College Professional Studies, Division of Computer Science
- Dr. Tamara Sluss, Professor of Mathematics in the College of Arts and Sciences, Division of Mathematics and Sciences
- Dr. Stephen Ulrich, Associate Professor of Social Work in the School of Public Administration and Social Work, Division of Social Work
- Dr. Debbie Thomas, Provost and Vice President of Academic Affairs, Professor of Education in the College of Professional Studies, School of Education

Action Item: Regent Derrick Gilmore moved to approve the Tenure and/or Promotions as presented. The motion was seconded by Regent McFayden. The motion passed.

- b. Provost Debbie Thomas discussed ratification of Academic Affairs Administrative Structure. A master academic plan will be created to entail the areas of excellence, afford opportunities, and create additional opportunities for students and to have appropriate process and infrastructure in place.

President Brown added the following rationale:

- High number of faculty grievances and many of them between the Provost office and chairs, no buffer
- Regional accreditors and specialized accreditors look for academic content leadership
- Distribution of campus budget, how much goes to administration, instruction, etc.
- Will have a cost benefit as well as to the administrative and academic enhancement

Action Item: Regent McFayden moved to approve the restructuring of Academic Affairs. The motion was seconded by Regent Banks. The motion passed.

2. Informational Items

- a. SACSCOC update. Kentucky State University hired the firm of Silver & Associates to assist with SACSCOC preparation. Dr. Joseph Silver has served as Vice President at SACSCOC organizations and has had success with various institutions.
- b. School of Nursing Accreditation. The ACEN Certificate for the Clinical Doctorate Nursing program was presented. Dr. Yolanda Powell-Young, who, upon licensure, will be KSU's Director of Nursing program.

B. Enrollment Management and Brand Identity

1. *Informational Items*

- a. Justin Mathis, Director of Admissions, provided the Office of Admissions report, which indicates an increase in enrollment.
- b. A Retention Report to indicate how many Fall 2015 freshmen returned Fall 2016 will be provided at the December meeting.
- c. Enrollment Management and Brand Identity. Clara Stamps, Vice President of Enrollment Management and Brand Identity, reported the office is in the process of analyzing the website and creating focus groups to evaluate issues and security.

C. Institutional Advancement and Alumni Relations

1. *Informational Items*

- a. Sonia Sanders, Assistant Vice President for Public Engagement and Community Outreach, reported in the absence of Rick Smith, Interim Vice President for Institutional Advancement and Alumni Relations. A search firm has been secured and is chaired by Mr. Don Lyons, President of the Kentucky State University Foundation to fill the position of Vice President of Institutional Advancement and Alumni Relations. The Search Committee will include Venita Hawkins, William Graham, Dr. Gus Ridgel, Carmen Inman from the Frankfort Chamber of Commerce, Student Regent Onaje Cunningham, Vice President Clara Stamps, Vice President Thomas Calhoun, Vice President Debbie Thomas, Vice President Kevin Appleton, and Ms. Sonia Sanders.
- b. Board members were asked to complete the Circle City Classic questionnaire so rooms could be secured.
- c. Endowment Report. Betty Rapp and Lou Ann Atlas from Fifth Third Bank provided the quarterly endowment report. There was an increase in KSU's portfolio value. Regent Harnice inquired about cost to manage account. Fee is based on a tiered 36 basis points on total portfolio on an annual basis.

D. Finance and Administration

1. *Action Items*

a. All contracts over \$50,000 will be presented to the Board for approval in accordance with The Gold Book: Bylaws of the Kentucky State University Board of Regents.

- Capital Plaza Hotel – Additional Residence Hall space
- Paul Miller Ford – Land Grant trucks purchase or lease
- IDE&A – Land Grant facility renovations for expansion
- Sodexo – Interim letter of engagement for food service
- Crowe Horwath – External auditor

Action Item: Regent McFayden moved to approve the contracts. Regent Harnice amended motion to include subject to qualifications and counsel's review. The motion passed.

b. 2017-2018 Audit Plan. Mr. Ingram Quick conducted and completed the 2017-2018 Audit Plan before he resigned as the Internal Auditor. A job description is posted for Internal Auditor.

Action Item: Regent McFayden moved to approve the 2017-2018 Audit Plan. The motion was seconded by Regent The motion passed.

c. Crowe Horwath. Senior Vice President Kevin Appleton discussed engagement letter with External Auditor Crowe Horwath. The previous external auditor, Dean Dorton, was involved in activities that impaired their ability to conduct an objective financial audit. Dean Dorton continues to provide guidance through consulting activities.

Action Item: Regent McFayden moved to approve Crowe Horwath as the external auditor. The motion passed.

d. Alcohol on Campus. The Frankfort Convention Center closing has increased requests for rental space at Kentucky State. Organizations want to rent space and serve alcohol. Attorney Lang will ensure adequate coverage with our insurers.

Action: Subject to our insurance company approving, clarifying, and confirming the policy, Regent McFayden moved to approve the Use of Alcohol in Campus Facilities Policy. Motion seconded by Regent Barfield. The motion passed.

2. *Informational Items*

- a. 2018 Budget. Vice President Kevin Appleton reviewed 2018 budget.
- b. Vice President Appleton discussed the submission of the 2018-2024 capital planning request. In April 2017 Mr. Joe Gronefeld, former Director of Capital Planning, requested state funds for eight priority projects. Regent Farris requested to have a legislative agenda included with our capital plan. President Brown discussed Kentucky State has an agreement with John McCarthy of McCarthy Strategic Solutions as our legislative representative. President Brown and his Cabinet will meet with Mr. McCarthy at the end of this month to craft a legislative agenda for the next year. An update will be given at the December meeting.
- c. Projects. Vice President Appleton provided an update on boiler repairs, the pedestrian bridge project, roof replacement on Co-Op Building, modular units for Agriculture research, renovation of the Atwood Agriculture Research building, roof replacement on Exum, reopening of Chandler Hall, and renovations of Russell Court.

E. Student Engagement and Campus Life

1. *Informational Items*

- a. Housing. Dr. Thomas Calhoun, Vice President for Student Engagement and Campus Life, reported student housing is currently at 110% capacity. 538 campus beds, 56 student beds and 6 staff beds at the Capital Plaza are occupied. Mr. Claude Huddleston, Dean of Students, was introduced.
- b. Vice President Calhoun reviewed the 2017 Homecoming schedule, concert options, and revenue generation. President Brown recommended bringing artist that can sell tickets, make a profit, and generate revenue to spend on popular artist for Spring concert.
- c. Regent Onaje Cunningham introduced the 2017-2018 Student Executive Board Members: Vice President, Mr. Michael Weaver; Second Vice President, Mr. Fabian Churchill; Treasurer, Ms. Sydney Miller; Chief Justice, Ms. Marelle Adams; Miss KSU, Ms. Dorian Wright; Mr. KSU, Mr. Damian Logan; and Chief of Staff, Ms. Alexis Anderson. Regent Cunningham provided an update on student activities which include a proposal on a bike sharing program, class election week, Circle City Classic, and Breds in Government.

F. Governance

1. *Informational Item*

- a. General Counsel Lisa Lang provided Board members with a Confidentiality and Conflict of Interest form to complete and return at end of the meeting. Forms should be completed annually.

VIII. Informational Items

Presidential Inauguration. Ms. Stamps previewed the October 18 – 21, 2017 Presidential Inauguration schedule.

Office of the Attorney General. Regent Farris introduced Attorney Gordon Slone of the Office of the Attorney General. He provided an overview of laws and policies related to Kentucky open records and open meetings.

IX. Closed Session

Action Item: Regent Jantzen moved to proceed to Closed Session to discuss pending and potential litigation pursuant to KRS 61.810(1)(c) and individual personnel matters pursuant to KRS 61.810 (1)(f). The motion passed.

X. Open Session

The Board reconvened in Open Session at 5:53 p.m. Chairperson Farris announced no action taken in closed session.


Action Item: Regent McFayden moved to execute settlement litigation with Aramark. The motion passed.

XI. Adjournment

Regent McFayden moved to adjourn the Board meeting. The motion passed. The Board adjourned the meeting at 5:56 p.m.

Submitted by:


M. Christopher Brown II, Secretary
Board of Regents
Kentucky State University


Elaine Farris, Chairperson
Board of Regents
Kentucky State University

Approved with no corrections
 Approved with corrections