

REPORT TO THE
BOARD OF REGENTS



October 28, 2011

KENTUCKY STATE UNIVERSITY
Regular Meeting of the Board of Regents
1:15 p.m., October 28, 2011
Board Room, Julian M. Carroll Academic Services Building
Frankfort, Kentucky
Regent Laura Douglas, Presiding

A G E N D A

- I. **CALL TO ORDER** Regent Laura Douglas, Chair
- II. **ROLL CALL** Atty. Lori Davis, Secretary
Introduction of New Regent and Oath of Office
- III. **OPENING REMARKS** Regent Laura Douglas
- IV. **APPROVAL OF MINUTES**
Action Item: Approval of Minutes from July 22, 2011 Meeting
- V. **PRESIDENT'S REPORT**
 - A. 125th Homecoming
 - B. Circle City Classic
 - C. Dance Theater of Harlem
 - D. Pilot December Graduation, December 17, 2011
 - E. Introduction of New Employees
 - F. Board Retreat
 - G. Legislative/Congressional Update
 - H. **Action Item:** Persons with Limited English Proficiency Policy-Dr. Kimberly Holmes
 - I. **Action Item:** Collegial Governance, Faculty Handbook
 - J. Presentation to the Council on Postsecondary Education
 - K. Capital Construction Update
 - L. Risk Management Update – Dr. Ivory Griskell
- VI. **COMMITTEE REPORTS**
 - A. Academic Affairs Regent Karen Bearden, Chair
 - Action Item:** Faculty Tenure
 - Action Item:** Conferring of Degrees
 - Action Item:** Professor Emeritus
 - Action Item:** Division Reorganization
 - B. Student Affairs Regent Phyllis Williams, Chair
 - C. Finance and Administration
 - D. External Relations & Development Regent Charles Whitehead, Chair
 - E. Audit Committee Regent Mindy Barfield, Chair
- VII. **CLOSED SESSION**
 - A. Pending Litigation (KRS 61.810(1)(c))
 - B. Personnel Matters (KRS 61.810(1)(f))
 - C. Proposed Property Acquisition Matters (KRS 61.810(1)(b))
- VIII. **OPEN SESSION**
- IX. **CLOSING REMARKS**
- X. **ADJOURNMENT**

Regents Committee Meetings Schedule

October 28, 2011

9:00-9:45	Academic Affairs Committee
9:45-10:30	Finance & Administration
10:30 – 11:00	Student Affairs
11:00 – 12:00	External Relations & Development
12:00 - 12:30	Audit Committee
12:30 – 1:10	Lunch
1:15 -	Board Meeting

KENTUCKY STATE UNIVERSITY
Regular Meeting of the Board of Regents
1:15 p.m., July 22, 2011
Board Room, Julian M. Carroll Academic Services Building
Frankfort, Kentucky

MINUTES

I. Call to Order:

Chairperson Laura Douglas called the meeting of the Kentucky State University Board of Regents to order at 1:17 p.m. on July 22, 2011.

II. Roll Call:

Chairperson Douglas asked the Secretary to the Board to conduct the roll call:

Regent Banks, *Present*
Regent Barfield, *Absent*
Regent Bearden, *Present*
Regent Coleman, *Present—administered the Oath of Office after Roll Call*
Regent Conner, *Present*
Regent Douglas, *Present*
Regent Guarnieri, *Present*
Regent James, *Present, arrived at 2pm*
Regent Reddy, *Absent*
Regent Whitehead, *Present*
Regent Williams, *Present*

Ten Regents were in attendance. A quorum was declared.

Introduction of New Regent:

Regent Douglas introduced newly-elected Student Regent, Mr. Demetrick Coleman. Mr. Coleman provided an overview of his collegiate career at Kentucky State University.

Oath of Office:

Board Secretary Lori Davis administered the Oath of Office to Regent Coleman.

III. Approval of Minutes:

Action: Motion to approve the minutes from Board of Regents meeting held on May 11, 2011 was made by Regent Conner and seconded by Regent Whitehead. The motion passed.

Regent Conner also commented on the excellence, detail and complete accuracy of the minutes.

IV. President's Report:

President Sias addressed the Board regarding the following:

Introduction of New Employees:

President Sias introduced the university's newest employees:

- Ms. Renee Watson, Director of Residence Life
- Ms. Shakira Mason, Special Assistant to the Provost
- Ms. Victoria Owens, Director of Student Financial Aid
- Dr. Carolyn Carter, Director of Assessment

Dean Search, College of Agriculture, Food Sciences and Sustainable Systems:

President Sias reported that the university completed a search for a dean for the recently established College of Agriculture, Food Sciences, and Sustainable Systems. The new dean is Dr. Teferi Tsegaye, from Alabama Agriculture and Mechanical University. Dr. Tsegaye holds a Ph.D. in Soil Sciences and will begin in September 2011. Dr. Kimberly Holmes will continue to serve as Interim Dean until Dr. Tsegaye's arrival.

Dr. Harold Benson, former Director of Land Grant programs:

President Sias extended her appreciation of Dr. Harold Benson's contributions to the university, particularly in the Land Grant's Aquaculture program. President Sias noted Dr. Benson's long-term service and accomplishments.

Provost Search:

President Sias reported that a search for the position of Provost will begin after August 2011 to allow the faculty to provide its input. President Sias will appoint an Interim Provost who would serve 4-12 months. The Interim Provost appointee is not expected to be a candidate for the permanent position. President Sias anticipates naming an Interim Provost in the next 10 days.

2010 Economic Impact Analysis:

President Sias presented KSU's 2010 Economic Impact Analysis report. The findings reveal that KSU has an excess of a \$100 million impact upon Franklin County, Kentucky. KSU, as one of the largest employers in Franklin County, has a significant tax revenue impact (\$2 million) in the community. Of particular note, many KSU out-of-state students remain in the local community.

Donor Contribution Report:

President Sias distributed a copy of the university's Donor Contribution report and requested that the Board peruse the report to note the university's recent giving history.

Federal Legislation:

President Sias discussed federal legislation that would have an impact upon the university, including cuts to Title III for Fiscal Year 2012. Additionally, Pell Grants have decreased (from summer semester). President Sias believes that the Pell Grant program may change. She further discussed the possible changes to the program, including increasing the number of credit hours for full-time status from 12-15; lowering the total number of semesters that students would be eligible for financial assistance; and acceptable degree completion (completing a degree within 4-5 years with satisfactory academic progress with a minimum of 15 credit hours per semester.) President Sias stated that the changes to the Pell Grant program will affect postsecondary education across the board and she will be following the proposals closely and speaking to public officials about her concerns.

Prime Minister-Elect of Thailand, Honorable Yingluck Shinawatra:

President Sias informed the board that former KSU graduate, Ms. Yingluck Shinawatra was recently elected as the first female prime minister of Thailand. Ms. Shinawatra is a 1991 graduate from the KSU Master's in Public Administration program. President Sias expressed her appreciation to the Frankfort State Journal for covering this story on the front page. President Sias offered expressed her pride of Prime Minister-Elect Shinawatra's accomplishment and that she is a Thorobred.

Circle City Classic:

President Sias reminded the board that KSU Football Thorobreds will be playing the Albany State Golden Rams at the Circle City Classic on October 1, 2011 in Indianapolis, Indiana at Lucas Oil Stadium. Members of the Board of Regents were invited to attend and hotel logistics were provided. This game is the largest paid classic in which KSU has participated. President Sias congratulated Dr. Hendricks for this achievement.

Dayton Football Classic:

KSU will also play Central State University in Dayton this season as well.

CPE Governor's Trusteeship Conference:

President Sias informed the board about the CPE Governor's Trusteeship Conference on September 22-23, 2011 at the Lexington Marriott Griffin Gate Hotel. This year's topic will be "Stronger by Degrees." The board was provided logistical information and invited to attend.

KSU Diversity Plan Update:

President Sias invited Dr. Kimberly Holmes to discuss the KSU Diversity Plan. Dr. Holmes reported that the CPE Committee on Equal Opportunities met on June 9, 2011 to review institutional draft diversity plans. Dr. Holmes reported that there were no questions or concerns with regard to KSU's Diversity Plan and that the plan was accepted by the Committee.

Dr. Holmes also reiterated that the provisions of KRS 164.020(19) remain intact and that the non-achievement of diversity goals allows CPE to prevent institutions from offering new programs.

Chair Douglas reminded board members that a copy of the Diversity Plan was included in the board packet. Chair Douglas provided the board with an opportunity to propose modifications to the Diversity Plan. No modifications were offered.

Action: Motion was made to approve the Kentucky State University Diversity Plan by Regent Bearden. A second was made by Regent Reddy. The motion passed.

Open Records and Conflict of Interest Forms:

President Sias reminded the board to complete the Open Records Proof of Receipt and Conflict of Interest documents and return to Ms. Lori Davis, Board Secretary.

Property Acquisition Update:

President Sias invited Mr. Jack McNear, Associate Vice President for Capital Planning, Construction and Facilities, to provide an update regarding the property acquired by the university. Mr. McNear stated that the property is located at the corner of Douglass and College streets adjacent to the Betty White Health Center. The purchase of this property was authorized by the board at its prior meeting. President Sias reported that this property will be utilized for parking needs in the short term and as a part of the Betty White expansion in the long-term capital plan of the university.

Risk Management Update:

President Sias reported that the university has implemented a compliance reporting telephone hotline. This hotline allows employees and others to report possible violations of ethics, policy violations, theft or other acts at the university. This hotline is monitored by a third-party vendor that provides periodic reports to the university. Complainants can report and receive updates about the status of their reports.

BANNER Update:

Mr. Whit Whitaker, BANNER Project Manager, provided an update regarding BANNER implementation. Mr. Whitaker reported that all modules are "live" and that the two year implementation phase is going well. Mr. Whitaker also reported

that final student data should be loaded by September 2011. The future focus is to continue to using Banner tools, training and working through kinks. Mr. Whitaker was pleased with the project. Dr. Sias offered congratulations to Mr. Whitaker and all the faculty and staff who have been working hard to implement BANNER.

Regent Whitehead requested the completion percentage of BANNER implementation. Mr. Whitaker stated that KSU will be at 100% completion by September 1, 2011.

Regent Whitehead inquired about the future updates and installations to BANNER. President Sias stated that the university will utilize future Title III funds to implement the installation of future BANNER units.

V. **Committee Reports:**

Academic Affairs:

Regent Bearden presented the Academic Affairs Committee report. Regent Bearden commented upon the university's commitment to diversity with the appointment of Dr. Kimberly Holmes as Associate Vice President of Inclusion and Innovation.

Regent Bearden also commented upon the large number of KSU students studying abroad. Twenty-one students studied abroad this year.

Regent Bearden noted the commitment to excellence across the university and provided examples of the high scholarship and research conducted by faculty and students.

During the full board meeting the following action was taken:

Action: Upon recommendation from the Academic Affairs Committee, a motion was made to approve the appointment of Dr. Teferi Tsegaye, Dean of the College of Agriculture, Food Sciences and Sustainable Systems as a full Professor with tenure was made by Regent Bearden. The motion passed.

Student Affairs:

Regent Williams presented the Student Affairs Committee report. She provided an update on Student Life Activities, Health Services utilization, Career Placement, Enrollment and Admissions.

Regent Williams stated that the Student Government Association is working with the Office of Student Life on student programming for 2011-12 and that the KSU Police have opened a sub-station on campus at Blazer Library. Regent Williams also noted that Mr. James Burrell resigned as Director of Admissions

and that Ms. Kathy Peale, Associate Director of Admissions is handling the day-to-day operations of the office.

No action items were reported.

Finance and Administration:

On behalf of Regent James, Regent Whitehead presented the Finance and Administration Committee report. The interim financial reports were received from June 30, 2011 and the accounts have been reconciled. Cash equivalents total \$25.3 million and Current Liabilities total \$5.7 million. Due to BANNER conversion, there are some additional accounts that require work before the audit can be done.

No action items were reported.

External Relations and Development:

Regent Whitehead presented the External Relations and Development report. He provided a summary of the accomplishments of the Offices of Alumni Relations, Public Relations, Information Technology, Auxiliary Enterprises, and Capital Planning, Construction and Facilities.

KSU received \$863,000 in donations from 866 contributors. KSU Rosenwald Center for Families and Children will be ready for occupancy in August 2011. A new football scoreboard and sound system will be installed.

The parking on campus will be expanded this Fall.

No action items were reported.

Audit Committee:

On behalf of Regent Barfield, Regent Bearden presented the Audit Committee report. Regent Bearden stated that Dr. Ralph Kimbrough, Internal Auditor, completed audits in the Office of Student Life and Student Government Association.

Action: Motion was made to approve the Revised Internal Audit Plan. The motion was made by Regent Reddy. No second was necessary. The motion passed.

VIII. Closed Session:

Action: Motion was made to convene a closed session to discuss personnel matters and pending litigation pursuant to the Kentucky Open Meetings Act. The motion was made by Regent Reddy and seconded by Regent Williams. The motion passed.

The Board discussed pending litigation and personnel matters. The Board took no action in Closed Session. The Board reconvened in Open Session.

IX. Open Session and Closing Remarks:

Action: Motion was made to raise the salary of President Mary Evans Sias consistent with the raises that will be provided to the faculty and staff for 2011-12 and to contribute an amount between \$25,000-35,000 to a deferred compensation plan on her behalf based upon her accomplishments over fiscal year 2011.

The motion was made by Regent Whitehead and seconded by Regent Williams. The motion passed.

Action: Motion was made to confirm the promotion of Mr. Hinfred McDuffie as Executive Vice President for Administration.

The motion was made by Regent Whitehead and seconded by Regent Williams. The motion passed.

X. Adjournment:

Action: Motion was made to adjourn the Board meeting by Regent Reddy and seconded by Regent Bearden. The motion passed.

The meeting adjourned at 4:48 p.m.

Submitted by:

Lori A. Davis, Secretary
General Counsel
Kentucky State University

Laura M. Douglas, Chair
Board of Regents
Kentucky State University

Approved with no corrections
 Approved **with corrections**

**Kentucky State University
Board of Regents**

2011-2012 Academic Affairs Committee

**Regent Karen Bearden, Chairperson
Regent Mindy Barfield
Regent Demetrick Coleman
Regent Edwin Conner
Dr. Mac A. Stewart, Staff**

**Kentucky State University
Board of Regents**

October 28, 2011

ACADEMIC AFFAIRS MEETING INDEX

A1	Approval of Minutes, May 11, 2011	4
A2	Approval of Minutes, July 22, 2011.....	7
A3	Executive Summary, Information.....	9
A4	Tenure, Approval.....	18
A5	Conferring of Degrees, Approval	19
A6	Approval Professor Emeritus, Approval	20
A7	Divisional Reorganization, Approval	21

**KENTUCKY STATE UNIVERSITY
Regular Meeting of the
Academic Affairs Committee
October 28, 2011**

9:00 a.m. – 9:45 a.m.

The Board Room - Academic Services Building

Regent Karen Bearden, Presiding

Agenda

- | | | |
|------|----------------------------|---|
| I. | Call to Order | Regent Karen Bearden, Chairperson |
| II. | Roll Call | Dr. Mac A. Stewart
Interim Provost/Vice President for Academic Affairs |
| III. | Opening Remarks | Regent Karen Bearden, Chairperson |
| IV. | Approval of Minutes | Regent Karen Bearden, Chairperson |
| V. | Executive Summary Report | Dr. Mac A. Stewart
Interim Provost/Vice President for Academic Affairs |
| VI. | Action Items | Dr. Mac A. Stewart
Interim Provost/Vice President for Academic Affairs |
| | ➤ Faculty Tenure | |
| | ➤ Conferring of Degrees | |
| | ➤ Professor Emeritus | |
| | ➤ Divisions Reorganization | |
| VII. | Discussion | Regent Karen Bearden, Chairperson |
| VII. | Adjournment | Regent Karen Bearden, Chairperson |

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To: Board of Regents Academic Affairs Committee	Date: October 28, 2011
From: Dr. Mac A. Stewart	
Subject: Minutes of May 11, 2011	
Reason for Consideration: Approval	Enclosure: Yes

Background:

The minutes of the Academic Affairs Committee meeting for May 11, 2011, require approval in order to become an official part of the committee records.

SEE PAGE 5

Recommendation:

It is recommended that the Academic Affairs Committee approve the minutes of the May 11, 2011 meeting.

APPROVAL

Initiator:	Dr. Mac A. Stewart Interim Provost/Vice President for Academic Affairs
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KENTUCKY STATE UNIVERSITY
Regular Academic Affairs Committee Meeting**

**Board of Regents
Academic Affairs Committee
9:00 a.m., May 11, 2011**

**Academic Services Building, Board Room
Frankfort, KY**

MINUTES

Regent Edwin Conner served as chair in the absence of Regent Karen Bearden. Regent Edwin Conner called the meeting of the Kentucky State University Board of Regents Academic Affairs Committee to order at 9:00 a.m. on May 11, 2011. Regent Conner asked Rita Evans, Academic Affairs, to call roll:

Regent Karen Bearden, Absent
Regent Edwin Conner, Present
Staff, Dr. James Chapman, Present

Regent Michael Fuller, Present
Regent Mindy Barfield, Present

A quorum was declared. Dr. Chapman gave an overview of the executive report. The report affirms that Academic Affairs and Land Grant faculty and staff remain dedicated to teaching, research, and service.

Action: A motion for the approval of the Academic Affairs Committee's January 28, 2011, minutes was made by Regent Fuller and seconded by Regent Conner. The motion passed and the minutes were approved.

Action: A motion for approval of the recommendations for faculty tenure and/or promotion was made by Regent Barfield and seconded by Regent Fuller. The motion passed.

Action: A motion for the approval of Sabbatical leave for Dr. April Fallon was made by Regent Barfield and seconded by Regent Fuller. The motion passed.

Action: A motion for the approval of Honorary Degree recipient, Ms. Ollie Knight, was made by Regent Barfield and seconded by Regent Fuller. The motion passed.

Action: A motion for approval of authorization for the President to confer the degrees at the May 14, 2011, commencement ceremony was made by Regent Fuller and seconded by Regent Barfield. The motion passed.

The Academic Affairs' Committee meeting adjourned at 9:25 am.

Submitted by:

Dr. James Chapman
Interim Provost/Vice President for
Academic Affairs
Board of Regents
Kentucky State University

Approved by:

Regent Karen Bearden, Chairperson
Academic Affairs Committee
Board of Regents
Kentucky State University

_____ Approved with no corrections

_____ Approved with corrections

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To: Board of Regents Academic Affairs Committee	Date: October 28, 2011
From: Dr. Mac A. Stewart	
Subject: Minutes of July 22, 2011	
Reason for Consideration: Approval	Enclosure: Yes

Background:

The minutes of the Academic Affairs Committee meeting for July 22, 2011, require approval in order to become an official part of the committee records.

SEE PAGE 8

Recommendation:

It is recommended that the Academic Affairs Committee approve the minutes of the July 22, 2011 meeting.

APPROVAL

Initiator:	Dr. Mac A. Stewart Interim Provost/Vice President for Academic Affairs
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KENTUCKY STATE UNIVERSITY
Regular Academic Affairs Committee Meeting**

**Board of Regents
Academic Affairs Committee
9:00 a.m., July 22, 2011**

**Academic Services Building, Board Room
Frankfort, KY**

MINUTES

Regent Karen Bearden called the meeting of the Kentucky State University Board of Regents Academic Affairs Committee to order at 9:04 a.m. on July 22, 2011. Regent Bearden asked Rita Evans, Academic Affairs, to call roll:

Regent Karen Bearden, Present
Regent Edwin Conner, Present
Staff, Dr. Titilayo Ufomata, Present

Regent Michael Fuller, Absent
Regent Mindy Barfield, Absent

Since there were not three or more Regents present for the committee, no quorum was declared. No action items were addressed.

Dr. Ufomata gave an overview of the executive report. The report affirms that Academic Affairs and Land Grant faculty and staff remain dedicated to teaching, research, and service.

The minutes from the May 11, 2011 meeting and the approval of faculty emeriti status for Dr. Robert Roquemore will be tabled until the October 28, 2011 meeting. The action item to approve tenure for Dr. Teferi Tsegaye will be taken to the full Board for approval.

The Academic Affairs' Committee meeting adjourned at 9:25 am.

Submitted by:

Approved by:

Dr. Mac A. Stewart
Interim Provost
Academic Affairs
Board of Regents
Kentucky State University

Regent Karen Bearden, Chairperson
Academic Affairs Committee
Board of Regents
Kentucky State University

_____ Approved with no corrections

_____ Approved with corrections

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To: Board of Regents Academic Affairs Committee	Date: October 28, 2011
From: Dr. Mac A. Stewart	
Subject: Academic Affairs Report	
Reason for Consideration: Informational	Enclosure: Yes

Background:

The Academic Affairs Report submitted by Dr. Mac A. Stewart, Interim Provost/Vice President for Academic Affairs is presented on pages 9-16. The report covers the period from July 22, 2011 to October 28, 2011.

Recommendation:

INFORMATIONAL

Initiator:	Dr. Mac A. Stewart Interim Provost/Vice President for Academic Affairs
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

Kentucky State University

Report to the University Board of Regents

(Covering the period from July 22, 2011 to October 28, 2011)

By

Dr. Mac A. Stewart

Interim Provost/Vice President for Academic Affairs

October 28, 2011

EXECUTIVE SUMMARY

INFORMATIONAL ITEMS

Dr. Mac A. Stewart has been appointed as Interim Provost/Vice President for Academic Affairs, effective August 15, 2011.

Dr. Teferi Tsegaye was selected as Dean of the College of Agriculture, Food Science and Sustainable Systems. Dr. Tsegaye's appointment began on September 1, 2011.

Dr. Tsehai Alemayehu was selected as Dean of the newly formed College of Business and Computer Science. His appointment began on October 3, 2011.

Dr. Arthur Hayden has been appointed as Interim Chair of the School of Public Administration, Social Work and Criminal Justice in the College of Professional Studies.

UNIT ACCOMPLISHMENTS

College of Arts and Sciences

Dr. Samuel Onyejindu Oleka, Dean, College of Arts and Sciences, recently participated as one of the selected panelists at "Celebration of African Americans in Social Justice: Success Stories in the Fight Towards Educational Equity" held at the University of Louisville on Friday, September 16th, 2011. The program was organized by Teach For America and sponsored by the University of Louisville, the University of Kentucky, Kentucky State University, and other Kentucky institutions. Kentucky State University contingent of students was led by Ms. Leslie Thomas.

Dr. April Fallon's book of poetry, *Universe of Discourse*, will be published in September by Finishing Line Press. She is a professor of English and the Interim Chair of KSU's Division of Literature, Languages and Philosophy.

Dr. April D. Fallon, Interim Chair of the Division of LLP and Professor of English, and Dr. George W. Shields, Professor of Philosophy, have co-authored a scholarly paper entitled "Toward Process Poetics: On Balancing Novelty and the *Cantus Firmus*" to be published in the forthcoming issue of *The Journal of Kentucky Studies*. This journal is a peer-reviewed literary annual sponsored by Northern Kentucky University. The paper attempts to apply the aesthetic principles of contemporary process philosophy to poetry, employing the creative work of E. E. Cummings and Lorine Niedecker as case studies. An earlier version of the paper, examining other poets, was awarded "Best of Session" at a previous annual meeting of the Kentucky Philological Association.

Dr. Danny Collum's novel, *White Boy*, was published in June by Apprentice House at Loyola University in Baltimore. Dr. Collum is an associate professor of English in KSU's Division of Literature, Languages and Philosophy.

Dr. Barry Johnson, associate professor in the Division of Fine Arts, composed, orchestrated, and recorded a CD, titled *Finding Heavenly Treasures*, for R.H. Boyd Publications of Nashville in August 2011.

Dr. Mara Merlino and Dr. Tierra Freeman of the Department of Behavioral and Social Sciences, presented a paper at the 69th Annual General Meeting of the American Society of Questioned Document Examiners, which was held Aug. 20 – Aug. 25 in Philadelphia. The paper, titled “Validity, Reliability, and Accuracy in Forensic Signature Identification,” discussed their national study of forensic document examination. This study, which is funded by a grant from the National Institute of Justice, is currently underway at Kentucky State University. The study will use state-of-the-art eye-tracking technology to investigate how forensic document examiners and lay people extract information from signature specimens.

Dr. Helen Smith of the Division of Literature, Languages and Philosophy, has had an article accepted for publication in the forthcoming 26th Volume of *The Kentucky Philological Review*. Her article, “Speech, Metamorphosis and Misogyny in the Medieval French Lay of Melion,” examines this tale of transformation of one of King Arthur’s knights into a wolf, and argues that the tale can be read allegorically as a critique of medieval stereotypes about women.

Dr. George W. Shields, Professor of Philosophy in the Division of Literature, Languages, and Philosophy, has been invited to contribute a feature article entitled “Whitehead and Analytic Philosophy of Mind” for inclusion in a forthcoming Special Focus Issue of the journal *Process Studies* devoted to the topic, “Whitehead and Contemporary Analytic Philosophy.” The invitation comes from the Special Focus invited editors Ludwig Jaskolla (Philosophy and Physics, University of Munich) and Franz Riffert (Philosophy, University of Salzburg). Dr. Shields’ most recent book entitled *Process and Analysis: Whitehead, Hartshorne, and the Analytic Tradition* was closely related to the Special Focus topic. *Process Studies* is the peer-reviewed journal of the Center for Process Studies affiliated with the Claremont Graduate Schools. Dr. Shields has served on its International Advisory Board since 2006.

The Regional Coordinator of the KSU’s Regional Center for the Kentucky Center (KCM) for Mathematics supported approximately 40 out of the 110 Math Intervention Teachers (MITs) funded through the Math Achievement Grant last year. The outreach activities include intensive, long-term training and support for the teaching and learning of early numeracy skills and knowledge. During the year-long training, new MITs were supported through in-person school visits, weekly hour-long online meetings, and three collegial group meetings. One of the most effective on-going projects that began last year is the Kentucky Numeracy Project (KNP), which entails a free, dynamic, sortable KNP Intervention Guide incorporating proven numeracy development strategies for formative assessment and differentiated instruction in alignment with RtI and the new Common Core State Standards. To accompany the roll out of this document, KCM provided a series of free, online professional development Webinars to any Kentucky teacher who enrolled. This coming year KCM will offer in-person KNP workshops throughout the state.

College of Agriculture, Food Science and Sustainable Systems

A USDA Capacity Building Grant Integrated Teaching and Research proposal entitled: “Development of a Baccalaureate Degree Program in Agriculture, Food, and Environment and Supporting Research Opportunities at Kentucky State University” by Kirk W. Pomper, Michael Bomford, John D. Sedlacek, George Antonious, Avinash Tope, Kenneth Andries, James Tidwell, and Harold R. Benson was funded for \$600,000. This grant will serve as a starting point for the development of an undergraduate degree program in the new College of Agriculture, Food Science and Sustainable systems through the creation of a B.S. in Agriculture, Food, and Environment option areas of Agricultural, Food, Environmental, and Aquaculture Systems.

The College of Agriculture, Food Science and Sustainable Systems has produced a 2010-2011 Impact Report, which details a number of the Colleges' notable accomplishments. Accomplishments are noted in the areas of Aquaculture, Community Research Service, the Cooperative Extension Program and Educational Outreach. A copy of the report is available upon request.

Administrators of agricultural and environmental agencies from eleven African nations visited KSU's Center for Sustainability of Farms and Families on Friday, July 22nd, to discuss the Land Grant Program's sustainable agriculture research and its innovative Organic Agriculture Working Group. The visitors were brought by the U.S. State Department to participate in a program entitled "Sustainable Agriculture: Food Security in the Face of Global Climate Change." Dr. Michael Bomford and Victoria Burke led the discussion in English with simultaneous French interpretation provided by the World Affairs Council. The fourteen guests came from Angola, Burundi, Chad, the Democratic Republic of the Congo, Cote d'Ivoire, Ethiopia, Lesotho, Niger, Nigeria, Senegal, and Togo.

Economic development leaders from nine nations visited KSU's Center for Sustainability of Farms and Families on Friday, September 9th, to discuss the Land Grant Program's support of small farms and businesses. The visitors were brought by the US State Department to participate in a program entitled "Small Business Development: A Multi-Regional Project." Ms. Victoria Burke outlined the historical impact of the land grant system on small businesses, and Dr. Michael Bomford spoke about America's small farm resurgence. Dr. Cornell Menking and Ms. Jennifer Hubbard-Sanchez participated in the discussion as representatives of KSU's international programs. The nine guests came from Egypt, Hungary, Iraq, Namibia, Poland, Saudi Arabia, Serbia, St Vincent and the Grenadines, and the United Kingdom to explore the role of small businesses in driving economic development, democratization, and stabilization around the world.

A program on organic soil fertility and weed management brought 120 people to KSU's Center for Sustainability of Farms and Families last Thursday as part of the Land Grant Program's long-running Third Thursday Thing series, coordinated by Dr. Marion Simon. Dr. Michael Bomford gave a presentation called "It's Organic... But is it Sustainable?" and worked with Co-Investigator Tony Silvernail and Farm Manager Eddie Reed to deliver field-based demonstrations with assistance from Masters in Environmental Studies students and Land Grant Program staff, Jon Cambron, Joni Thompson and Michael Ward.

On Saturday, Sept. 10, Dr. Boris Gomelsky and Dr. Bob Durborow of the College of Agriculture, Food Science and Sustainable Systems, Aquaculture Division, presented on fish genetics and fish diseases, respectively, as invited speakers at The Goldfish Breeders Meeting in Cincinnati, Ohio. The meeting was organized by The Goldfish Society of America, and the audience was comprised of advanced goldfish hobbyists and breeders from England, Japan, China and from around the United States.

Dr. Kirk Pomper, principal investigator of horticulture, and Jeremy Lowe, co-investigator of horticulture, both in the Community Research Service of the KSU Land Grant Program, led tours of the joint KSU-UK Regional Pawpaw Trial and a regional Pecan Trial in Princeton, KY at the Princeton Field Day on July 21. They gave presentations on how to grow pawpaw and nut trees successfully to about 75 people attending the Field Day.

Dr. George Antonious, principal investigator of the Water Quality/Environmental Toxicology Research in the College of Agriculture, Food Science and Sustainable Systems, recently

published a new article:, "Mitigation of dimethazone residues in soil and runoff water from agricultural field" in the Journal of Environmental Science and Health, Part-B, volume 46, issue No.1, pages 76-83.

The Pawpaw Program in the KSU College of Agriculture, Food Science, and Sustainable Systems has been discussed in a number of pawpaw articles recently including: "The Promise of the Pawpaw" in the Courier-Journal; "Off the Radar for Years, Pawpaws Kept Popping Up" in the State-Journal; "Kentucky News Review: Pawpaws are getting some buzz," in [Kentucky.com](#); "Pawpaw: Rare fruit Inspires Passion and Taste Buds on the Mother Nature Network" and "Where To Get Your Taste of the Pawpaw in The Salt" in the NPR Food Blog; "An Autumn Taste of Pawpaws" in [Ann Arbor.com](#); "What is a Paw Paw or Pawpaw?" in the food blog Friends Drift Inn; "Tasting the Pawpaws" in the food blog the Goodness of the Garden...All Year Round; and "Pawpaw the Next Health Wonder Fruit?" in the International Business Times.

College of Professional Studies

The School of Public Administration has been re-accredited through 2017-18 by the National Association of Schools of Public Affairs and Public Administration.

The College of Professional Studies hosted the African Women Entrepreneurs Program, in conjunction with the World Affairs Council on September 29, 2011. The guests were from Cape Verde, Ghana, and Nigeria, and were sponsored by the U.S. Department of State. The distinguished guests shared their views and experiences from their respective countries about women in entrepreneurship. Likewise, community business leaders, such as Irma Johnson and Lindsey McGaha discussed the African-American experiences and challenges in the enterprise system. Faculty members from the School of Business discussed elaborate comparisons of entrepreneurship in both areas. KSU students were in attendance and participated in the program.

College of Business and Computer Science

Assistant Professor of Computer Science, Dr. Zhanping Liu, coauthored an article titled "A 2D Flow Visualization User Study Using Explicit Flow Synthesis and Implicit Task Design," which was published in *IEEE Transactions on Visualization and Computer Graphics*. Dr. Liu also had conference proceedings accepted for oral presentation at the VDA conference titled "Animating Streamlines Via Repeated Asymmetric Patterns for Steady Flow Visualization," (<http://vda-conference.org/>) to be held at San Francisco, CA, Jan. 23-25, 2012.

Dr Albert Assibey-Mensah, Associate Professor in the School of Business, has had an article, "Capital Intensive Technology: A Critical Resource for Fostering Growth in Developing Countries," published in the *Journal of International Politics and Development*.

Dr. Wasim AL-Hamdani, Professor of Cryptography and Information Security, has had a paper accepted by the conference committee of InfoSecCD. The paper is titled, "Elliptic Curve for Data Protection". Additionally, five student paper titles were accepted for presentation at InfoSecCD, which is a refereed conference; the papers will be published in ACM proceedings and will be available from the ACM digital library. InfoSecCD is one of the first major forums for the presentation of research and pedagogical experience on the issues associated with the development and conduct of Information Security curriculum in higher education in the Southeast.

Whitney Young School of Honors

Fifteen KSU students from the Whitney Young School participated in the Kentucky Honors Roundtable, held September 30-October 1, at Eastern Kentucky University. The Honors Roundtable brings students and faculty from public university honors programs around the state

together for fun and education. Senior Travis Renz and juniors Tristen Chesser and Kaye Webb **participated** on a panel, "Global Perspectives: Honors in Action", during which they shared their summer study abroad experiences related to an intense summer institute on Chinese culture and language in Shanghai, a hands-on course on environmental biology in Belize, and a Summer at Sea program in Central America culminating in a public service project to assist a local community in Belize develop its water supply, respectively. Senior Valerie Hobbs presented a contemporary version of the relevance of Nietzsche in the paper, "Thus Spoke Valathustra." Sophomore Inna Malyuk raised serious questions about Dante's organization of Hell in her paper with the provocative title, "The Ways to Hell." Also attending were freshmen Tamilore Areola, Ashley Hinkle, Marshall Howard, Emily Lancaster, Stacey McLachlan, Christian Radford, Callie Towles, and Sarah Tuttle and sophomore Chassidy Newton. Drs. Thomas McPartland, Tucker Landy, and Gary Elliott helped students prepare their presentations. Drs. Thomas McPartland, Tucker Landy, Ron Mawby, and Mark Shale attended the conference.

Academic Support

The Academic Center for Excellence (ACE) has already served approximately 200 students this semester in approximately 475 student visits. Peer tutors provide learning assistance in many areas including Biology, English, Mathematics, Calculus, Spanish, and Education. The Center is also providing supplemental instruction (in-class attendance and out-of-class study groups) in the subjects of Accounting, French, Latin, Chemistry, IGS, Logic, and Art History.

ACE staff members were invited by Dr. Barbara Buck, Chair of the Division of Fine Arts, to speak to music majors and music faculty the center's services. As a result, ACE is working with Dr. Buck and the faculty to identify a student supplemental instructor to support success in music theory classes.

ACE and FRIENDS participated in the Welcome Week Extravaganza, encouraging student dialogue on academic performance and informing students of available academic support services. Instructional Counselors also visited developmental and gateway course classrooms to hand out bookmarks and to inform students of resources available in ACE.

The Director of ACE participated in a national conference concerning success initiatives underway through a grant sponsored by Wal-Mart which promotes collaboration among select NAFEO, HACU, and AIHEC institutions.

This semester, the Finding Resources In Education for NontraDitional Students (FRIENDS) program has serviced 68 students in 167 visits. The FRIENDS Program also provides tutoring services for nursing students associated with the Nursing Education Enrichment Project (NEEP). Staff members of the Academic Center for Excellence (ACE) and FRIENDS are preparing to provide academic workshops to NEEP students on learning styles, study skills, goal setting, and time management to give guidance, focus and to assist in the success of their educational careers. The supervisor of the FRIENDS program, under the direction of Mrs. Sue Stamper, is preparing to move forward with the initiation of programs targeting KSU's single parenting population. Also being initiated is a mentoring program for probationary students through collaborations with administrators, faculty, and staff to provide educational, emotional support and encouragement to students.

Office of Continuing and Distance Education

The Office of Continuing and Distance Education experience an 11% increase in online student enrollment from Fall 2010 to Fall 2011 (from 1478 students for the Fall 2010 term to 1642 students for the Fall 2011 term).

Over 1000 users, in addition to all UNV students, have been trained on the use of Blackboard. Blackboard 9.1 has is set to deploy Spring 2012. Training sessions for October, November and December are being announced. All incoming Freshmen (UNV 101 and 102) have received online Blazer Library instruction through use of Blackboard.

Blackboard Community Organizations usage has increased 21%, noted through the Nursing, Mass Communication, Psychology, Honors, Computer Science, Land Grant and Social Work departments.

The implementation of a new distance learning student support service now provides distance learning students with access to 24/7 online tutoring via Smarthinking Inc.

A seminar was presented concerning the KSU Distance Education program to both West Indies University on the island of Montserrat, and Antigua State College during the summer KSU Study Abroad program.

Fifteen students enrolled in the Credit for Life Experience for the Fall 2011 term. This is the highest number of CLE students ever enrolled in a single term. Between 2005 and 2010, there was an average of 4 students per term.

Upward Bound Director, Gill Finley has been selected to present at the annual National Council on Opportunity in Education Conference

Seven Upward Bound students are currently taking college courses for credit.

International Affairs and Global Education

The Office of Global Education and Programs (OGEP) was represented at Welcome Week Extravaganza on Aug. 30. A Study Abroad Fair held on Sept. 8, 2011 and over 100 students registered with the seven study abroad providers in attendance (CCSA, KIIS, ISA, SAS, CIS, IFSA-Butler, CAPA). In addition to the fair, The International Student Association had a table, and an information session was also conducted for faculty (8 in attendance – 4 were faculty). Multiple individual and small-group study abroad info sessions were held.

Two students are currently studying abroad, one as part of the International Studies Abroad program at University of Granada, Spain. Another student is currently at Myongji University in Korea, which marks KSU's first outgoing exchange student to this university. Global Thorobred Awards have been distributed for two students scheduled to study in London and one student scheduled to study in London/Dublin on Winter CCSA programs.

There are three hundred seven students who are active in the study abroad database. The database includes both students who are planning to study abroad and students who have made inquiries about participating in study abroad opportunities.

Dr. Cornell Menking participated in a Semester At Sea (SAS) site visit, which involved sailing from Boston to Montreal on the MV Explorer and attending SAS faculty orientation sessions and various workshops on US-Sino relations. As a result of the visit, one full SAS around-the-world scholarship for an outstanding KSU student was secured from the Tom Joyner Foundation, as well as another year of matching scholarships for all KSU students.

Thirty-nine F-1 Students are Studying at KSU during the Fall 2011 semester. KSU has received its first exchange student from United States International University in Kenya. In addition to this

student, there are currently 16 Graduate students, 9 Exchange students (5 Korean, 3 Chinese, 1 Kenyan), 9 Undergraduate students 5 individuals from the Occupational Training Program (OTP).

The International Student Association began with 20 registered members. The club elected officers and will be represented by a Mr. and Miss ISA, who will participate in the homecoming parade, hold socials, and participate in service projects.

A representative from OGEP Visited University of Mississippi to discuss details of KSU's new working relationship with its Study Abroad Office.

In September 2011, the Office of Global Education and Programs received the Department of State's International Visitor Leadership Program at the KSU Center for Sustainability of Farms and Families. Representatives from nine countries were present.

Meetings have been held with Dr. Beverly Downing, Chair of the School of Education and Dr. Joanne Rainey of the School of Education, which led to the establishment of procedures which will allow student teachers to conduct practicum experiences abroad. Additionally, a meeting was held with Dr. Charles Bennett to discuss improving undergraduate research abroad activities.

The Office of Global Education and Projects received Dr. Hakeem Tijani, Deputy Vice Chancellor at Adeleke University, Nigeria. A new Memorandum of Understanding was drafted and a fruitful partnership is anticipated.

A representative from OGEP attended the National HBCU Conference organized by the White House Initiative on HBCU's in Washington, DC. Attended with Dr. C. Shelton and J. Hubbard-Sanchez and worked to solidify possible Brazil and Sierra Leone initiatives that are part of our intensified work with the Thurgood Marshall College Fund International Collaborative Group.

On September 28th, informational sessions were held for the KSU Advising Council and for the Peace Corps.

OGEP hosted a delegation from Ghana sister city delegation on October 3, 2011.

KSU OGEP was represented at the HBCU Showcase recruiting event in Louisville, KY on October 14, 2011.

A visit was made to Colombia to strengthen KSU's relationship with Universidad de La Salle. During the visit, events were attended regarding internationalization and accreditation in that country.

Blazer Library

Sharon McGee, Blazer Library's Archives Records Manager/Librarian, was the Creative Designer for the 2011 Archives Month poster, which is created each year by a member of the Kentucky Archives Month Coordinating Committee. The poster is created in celebration of Archives Month and is distributed to more than 300 repositories in the Commonwealth of Kentucky and to every state in the nation, including the U. S. Territories. The theme for this year is *Military*, in honor of Kentucky's rich military heritage. To view the poster and for more information on Kentucky Archives Month, please visit <http://archivesmonth.ky.gov>.

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To: Board of Regents, Academic Affairs Committee	Date: October 28, 2011
From: Dr. Mac A. Stewart	
Subject: Faculty Tenure	
Reason for Consideration: Approval	Enclosure: No

Background:

Upon the recommendation of Dr. Mac A. Stewart, Interim Provost/Vice President for Academic Affairs, and Dr. Mary Evans Sias, President, the Board of Regents is asked to approve the following recommendation for faculty tenure.

Recommendation:

It is recommended that Dr. Tsehai Alemayehu, Dean, College of Business and Computer Science, be granted tenure at the rank of professor.

APPROVAL

Initiator:	Dr. Mac A. Stewart Interim Provost/Vice President for Academic Affairs
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To: Board of Regents, Academic Affairs Committee	Date: October 28, 2011
From: Dr. Mac A. Stewart	
Subject: Conferring of Degrees	
Reason for Consideration: Approval	Enclosure: No

Background:

According to the Board of Regents of Kentucky State University Bylaws, Article V, Section 1, one of the duties of the Board of Regents is to "...grant diplomas and confer degrees upon the recommendation of the President and faculty."

Recommendation:

Upon recommendation of the President and University Faculty, the Board is requested formally to confer the appropriate degrees upon students who have completed degree requirements during the 2011-2012 academic year, during the Pilot December Commencement Ceremony on December 17, 2011.

APPROVAL

Initiator:	Dr. Mac A. Stewart Interim Provost/Vice President for Academic Affairs
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To: Board of Regents Academic Affairs Committee	Date: October 28, 2011
From: Dr. Mac A. Stewart	
Subject: Academic Affairs Report	
Reason for Consideration: Approval	Enclosure: No

Background:

Name	Years of Service
Dr. Robert Roquemore Retired Professor of the School of Public Administration, Criminal Justice and Social Work	26

Recommendation:

Upon the recommendation of Dr. Mac A. Stewart, Interim Provost/Vice President for Academic Affairs, and Dr. Mary Evans Sias, President, the Board of Regents is asked to approve the recommendation of Dr. Robert Roquemore for Professor Emeritus.

APPROVAL

Initiator:	Dr. Mac A. Stewart Interim Provost/Vice President for Academic Affairs
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To: Board of Regents Academic Affairs Committee	Date: October 28, 2011
From: Dr. Mac A. Stewart	
Subject: Academic Affairs Report	
Reason for Consideration: Approval	Enclosure: No

Background:

The current divisions of the College of Agriculture, Food Sciences and Sustainable Systems that have been approved by the Board of Regents are as follows:

- Division of Aquaculture
- Division of Agriculture
- Division of Food Science
- Division of Sustainable Systems

Changes to the academic divisions of the College of Agriculture, Food Sciences and Sustainable Systems have been proposed to allow the College to adequately train and prepare undergraduate and graduate students in the following proposed areas of discipline:

- Division of Aquaculture
- Division of Agriculture and Natural Resources
- Division of Food and Animal Science
- Division of Environmental Studies and Sustainable Systems; and
- Division of Family and Consumer Sciences

Recommendation:

Upon the recommendation of Dr. Mac A. Stewart, Interim Provost/Vice President for Academic Affairs, and Dr. Mary Evans Sias, President, the Board of Regents is asked to approve the aforementioned proposed changes to the divisions of the College of Agriculture, Food Sciences and Sustainable Systems.

APPROVAL

Initiator:	Dr. Mac A. Stewart Interim Provost/Vice President for Academic Affairs
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS**

Finance and Business Committee

October 28, 2011

**Regent _____, Chairperson
Regent Ron Banks
Regent David Guarnieri
Regent Chuck Whitehead**

KENTUCKY STATE UNIVERSITY

BOARD OF REGENTS

October 28, 2011

FINANCE AND BUSINESS MEETING INDEX

- B1** Minutes of July 22, 2011 meeting
Minutes of May 11, 2011 meeting
- B2** Executive Summary Report
- B3** Budget vs. Actual – September 30, 2011
- B4** Sources and Uses of Cash – July 2011-September 2011
- B5** Fiscal 2011 Audit Update
- B6** Human Resources

KENTUCKY STATE UNIVERSITY
Regular Meeting of the
Finance and Business Committee
Board of Regents
10 am, October 28, 2011
Board Room, Academic Service Building
Frankfort, Kentucky

Regent _____, Presiding

AGENDA

- | | | |
|-------|--|---------------------|
| I. | Call to Order | Chairperson |
| II. | Roll Call | Mrs. Lillian Graham |
| III. | Opening Remarks | Chairperson |
| IV. | Approval of July 22, 2011 Minutes
Approval of May 11, 2011 Minutes | Chairperson |
| V. | Executive Summary Report | Mrs. Alice Johnson |
| VI. | Action Items

- None | |
| VII. | Informational Items

- Budget vs. Actual September 2011
- Sources and Uses July – September 2011
- Audit Update June 30, 2011
- Human Resources | |
| VIII. | Discussion | Chairperson |
| XI. | Adjourn | Chairperson |

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To:	Board of Regents Finance and Business Committee	Date:	October 28, 2011
From:	Alice B. Johnson Vice President for Finance and Business Affairs		
Subject:	Finance and Business Committee Meeting Minutes July 22, 2011 and May 11, 2011		
Reason for Consideration:	Action Item	Enclosures:	Yes

Background:

The minutes of the July 22, 2011 meeting must be approved.
The minutes of the May 11, 2011 meeting must be approved.

Recommendation:

Approval of the minutes of the meeting on July 22, 2011.
Approval of the minutes of the meeting on May 11, 2011

Initiator:	Alice B. Johnson Vice President for Finance and Business Affairs
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**Kentucky State University
Regular Finance and Business Committee Meeting
Board of Regents
Finance and Business Committee
9:45a.m., May 11, 2011
Frankfort, Kentucky**

MINUTES

I. Call to Order

Regent James called the meeting to order at 9:47 a.m. on May 11, 2011.

II. Roll Call

Regent James asked for the roll call, which was recorded as follows:

Regent Wilbert James, present
Regent David Guarnieri, present
Regent Chuck Whitehead, present
Regent Ron Banks, present
Mrs. Johnson, present

A quorum was declared.

III. Approval of Minutes

Action: Motion to approve the minutes from the January 28, 2011 Finance and Business Committee meeting was made by Regent Whitehead and seconded by Regent Banks. The motion passed.

Regent James recognized Mrs. Johnson to carry the meeting forward.

V. Vice President's Report

External Auditors

Mrs. Johnson introduced Crissy Fiscus, Director of Assurance Services with Dean, Dorton, Allen, Ford the university's external auditors.

Executive Summary Narrative

Vice President Johnson gave an overview of the Executive Summary Narrative. The following documents were handed out: (a) Attachment A to CPE's 2011-12

Tuition and Mandatory Fee Recommendation; (b) CPE's 2011-12 Tuition Setting Process-Special Use Fees Exception Policy; (c) Meeting Index B8 2011-2012 Tuition and Fees for Non-resident Veterans; and (d) the FY2012 Financial Plan.

After Committee discussion, the following actions were taken:

Action: Motion to approve the 2011-2012 Tuition and Fees was made by Regent Whitehead and seconded by Regent Guarnieri. The motion passed.

Motion to approve the 2011-2012 Tuition and Fees for non-resident Veterans was made by Regent Whitehead and seconded by Regent Banks. The motion passed.

Motion to approve the FY 2012 Financial Plan was made by Regent Whitehead and seconded by Regent Guarnieri. The motion passed.

V. Adjournment

Motion for adjournment of the Finance and Business Committee's May 11, 2011 meeting was made by Regent Whitehead and seconded by Regent Guarnieri. The meeting adjourned at 10:35 a.m.

Submitted by:

Approved by:

Alice B. Johnson
Vice President for Finance and
Business
Kentucky State University

Wilbert W. James, Chair
Finance and Business Committee
Board of Regents
Kentucky State University

_____ Approved with no corrections

_____ Approved with corrections

Kentucky State University
Regular Finance and Business Committee Meeting
Board of Regents
Finance and Business Committee
9:45a.m., July 22, 2011
Frankfort, Kentucky

MINUTES

I. Call to Order

Regent Whitehead called the meeting to order at 9:45 a.m. on July 22, 2011.

II. Roll Call

There was no roll call. Committee members present were as follows:

Regent Wilbert James, absent
Regent David Guarnieri, absent
Regent Chuck Whitehead, present
Regent Ron Banks, present
Mrs. Johnson, present

A quorum was not declared.

Regent Douglas stated that due to not having a quorum items on the agenda for approval would be discussed at the full Board meeting.

Regent Whitehead recognized Mrs. Johnson to carry the discussion forward.

III. Vice President's Report

Executive Summary Narrative

Vice President Johnson gave an overview of the Executive Summary Narrative. Copies of the June 30, 2011 Unaudited Financial Statements and the June 2011 Budget vs. Actual were distributed to the Finance and Business Committee and members of the Cabinet.

Human Resource Services

Gary Meiseles, Director of Human Resources Services informed the committee that the HR department would be embarking on a thorough and comprehensive review of the university's employee benefits package.

Budget

Mrs. Claudine Gee, Director of Budget Policy and Planning gave an overview of the Budget vs. Actual.

Business Operations

Mrs. Katherine Napier, Associate Vice President Business Services gave an overview of the Unaudited June 30, 2011 Financial Statements. Per Mrs. Napier, the audited financial statements will be provided in late September or early October by the external auditors.

IV. Adjournment

The Finance and Business Committee's July 22, 2011 discussion was adjourned at 10:18 a.m.

Submitted by:

Approved by:

Alice B. Johnson
Vice President for Finance and
Business
Kentucky State University

Wilbert W. James, Chair
Finance and Business Committee
Board of Regents
Kentucky State University

_____ Approved with no corrections

_____ Approved with corrections

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To:	Board of Regents Finance and Business Committee	Date:	October 28, 2011
From:	Alice B. Johnson Vice President for Finance and Business Affairs		
Subject:	Executive Summary		
Reason for Consideration:	Informational Item	Enclosures:	Yes

Background:

Recommendation:

Initiator:	Alice B. Johnson Vice President for Finance and Business Affairs
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS**

**Report to the
Finance and Business Committee**

**Alice B. Johnson
Vice President for Finance and Business Affairs**

October 28, 2011

Kentucky State University
Finance and Business Committee Meeting
October 28, 2011

Finance and Business (F&B) is pleased to present the following summary report for consideration at the quarterly Finance and Business Committee meeting of the Board of Regents.

Fiscal Year 2012 Interim Results. For fiscal 2012, the interim results are being modified in accordance with reporting solutions incorporated under the Banner system implementation.

- 1) Budget vs. Actual as of September 2011 is presented for information along with comments about the variances.
- 2) Unaudited Financial Statements (Statement of Net Assets, Statement of Revenues, Expenses and Changes in Net Assets and Statement of Cash Flows) in the GASB format are being developed. November will be the first month when interim financial statements are prepared. A sources and uses of cash for July – September 2011 is presented.

Fiscal Year 2011 Audit Update. An update on the June 30, 2011 audit will be provided at the meeting.

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To:	Board of Regents Finance and Business Committee	Date:	October 28, 2011
From:	Alice B. Johnson Vice President for Finance and Business Affairs		
Subject:	Budget vs. Actual September 2011		
Reason for Consideration:	Informational Item	Enclosures:	Yes

Background: Revenues and expenses are presented for the Educational and General Fund (E&G), Auxiliary Fund, Land Grant Funds. The Budget vs. Actual report does not include restricted grants and contracts.

The summary of operations presented below is to assist in understanding the results reflected in the Budget vs. Actual report as of September 2011.

The state appropriates funds for Land Grant as required by the U.S. Department of Agriculture. Land Grant and Auxiliary Funds are not available to the University for discretionary spending.

Revenue

- State appropriations are received in installments of 30% (July), 25% (October), 25% (January) and 20% (April) of each year. At September 2011, \$7.5 million of appropriations have been received.
- Student Tuition and Fees has been posted for Fall 2011 enrollment. Auxiliary revenues represent housing and board for resident students enrolled for Fall 2011. Student tuition and fees, housing and board revenue amounts may decrease for the Fall 2011 semester due to student withdrawals and/or students moving from residence halls after they have enrolled.
- Other revenue includes athletic income, indirect cost recovery, facility rentals, and interest income.

Expense

- Salaries and benefits expenses are at 17.7% of budget. This variance is considered normal.

- Supplies, Travel, Communications and Services were expended at a level appropriate for the percent of fiscal year expired. These expenses are incurred more heavily during the academic year. Services include utilities and other services used for fall semester preparation. This variance is considered normal.
- Interdepartmental and Fixed Costs may reflect reductions in expenses which are due to timing in recording journal entries. Fixed Costs include maintenance agreements that require payment in full at the beginning of the service agreement; therefore, these expenses are not incurred evenly over the fiscal year. This variance is considered normal.
- Capital costs include expenses for furniture, equipment and library holdings. These expenses are usually incurred in the first quarter of the fiscal year. This variance is considered normal.
- Student Aid should be recorded consistent with Tuition and Fees. Student Aid is typically recorded as students complete the registration process and accepts aid awards. This variance is considered normal.
- Transfers include debt service obligations and internal reallocations. Transfers are typically recorded at the beginning of the fiscal year. This variance is considered normal.

Recommendation:

Initiator:	Claudine Gee Director Budget Policy & Planning
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

Budget VS Actual
Month Ending September 30, 2011

	YTD ACTUAL BY FUND GROUP								
	Approved Budget	Revised Budget	YTD Actual Activity	YTD Actual % of Revised Budget	% Expired	Variance	Education & General	Auxiliary	Land Grant & Action Agenda
Revenues									
State Appropriations	25,146,800	25,146,800	7,544,040	30.00%	30.00%	-70.00%	5,662,760	-	1,881,280
Student Tuition & Fees	22,213,287	22,213,287	12,168,921	54.78%	50.00%	-45.22%	12,168,921	-	-
Auxiliaries	6,516,120	6,516,120	3,269,929	50.18%	50.00%	-49.82%	-	3,269,929	-
Other	4,778,700	4,778,700	990,924	20.74%	25.00%	-79.26%	990,924	-	-
Revenues Total	58,654,907	58,654,907	23,973,815	40.87%	38.75%	-59.13%	18,822,606	3,269,929	1,881,280
Expenditures									
Salaries/Wages/Benefits	31,334,967	32,558,193	5,761,889	17.70%	25.00%	-82.30%	4,521,751	247,956	992,183
Supplies & Other	3,119,057	2,877,621	448,942	15.60%	25.00%	-84.40%	222,606	141,699	84,637
Travel	1,627,069	1,732,615	189,453	10.93%	25.00%	-89.07%	133,697	-	55,756
Communications	603,134	658,134	176,029	26.75%	25.00%	-73.25%	172,922	1,743	1,364
Services	9,491,199	9,064,431	1,205,963	13.30%	25.00%	-86.70%	392,975	728,205	84,782
Interdepartmental	409,914	410,123	(2,081)	-0.51%	25.00%	100.51%	(16,818)	-	14,737
Fixed Costs	3,428,088	3,443,471	832,821	24.19%	25.00%	-75.81%	711,889	53,416	67,516
Student Aid	4,693,994	4,595,901	1,279,679	27.84%	25.00%	-72.16%	1,279,679	-	-
Capital	1,314,371	708,925	527,805	74.45%	25.00%	-25.55%	292,166	142,555	93,084
Expenditures Total	56,021,794	56,049,413	10,420,501	18.59%	25.00%	-81.41%	7,710,867	1,315,574	1,394,060
Surplus (Deficit) before Transfers	2,633,113	2,605,494	13,553,313				11,111,739	1,954,355	487,220
Mandatory & Nonmandatory transfers	2,633,114	2,605,494	1,944,983	74.65%	25.00%	-25.35%	1,136,044	789,312	19,627
Surplus (Deficit)	(0)	(0)	11,608,330				10,443,287	1,165,043	-

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To: Board of Regents Finance and Business Committee	Date: October 28, 2011
From: Alice B. Johnson Vice President for Finance and Business Affairs	
Subject: Sources and Uses—July – September 2011	
Reason for Consideration: Informational Item	Enclosures: Yes

Background:

The Fiscal Year 2012, Financial Reports in GASB format continue to be developed for the Statement of Net Assets, Statement of Revenues, Expenses and Changes in Net Assets and Statement of Cash Flows.

Recommendation:

Initiator:	Katherine Napier Associate Vice President for Business Operations
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

KENTUCKY STATE UNIVERSITY
Sources and Uses of Funds
as of September 30, 2011

SOURCES OF CASH

State appropriations	7,398,000
Students Accounts Receipts	519,162
Title IV Aid	6,803,330
Grants and Contracts	1,878,524

TOTAL SOURCES

16,599,016

USES OF CASH

EXPENSES

Operating expenses:

Faculty	1,038,323
Exempt Staff	3,903,161
Non-Exempt Wages	732,309
Benefits	1,623,153
Supplies and Services	3,344,890
Student Aid	2,566,545
	<u>10,641,836</u>

Nonoperating expenses:

Investment income (net of investment expense)	109,482
Other nonoperating revenues (expenses)	855,253
	<u>964,735</u>

TOTAL USES

11,606,570

NET SOURCES AND USES OF CASH

4,992,445

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To: Board of Regents Finance and Business Committee	Date: October 28, 2011
From: Alice B. Johnson Vice President for Finance and Business Affairs	
Subject: Audit Update-June 2011	
Reason for Consideration: Informational Item	Enclosures: Yes

Background:

The Fiscal Year 2011 Audit continues. An update will be provided at the meeting.

Recommendation:

Initiator:	Katherine Napier Associate Vice President for Business Operations
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To:	Board of Regents Finance and Business Committee	Date:	October 28, 2011
From:	Alice B. Johnson Vice President for Finance and Business Affairs		
Subject:	Human Resources Update		
Reason for Consideration:	Informational Item	Enclosures:	No

Background:

Human Resource Services has initiated and implemented several significant projects for the University as described below:

1. The 2011 performance evaluations with a due date of July 31, 2011 were requested and collected.
2. A modified 457(b) plan document was finalized and submitted to all carriers.
3. Preparation for the 1% lump-sum payment to eligible employees was completed and the payment processed in the October 14, 2011 pay check.
4. Preparations for the 2% general increase to be effective December 1, 2011 commenced. This will be the first use of the salary mass update functionality in Banner.
5. A thorough review of the employee benefits package will be completed prior to the start of next fiscal year's budget planning cycle.

Initiator:	Gary Meiseles Director of Human Resource Services
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS**

2011-2012 Student Affairs Committee

October 28, 2011

**Regent Phyllis Williams, Chair
Regent Edwin Conner
Regent Laura Douglas
Regent Syamala Reddy
Regent Demetrick Coleman
Dr. Rubye Jones, Staff**

**Kentucky State University
Board of Regents**

October 28, 2011

STUDENT AFFAIRS COMMITTEE MEETING INDEX

Agenda.....3

C1 Approval of Minutes, July 22, 2011.....4

KENTUCKY STATE UNIVERSITY
Regular Meeting of the
Student Affairs Committee
Board of Regents
10:30 a.m.
October 28, 2011
Board Room – Academic Services Building
Frankfort, Kentucky

AGENDA

- | | | |
|------|--------------------------|---|
| I. | Call to Order | Chairperson |
| II. | Roll Call | Mrs. Fulvia Longstreet, Recorder |
| III. | Opening Remarks | Chairperson |
| IV. | Approval of Minutes | Chairperson |
| V. | Executive Summary Report | Dr. Rubye Jones, Vice President
for Student Affairs and
Enrollment Management |
| VI. | Discussion | |
| VII. | Adjournment | |

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To:	Board of Regents Student Affairs Committee	Date:	October 28, 2011
From:	Dr. Rubye Jones Vice President for Student Affairs And Enrollment Management		
Subject:	Student Affairs Committee Meeting Minutes July 22, 2011		
Reason for Consideration:	Approval	Enclosures:	Yes

Background:

The minutes of the Student Affairs Committee meeting of July 22, 2011, require approval in order to become an official part of the committee records.

Recommendation:

That the Student Affairs Committee approves the minutes of the July 22, 2011, meeting.

Initiator:	Dr. Rubye Jones Vice President for Student Affairs and Enrollment Management
Board Action Date:	July 22, 2011
Effective Date:	July 22, 2011

KENTUCKY STATE UNIVERSITY
Regular Student Affairs Committee Meeting
Board of Regents
Student Affairs Committee
10:30 a.m. July 22, 2011
Board Room, Academic Service Building
Frankfort, Kentucky

MINUTES

Regent Phyllis Williams, Chair called the meeting of the Kentucky State University Board of Regents Student Affairs Committee to order at 10:30 a.m. on July 22, 2011. Regent Williams asked Mrs. Longstreet, Recorder to call the roll:

Regent Phyllis Williams, present	Regent Laura Douglas, present
Regent Syamala Reddy, present	Regent Edwin Conner, present
Dr. Rubye Jones, present	Regent Demetrick Coleman, present (newly elected)

A motion was made by Regent Douglas and seconded by Regent Conner for the approval of the minutes of the May 11, 2011, meeting. The motion was approved.

Informational: Dr. Rubye Jones reported on activities from the following student affairs and enrollment management areas:

- The Office of Student Life for Holistic Development and Programming.
- The Office of Student Health Services.
- Career Counseling and Placement.
- University Police
- Testing/The Center for Professional Career Preparation (CPCP)
- Office Admissions
- Office of Finance Aid and Office of the Registrar
- Office of Asian Affairs
- Office of Enrollment Management

Regent Reddy moved and Regent Conner seconded that the meeting adjourn at 11 a.m.

Submitted by:

Dr. Rubye Jones
Vice President for Student Affairs
and Enrollment Management
Kentucky State University

Approved by:

Regent Phyllis Williams, Chairperson
Student Affairs Committee
Board of Regents
Kentucky State University

_____ Approved with no corrections
_____ Approved with corrections

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS**

External Relations and Development Committee

October 28, 2011

Regent Ronald Banks

Regent Laura Douglas

Regent David Guarnieri

Regent Charles Whitehead, Chair

Regent Phyllis Williams

Mr. Hinfred McDuffie, Staff

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS**

October 28, 2011

External Relations and Development Committee

INDEX

- D1** External Relations and Development Committee Meeting Minutes
(July 22, 2011)

- D2** Executive Summary Report

- D3** Executive Contributions Report
Alumni Relations Report

- D4** Information Technology Report
Auxiliary Enterprise Report
Capital Planning, Construction and Facility Operations Report

- D5** Communications Report

KENTUCKY STATE UNIVERSITY

**Regular Meeting of the
External Relations and Development Committee
Board of Regents
11 a.m., October 28, 2011
Board Room, Academic Services Building
Regent Charles Whitehead, Presiding**

AGENDA

- | | | |
|------|---|--|
| I. | Call to Order | Regent Charles Whitehead, Chair |
| II. | Roll Call | Hinfred McDuffie
Executive Vice President for
Administration |
| III. | Opening Remarks | Regent Whitehead |
| IV. | Action Item | Regent Whitehead |
| | Approval of July 22, 2011, Meeting Minutes | |
| V. | Executive Summary Report
- Endowment Management Report | H. McDuffie |
| VI. | Discussion | Regent Whitehead |
| VII. | Adjourn | |

**KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND**

To:	Board of Regents External Relations and Development Committee	Date:	October 28, 2011
From:	Hinfred McDuffie Executive Vice President for Administration		
Subject:	Committee Meeting Minutes (July 22, 2011)		
Reason for Consideration:	Approval	Enclosures:	Yes

Background:

The minutes of the External Relations and Development Committee meeting of July 22, 2011, require approval in order to become an official part of the committee's records.

Recommendation:

That the External Relations and Development Committee approve the minutes of the July 22, 2011, meeting.

Initiator:	Hinfred McDuffie Executive Vice President for Administration
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

Kentucky State University
Regular External Relations and Development Committee Meeting
Board of Regents
External Relations and Development Committee
11 a.m., July 22, 2011
Board Room, Academic Services Building
Frankfort, Kentucky

MINUTES

Regent Charles Whitehead called the meeting of the Kentucky State University Board of Regents External Relations and Development Committee to order at 11:06 a.m. on Friday, July 22, 2011. Mr. Hinfred McDuffie, Vice President for Administration, External Relations and Development, called roll:

Regent Ronald Banks, present
Regent David Guarnieri, absent
Regent Charles Whitehead, present

Regent Laura Douglas, present
Regent Wilbert James, absent
Regent Phyllis Williams, present

Four of the six regents on the committee were present. A quorum was established.

Motion to approve the May 11, 2011, External Relations and Development Committee meeting minutes as distributed was made by Regent Douglas and seconded by Regent Williams. The motion passed.

Mr. McDuffie introduced staff for area reports as follows:

The Communications report was presented by Felicia Lewis, Assistant Vice President for External Relations/Director of Communications.

The Alumni Relations and Development reports were presented by Bill Wilson, Associate Vice President for Development and Major Gifts.

Regent Whitehead inquired about the university's initiatives to reach the newer graduates due to the differences in the way the younger generation communicates. Mr. Wilson explained the initiatives being developed and the links on the website to the university's Twitter and Facebook sites.

The Information Technology report was presented by Edward Fields, Director of Information Technology.

The Auxiliary Enterprises report was presented by Harold Hayes, Executive Director of Auxiliary Enterprise. Mr. Hayes began with a correction to the Auxiliary Enterprise report. The Facilities Usage section should reflect a revenue amount of \$20,000 for the 2010-2011 fiscal year, instead of \$18,000. This change reflects a favorable variance of \$2,000.

The Capital Planning, Construction and Facilities Operations report was presented by Jack McNear, Associate Vice President for Capital Planning, Construction and Facilities Operations.

Regent Whitehead asked about the parking lot expansions. Mr. McNear replied that the university is on schedule, and the university is currently engaged in the bidding process.

Regent Banks asked about the opening of the Rosenwald Center for Families and Children. Mr. McNear responded that the center was scheduled for completion in August. Dr. Sias explained that though the facility would be completed by August, more than likely the center's program will not be operational until January 2012.

Regent Whitehead asked about the football stadium scoreboard and whether the university is on track to have a new scoreboard for this football season. Dr. Sias responded that the university is in the process of obtaining a new scoreboard, which should be installed by the fall football season.

Regent Banks then asked if stadium will also have a new sound system. Mr. McDuffie responded that a new sound system is part of the scoreboard package.

The endowment summary report was presented by John Shasky and James Faraday of Fifth Third Bank.

Mr. McDuffie introduced Renee Watson as the new Director of Residence Life.

Motion for adjournment of the External Relations and Development Committee's July 22, 2011, meeting was made by Regent Douglas. The meeting was adjourned at 11:53 a.m.

Submitted by:

Approved by:

Hinfred McDuffie
Vice President for Administration,
External Relations and Development
Kentucky State University

Charles Whitehead
External Relations and
Development Committee
Board of Regents
Kentucky State University

_____ Approved with no corrections

_____ Approved with correction

KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

To:	Board of Regents External Relations and Development Committee	Date:	October 28, 2011
From:	Hinfred McDuffie Executive Vice President for Administration		
Subject:	Executive Summary Report		
Reason for Consideration:	Informational	Enclosures:	Yes

Background:

N/A

Recommendation:

Informational

Initiator:	Hinfred McDuffie Executive Vice President for Administration
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**Kentucky State University
Division of External Relations and Development
Report to the Board of Regents**

October 28, 2011

EXECUTIVE SUMMARY

During the period of July 1, 2011, to September 30, 2011, Kentucky State University received \$68,742 in donations from 96 contributors – corporations, foundations, individuals and organizations. Scholarships received the largest portion of the donations, in the amount of \$49,714.

The Office of Alumni Relations processed the following memberships: 552 annual/associate, 352 complimentary to new graduates, 294 life and 31 subscribing life for a total of 1,229 KSU National Alumni Association financial members, as of September 29, 2011. The K-Club has 37 members. There were mass mailings to alumni for the following purposes: Permanent Alumni Scholarship Fund solicitation (1,229 packages), Homecoming (8,548), K-Club (984), Classes in Reunion (4,006) and miscellaneous mailings (3,271). A total of 8,068 electronic mailings were sent. There were two new/revitalized alumni chapters, and the alumni association currently has 24 affiliate chapters.

Information Technology reports progress in the Banner System's implementation: Phase I (discovery and hardware installation) is 100 percent complete, and Phase 2, 2.5, 3, 4, 5 and 6 conversions are 100 percent complete. All modules have gone live as scheduled in 2011. IT has also distributed 142 new laptops to faculty; 49 were distributed to residence halls for student checkout. The campus computer labs received upgrades with a total of 88 new desktops: School of Business Lab, Education Lab, Behavioral and Social Sciences Lab, and Athletics Lab.

Auxiliary Enterprise reports that housing occupancy was at 92 percent with 940 students at the end of September. Also, Capital Planning, Construction and Facility Operations had 20 major projects in progress.

The university was covered in 186 newspaper articles in Kentucky. The advertising equivalency dollar amount (or cost saving) for the newspaper coverage of KSU was \$1,565,852. The university also was covered in 66 television news stories reaching a Nielsen audience of 2,112,465 for a total ad equivalency of \$37,680 or total publicity value of \$113,036. There were 34 messages posted on KSU's electronic message board.

KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

To:	Board of Regents External Relations and Development Committee	Date:	October 28, 2011
From:	Hinfred McDuffie Executive Vice President for Administration		
Subject:	Executive Contributions Report & Alumni Relations Report		
Reason for Consideration:	Informational	Enclosures:	Yes

Background:

N/A

Recommendation:

Informational

Initiator:	Hinfred McDuffie Executive Vice President for Administration
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**Executive Contributions Report
and
Comparison of
July 1, 2010 - September 30, 2010
to
July 1, 2011 - September 30, 2011**

Constituency Type Breakdown

	2010	2011
Corporations	\$11,100.00	\$0.00
Foundations	\$33,041.00	\$0.00
Employees	\$100.00	\$1,315.64
Alumni	\$1,900.00	\$35,300.00
Other individuals	\$1,405.00	\$27,710.93
Organizations	\$105,843.26	\$4,415.00
Total:	\$153,389.26	\$68,741.57

Donor Designation Breakdown

Unrestricted	\$3,447.00	\$13,396.93
Scholarships	\$149,567.26	\$49,714.00
Other	\$375.00	\$5,630.64
Total:	\$153,389.26	\$68,741.57

Sponsorships

N/A	N/A
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Fundraising Status

\$500,000.00	\$600,000.00	GOAL
\$68,741.57	\$800,000.00	ACTUAL

Percentage of Alumni Giving

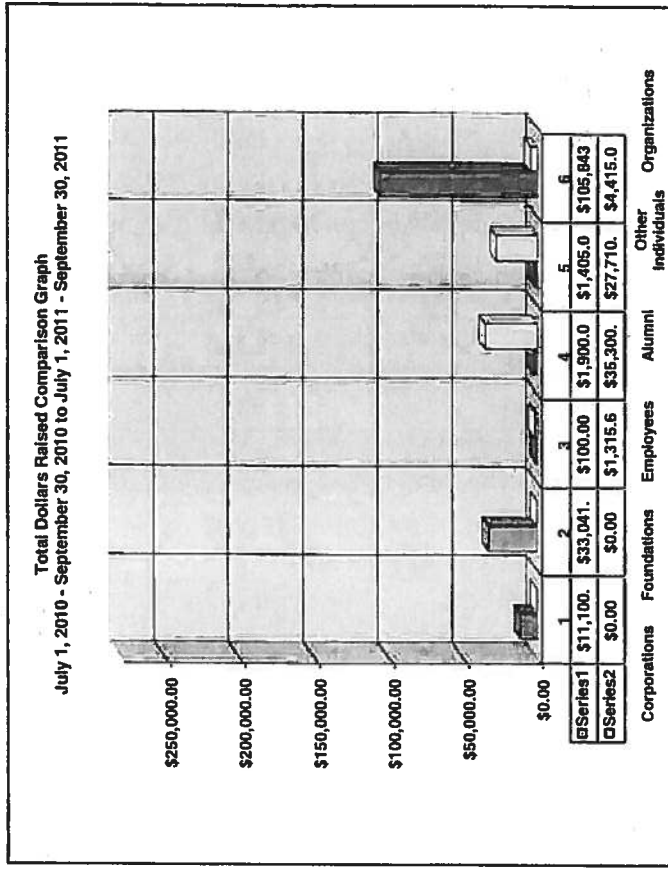
9/30/2010:

0.02%

Percentage of Alumni Giving

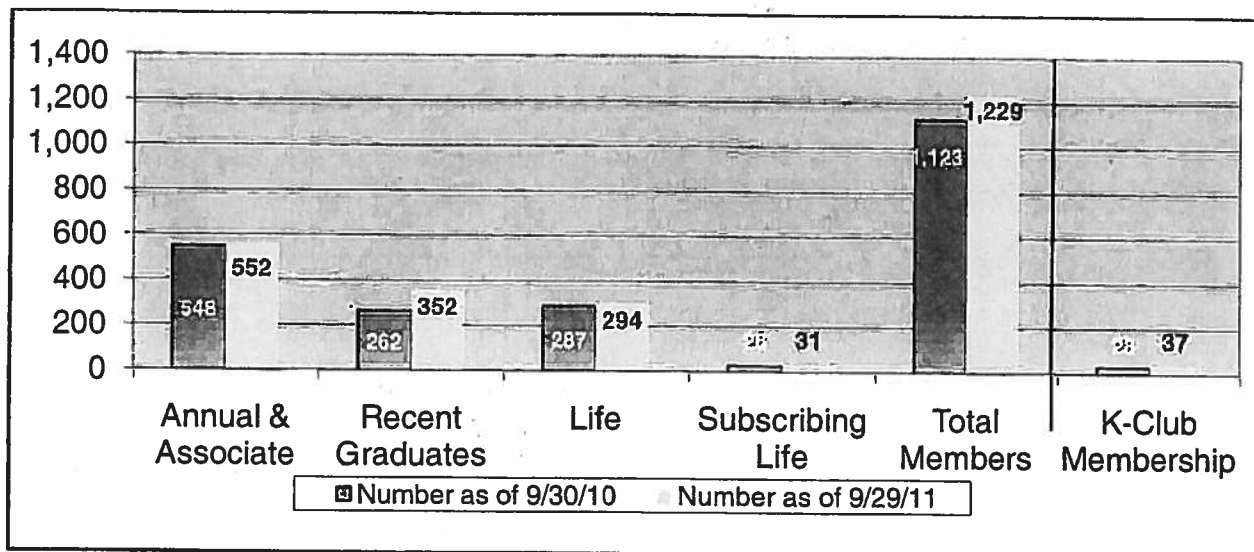
9/30/2011:

0.70%

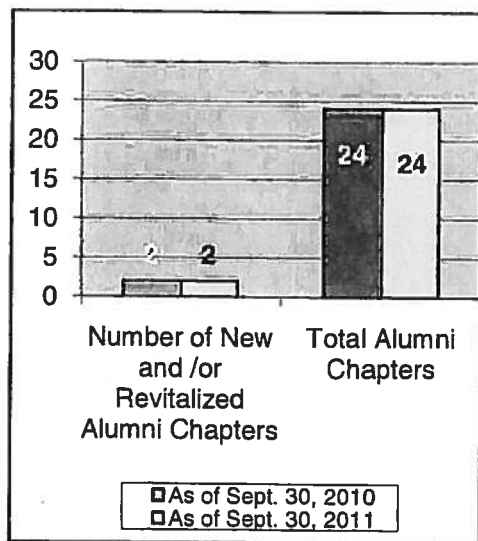


OFFICE OF ALUMNI RELATIONS REPORT

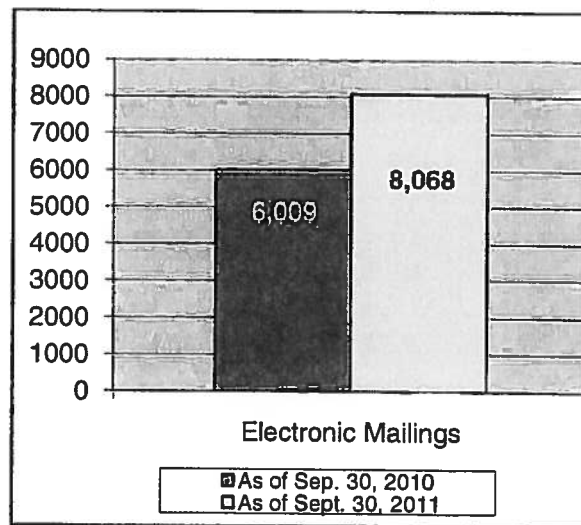
Membership



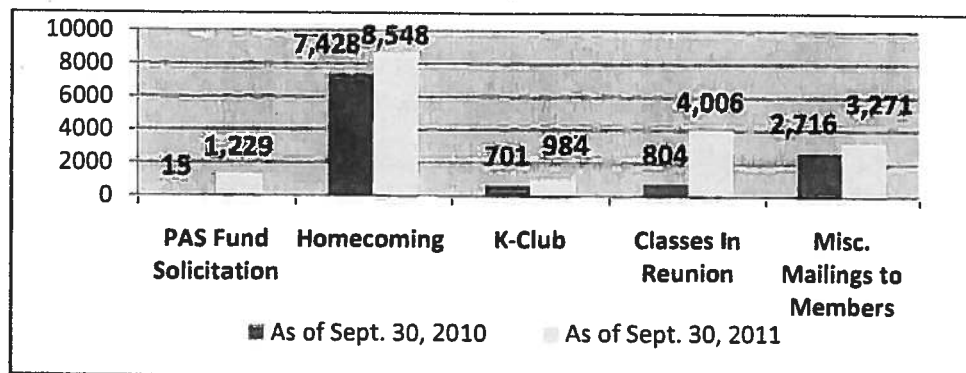
Alumni Chapter Revitalization



Electronic Communications



Mailings



KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

To:	Board of Regents External Relations and Development Committee	Date:	October 28, 2011
From:	Hinfred McDuffie Executive Vice President for Administration		
Subject:	Information Technology, Auxiliary Enterprise & Capital Planning Reports		
Reason for Consideration:	Informational	Enclosures:	Yes

Background:

N/A

Recommendation:

Informational

Initiator:	Hinfred McDuffie Executive Vice President for Administration
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

Information Technology

October 2011

Information Technology is actively working toward the completion of several projects that will enhance and improve operational efficiency and customer service. It is also working to reduce cost for the overall university. The department is strengthening its internal processes to better serve the needs of the students, faculty and staff.

Project	Components	Complete
Banner Enterprise Resource Planning (ERP) Implementation	Phase 1	100%
	Discovery and hardware installation	
	Phase 2	100%
	Conversion R1	100%
	Data verification and validation	100%
	Data clean-up	100%
	Banner testing and problem resolution	100%
	Phase 2.5	100%
	Conversion R1.5	100%
	Data verification and validation	100%
	Data clean-up	100%
	Banner testing and problem resolution	100%
	Phase 3	100%
	Conversion R2	100%
	Data verification and validation	100%
	Data clean-up	100%
	Banner testing and problem resolution	100%
	Phase 4	100%
	Integration Testing (classroom pilot)	
	Phase 5	100%
	Pre-Prod creation for production	100%
	Banner PROD delivery to KSU Dec. 6	100%
Campus Banner training begun (FI and HR)	100%	
Phase 6	100%	
Campus Banner Training (FI, HR, FA, ST)	100%	
Finance GO LIVE (Jan. 2011)	100%	
Human Resources GO LIVE (Jan. 2011)	100%	
Financial Aid GO LIVE (Feb. 2011)	100%	
Student GO LIVE (March 2011)	100%	
Accounts Receivable GO LIVE (July 2011)	100%	
Student academic history conversion(Aug)	100%	

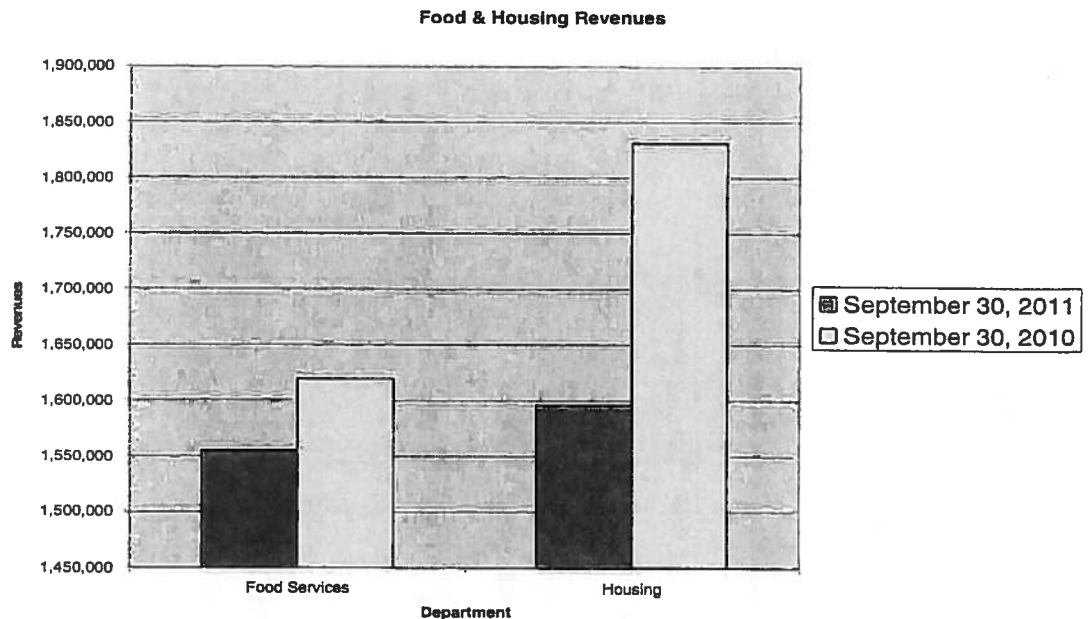
Project	Components	Complete
Banner Online Data Store Implementation	<p>Phase 1 Project schedule development Project team creation</p> <p>Phase 2 ODS implementation kickoff ODS tech implementation planning</p> <p>Phase 3 ODS installation – Test ODS installation - PROD</p>	<p>75% 0%</p> <p>0% 0%</p> <p>0% 0%</p>
Laptop Deployment	<p>Faculty Laptop Deployment</p> <p>Residence Hall Laptop Deployment</p>	<p>142 laptops distributed to faculty</p> <p>49 laptops distributed to each residence hall for student checkout (7 laptops per 7 residence halls)</p>
Computer Labs Upgraded	<p>School of Business Lab Education Lab Behavioral and Social Science Lab Athletics Lab</p>	<p>41 desktops 27 desktops 10 desktops 10 desktops</p>

**Kentucky State University
Auxiliary Enterprise Report
July 2011 – September 2011**

As of September 30, 2011, the Auxiliary Enterprise Department recorded revenues of:

	Prior Year YTD	Current Year YTD	Variance
Food Services	1,619,000	1,554,000	(65,000)
Housing	1,831,000	1,596,000	(235,000)
Bookstore	38,000	38,000	(0)
Facility Usage	7,000	3,000	(4,000)
Laundry	16,000	13,000	(3,000)

- The Housing and Food Service variance is due to a lower student count. Housing occupancy at the end of September was 92 percent with 940 students, compared to 982 in the previous year.



Capital Construction Project Report - October 28, 2011

		Assigned		Projected	
Project		Assigned	Completion	Completion	
Project		Date	Date	Status	Comments
Project		Goal	Date	Date	Comments
1	Entrance Gatehouse	Controlled Access to Campus	Sep-10	Oct-11	PIP Bidding
2	Repair Concrete Steps & Sidewalks	Safe Pedestrian paths	Aug-10	Jun-11	PIP Complete
3	\$150,000 Capital Planning	Control of water runoff	Jul-10	Aug-11	PIP In Progress
4	Erosion Control at Motor pool	Install Blackboard electronic card readers	May-10	Aug-11	PIP Received bid of \$650 from contractor
5	\$15,000 Capital Planning	New Facility	Aug-10	Oct-11	PIP Construction in progress
6	Access Control for Governmental Services Center	New Facility	Jun-10	Oct-11	PIP Construction in progress
	\$20,000 GSC Maintenance Service	Complete building renovation	Sep-09	Nov-12	PIP Bidding
	\$1,700,000 CPE	Moving PD to Old Rosenwald	Aug-10	Aug-11	PIP Ordering Equipment
	\$500,000 Federal Funding				
7	Rosenwald Center for Families & Children				
	\$2,400,000				
8	Renovate Old Federal Building				
	\$1,000,000 federal ARRA funds through National Parks Service				
	Police Department - Electrical upgrade / electronic infrastructure for dispatch				
	\$185,500 Title III				

9	Reroof Atwood Research Cheaney Plaza	Non-leaking roof	Feb-11	Dec-11	PIP	Under Construction
10	\$500,000 Private donations	Fundraising bricks and plaques	Aug-10	Aug-12	PIP	Design Phase
11	Feasibility of constructing a centralized mail hub in Student Center Basement	Streamline mail pick-up	Aug-10	Jun-11	PNIP	On hold
	\$ Auxiliary Services					
	\$150 Capital Planning					
12	Campus benches	Replace old benches around campus	Aug-10	Oct-11	PIP	Benches being installed Oct11
	\$10,000 Capital Planning					
13	New seating in Bradford Hall Large Auditorium	New seating in large auditorium	Aug-10	Aug-11	PIP	Seating being fabricated
	\$120,000 Capital Planning					
14	Scoreboard as Football Stadium	New Scoreboard	Feb-11	Aug-11	PIP	Under Construction
15	(IT) Intercom System at Football Stadium	New Intercom System at Alumni Stadium	Feb-11	Aug-11	PIP	Under Construction
16	Parking lot expansion	More parking for students/faculty/staff	Jan-11	Oct-11	PIP	Construction to begin in October
	\$83,000 Capital Planning					
17	Russell Court interior Renovations	Modernized Apartments	Jun-10	Aug-12	PIP	
	\$1,000,000 Auxiliary Services					
18	Privatized Housing RFP	New Student Housing	Nov-09	Aug-12	PIP	Developer Selected
	\$20M Private Developer/ KSU Foundation					

19	Replace Roof: Jordan Bldg/Chiller and Alumni Stadium Offices \$450,000 (requested budget for next year)	Stop leaking		Apr-12	PIP	Ongoing
20	Redesign President's Suite \$19,000 Capital Planning	Improve safety and enlarge conference room		Aug-11	PIP	Design complete
21	Chandler Hall Bathroom Renovation \$125,000 Auxiliary Services			Oct-11	PIP	

KENTUCKY STATE UNIVERSITY
BOARD OF REGENTS
AGENDA ITEM BACKGROUND

To:	Board of Regents External Relations and Development Committee	Date:	October 28, 2011
From:	Hinfred McDuffie Executive Vice President for Administration		
Subject:	Communications Report		
Reason for Consideration:	Informational	Enclosures:	Yes

Background:

N/A

Recommendation:

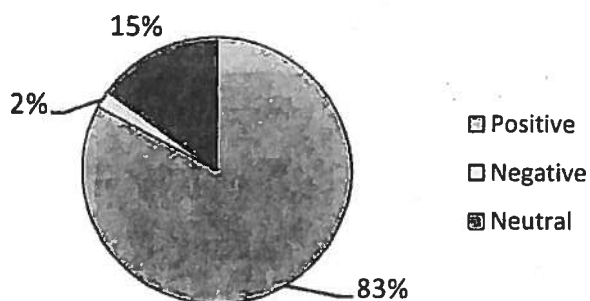
Informational

Initiator:	Hinfred McDuffie Executive Vice President for Administration
Board Action Date:	October 28, 2011
Effective Date:	October 28, 2011

**KSU Media Coverage
July 2011 – September 2011**

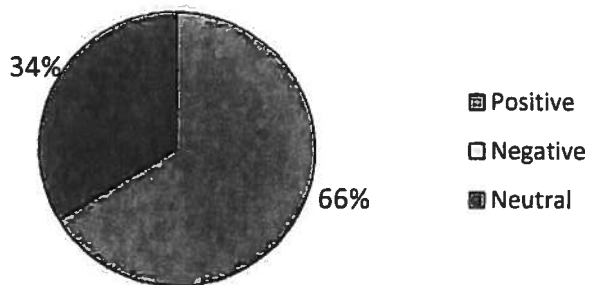
NEWSPAPER COVERAGE IN KENTUCKY

Number of Stories - 186 stories
 Ad Equivalency - \$9,340,671.55



TELEVISION COVERAGE IN KENTUCKY

Number of Stories - 66 stories
 Run Time - 57 minutes, 59 seconds
 Ad Equivalency - \$37,680 Publicity Value - \$113,036
 Nielsen Audience - 2,112,465



PUBLICATIONS AND MARKETING

Publications (artwork and printed materials)

- Development/Alumni Printed Materials – Materials produced for 4 campaigns
- Printed materials produced for university events – 35
- Communication pieces – 15
 - o Onward and Upward - 1
 - o President's Report to the Board – 1
 - o President's Report to the Council on Postsecondary Education (CPE) - 1
 - o Good Newsletter for CPE – 1
 - o From the President's Desk – 1
 - o Program/Departmental Newsletters & Brochures – 10
- Marketing and advertisement pieces produced – 38
- Designs for general university operations – 21
- Business cards produced – 42

Land Grant, community and campus community projects and events (supported by design work and support materials) – 8

Billboard displays – 3 months, four locations in Frankfort, Ky.; new airport display (Louisville)

ELECTRONIC COMMUNICATIONS

Electronic message board postings – 34 messages:

28 KSU messages

6 community messages

Board of Regents
Audit Committee
12:00 pm, July 22, 2011
Frankfort, Kentucky

MINUTES

I. Call to Order

Regent Bearden called the meeting of the Kentucky State University Board of Regents Audit Committee to order at 12:00 pm on July 22, 2011.

II. Roll Call

Regent Barfield-No
Regent-Bearden-Present
Regent-Williams-Present
Regent-Reddy-Present
Dr. Ralph Kimbrough-Present
Quorum Established: Yes

III. Opening Remarks

Regent Bearden presented the minutes of the May 11, 2011 Audit Committee meeting.

IV. Approval of Minutes

Action: The motion for approval of the minutes from the May 11, 2011, meeting was made by Regent Reddy and seconded by Regent Williams. The motion passed.

V. Internal Auditor's Report

VI. Approval of Revised Audit Plan

Action: Following discussion, the motion was made by Regent Williams and second by Regent Reddy for Dr. Sias and Dr. Kimbrough to decide on the priority of audit projects for the University. The motion passed.

Meeting was adjourned at 12:40 pm

Submitted by:

Approved by:

Dr. Ralph Kimbrough
Internal Auditor
Kentucky State University

Regent Mindy Barfield, Chair
Internal Audit Committee
Board of Regents

Approved with no corrections
 Approved with corrections