



REGULATION TITLE:

Transfer Credit

APPLIES TO:

Undergraduate Transfer Students

ADMINISTRATIVE AUTHORITY:

Office of Admissions

Office of the Registrar

Office of the Provost and Vice President of Academic & Student Affairs

Division of Academic & Student Affairs

APPROVED BY:

Kentucky State University Board of Regents

EFFECTIVE DATE:

August 8, 2025

NEXT REVIEW DATE:

August 8, 2028

REGULATION STATEMENT:

This regulation governs the acceptance and application of academic credit earned at other accredited institutions. It is designed to ensure a seamless and equitable transfer process for students, in accordance with the Kentucky Council on Postsecondary Education (CPE) General Education Transfer Policy.

DEFINITIONS:

Fully Accredited Institution

An institution that is a member in good standing of one of the six regional academic accrediting associations.

General Education Certified

A designation from another Kentucky public institution indicating a student has completed all general education

requirements. KSU will honor this designation.

Core Certified

A designation from another Kentucky public institution indicating a student has completed the core block of general education requirements. KSU will honor this designation.

Category Certified

A designation from another Kentucky public institution indicating a student has completed a specific category of general education requirements. KSU will honor this designation.

PROCESS:

General Requirements

Students transferring to KSU must submit official transcripts from all previously attended institutions as part of the admissions process.

KSU accepts transfer credits earned at fully accredited institutions.

Grade and Credit Acceptance

KSU accepts transfer credits for courses in which a student earned a grade of "D" or better.

Exception: Transfer equivalents for ENG 101 and ENG 102 require a grade of "C" or better.

If a course is transferred with a "D" grade and that course is required for the student's major, minor, or area of specialization, the student must retake the course at KSU and earn a grade of "C" or better.

Credits that do not fulfill specific requirements but were earned with a "D" or better will be accepted as free electives.

Limitations

KSU will not grant upper-level credit for courses completed at a two-year junior or community college without validation from the respective academic department that the course is equivalent to an upper-level KSU course.

Residency Requirement: Regardless of the number of hours accepted for transfer, all candidates for a KSU undergraduate degree must complete 30 of their last 36 credit hours at Kentucky State University.

REFERENCES AND RELATED MATERIALS:

- KSU Undergraduate Admissions Regulation
- Kentucky Council on Postsecondary Education (CPE) General Education Transfer Policies

CONTACTS:

Subject	Office	Telephone	E-mail
General Questions	Office of the Provost	(502) 597-6946	Michael.Dailey@kysu.edu
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HISTORY:

Revision Type	Date of Issuance/Revision	Drafter(s)/Editor(s)
Issued (New Regulation)	June 2025	Zach Atwell
