

KENTUCKY STATE UNIVERSITY
Regular Meeting of the Board of Regents
3:45 p.m., January 21, 2016
Cooperative Extension Building, Conference Room
Frankfort, Kentucky
Regent Karen Bearden, Presiding

MINUTES

I. Call to Order:

Chairperson Karen Bearden called the meeting of the Kentucky State University Board of Regents (the "Board") to order on Thursday, January 21, 2016, at 3:45 p.m.

II. Opening Remarks:

Chairperson Bearden welcomed the attendees to the Board meeting. Chairperson Bearden explained that due to inclement weather, the meeting schedule was compressed to one day, with committee meetings in the morning and the regular Board meeting in the afternoon.

III. Roll Call:

Secretary Gordon Rowe conducted the roll call:

Regent Mindy Barfield	<i>Present</i>
Regent Karen Bearden	<i>Present</i>
Regent Elaine Farris	<i>Present</i>
Regent Diamond Gordon	<i>Present</i>
Regent David Guarnieri	<i>Present</i>
Regent LaVaughn Henry	<i>Absent</i>
Regent Ekumene Lysonge	<i>Absent</i>
Regent Elgie McFayden	<i>Present</i>
Regent Syamala H.K. Reddy	<i>Absent</i>
Regent Charles Whitehead	<i>Present</i>
Regent Hettie Oldham	<i>Present</i>

Eight regents were in attendance and a quorum was established.

IV. Approval of Minutes:

Action: Regent McFayden made a motion to approve the minutes from the Board of Regents meetings held on October 23, 2015. The motion was seconded by Regent Gordon. The motion passed 8-0.

V. Committee Reports:

Chairperson Bearden requested that, due to time restraints, the committees only deal with Action Items. She asked that anyone interested in the details of the committee reports refer to the Report to the Board of Regents.

Academic Affairs Committee Report:

Action Item: Motion was made by Regent Farris and seconded by Regent Gordon to ratify Conferral of Degrees, December 2015 graduation. The motion passed 8-0.

Student Affairs Committee Report:

No action was taken in regard to the Student Affairs Committee Report.

Business Affairs Committee Report:

No action was taken in regard to Business Affairs Committee Report.

Finance and Audit Committee Report:

Action Item: Motion was made by Regent Barfield, on behalf of the Audit Committee, to accept the 2014-2015 Financial Statements and Report of External Auditors. Regent Farris seconded the motion. The motion passed 8-0.

Action Item: Motion was made by Regent Barfield, on behalf of the Audit Committee, to accept the Internal Audit Report. Regent Farris seconded the motion. The motion passed 8-0.

External Relations and Development Committee:

No action was taken in regard to the External Relations and Development Committee Report.

VI. Information Technology

Interim Chief Information Officer Wendy Dixie introduced the new Oracle Project Manager, N'Namdi Paskins. Ms. Dixie stated that the contract with TATA/TCS ("TCS") was terminated due to the fact that TCS was not meeting expectations. Mr. Paskins stated that KSU is in discussions with another company, ERP Analysts, and its subcontractor, Addvantum, to implement the Oracle PeopleSoft system. Mr. Paskins also stated that ERP Analysts and Addvantum have presented a draft contract to KSU as of January 21, 2016. The KSU Executive Team will review and edit the contract and continue to work with ERP Analysts

and Advantum to negotiate the terms of a final contract between the parties. Regent Farris expressed concern that the project was off track and emphasized the need to make sure that ERP Analysts and Advantum provide the deliverables required. Ms. Dixie assured the Board that the KSU Executive Team will work diligently to make sure that any company selected for the implementation will provide the required deliverables to KSU. She also stated that she and the KSU Executive Team will provide the Board with regular timeline updates. She also reported that the target date for completing implementation of the Finance and HR parts of the Oracle ERP implementation was currently between October and December, 2016, and that the Student/Campus Solutions component of the implementation was scheduled to be completed between April and May, 2017.

No action was taken in regard to the Information Technology Report.

VII. Strategic Planning Process:

Melinda Impellizzeri gave an update on the Strategic Plan. She briefly outlined the first part of the plan, the Mission Statement and Vision Statement.

Chairperson Bearden stated that she had reviewed the Mission Statement and Vision Statement and neither statement was bold or comprehensive enough. A discussion ensued as to the needed elements of the Strategic Plan. Chairperson Bearden and Regent Barfield suggested that the President set a special meeting in March to review an updated version of the Strategic Plan consistent with the concerns and comments of the Board. President Burse agreed to schedule such a meeting.

Regent Guarneri stated that student input must also be included in the strategic planning process. Regent Whitehead added that alumni must also be included in the process. Ms. Impellizzeri stated that both students and alumni were important stakeholders and that their input would be included in the Strategic Plan. Regent Barfield shared her concern that the Board had not been included enough in the process. Regent Bearden again addressed the need to make the Strategic Plan transformational and to focus on what KSU can offer that other schools cannot. She stated that there was a large gap between the plan as presented and the aspirations of the Board for the University. President Burse assured the Board that prior to the March special meeting to address the plan that his administration would do more to produce the deliverables the Board was seeking. He stated that the Strategic Plan must produce a "compulsion to change," which was cited in the morning session by Dr. Terry MacTaggart as a key factor in the success of other schools that were able to transform their institutions.

No action was taken in regard to the Strategic Plan report.

VIII. Amendment to Board By-laws to Create Governance Committee:

Chairperson Bearden explained that creation of a Governance Committee would be in accord with best practices for high-performing boards and recommended that the Board amend the By-Laws to create a Governance Committee as a standing committee of the Board.

Action Item: Motion was made by Regent Barfield and seconded by Regent Gordon to amend the By-Laws to create a Governance Committee. The motion passed 8-0.

President Burse stated that the Governance Committee also needed a charter to define its purpose and govern its actions. He recommended that the charter supplied to the Board members in the Report to the Board of Regents be adopted by the Board.

Action Item: Motion was made by Regent Farris and seconded by Regent McFayden to approve the charter for the Governance Committee. The motion passed 8-0.

IX. Board Committees Charters

President Burse stated that all Board standing committees were reviewed to determine which ones had charters and no committee had a charter. To help the committees function more effectively, charters were created for all standing committees by President Burse and General Counsel. President Burse recommended that the Board approve the charters for the standing committees.

Action: Motion was made by Regent McFayden and seconded by Regent Farris to approve the charters for each standing committee of the Board. The motion passed 8-0.

X. Revised Non-Discrimination Policy

President Burse explained the University's Non-Discrimination Policy was described differently in various University documents and did not include a non-discrimination provision for sexual orientation. For purposes of consistency and expanded inclusion, the Non-Discrimination policy has been revised. President Burse recommended that the Board approve the revised policy.

Action: Motion was made by Regent Barfield and seconded by Regent Farris to adopt the revised Non-Discrimination Policy. The motion passed 8-0.

XI. Hazard Mitigation Plan

President Burse stated that a Hazard Mitigation plan had been developed for KSU. The University previously received a grant to develop a Hazard Mitigation Plan for the University. The plan was designed to reduce or eliminate long-term risk to human life and property from a variety of hazards. President Burse recommended that the Board accept and approve the Hazard Mitigation Plan.

Action: Motion was made by Regent Farris and seconded by Regent McFayden to approve the Hazard Mitigation Plan. The motion passed 8-0.

XII. President's Report

President Burse reviewed the Karla Hughes Report with the Board. The report highlighted several problems in the academic infrastructure and academic policies of the University. President Burse emphasized the need to revise University policies in accord with best practices in the academy. Karla Hughes recommended the use of an organization called The Registry to help reorganize Academic Affairs. President Burse supported this recommendation.

He also stated that the Faculty Senate must accept the need to change and must work to eliminate and streamline courses. He also stressed the need to complete the University Catalog and he assured the Board that the Catalog would be completed this semester. Board members expressed concern that the Catalog had not yet been completed. President Burse stated that there was a lot of work to do in a limited period of time to correct the problems cited in the Hughes Report.

Regent Guarnieri asked what steps the administration was taking to keep students and faculty accountable and responsible. President Burse stated that he has required attendance for students in all classes. Faculty members are responsible for enforcing this policy. He had also directed Lynda Brown-Wright and Gordon Rowe to revise faculty contracts.

The President reported there are many positives for the University. The retention rate has increased to more than 60%. The number of students with a 4.0 GPA has increased. The graduation rate has increased to more than 22%, even though more improvement was necessary.

The Board members expressed their support for the findings of the Karla Hughes Report and the measures she recommended to promote change in Academic Affairs.

XIII. Closed Session

Action: Regent McFayden made a motion to go into closed session to discuss personnel matters, pending litigation, and property acquisition pursuant to K.R.S. 61.810 (Kentucky Open Meetings Act). The motion was seconded by Regent Gordon at 4:55 p.m. The motion passed, and the Board went into closed session at that time.

No action was taken by the Board in closed session.

XIV. Open Session

The Board reconvened in open session at 5:10 p.m. Chairperson Bearden reported that the Board took no action in the closed session.


XV. Adjournment

Action: Chairperson Bearden called for a vote to adjourn. Regent Farris made a motion to adjourn the meeting. The motion was seconded by Regent McFayden. The motion passed 8-0. Chairperson Bearden adjourned the meeting at 5:11 p.m.

Submitted By:



Gordon A. Rowe, Jr., Secretary
Board of Regents
Kentucky State University



Karen W. Bearden, Chairperson
Board of Regents
Kentucky State University

Approved with no corrections

Approved with corrections