



POLICY TITLE:

Domestic and International Exchange

APPLIES TO:

Students, Faculty, and Staff

ADMINISTRATIVE AUTHORITY:

**Office of Global Strategies and International Affairs
Division of Academic & Student Affairs**

APPROVED BY:

Kentucky State University Board of Regents

EFFECTIVE DATE:

August 8, 2025

NEXT REVIEW DATE:

August 8, 2028

POLICY STATEMENT:

Kentucky State University (KSU) provides and supports engagement opportunities for its faculty, staff, and students at approved domestic and international educational institutions. These programs, which include teaching, research, and service-learning projects, align with KSU's mission and are governed by this policy and its implementing regulation to ensure academic quality and participant safety.

DEFINITIONS:**Study Abroad Programs**

International teaching, learning, research, and service opportunities offered for academic credit. This includes faculty-led programs and reciprocal exchanges.

Study Away Programs

Domestic programs offered for academic credit at other North American colleges and universities. This includes

short-term, faculty-led programs and service-learning trips.

PROCESS:

Governance and Program Approval

- An Academic Exchange Committee must be formed to conduct pre-evaluation and post-evaluation reports for exchange programs.
- Courses designed for study abroad or study away programs must first be approved by the appropriate university curriculum committee and then by Academic Affairs.

Participant Responsibility

All students, faculty, and staff participating in university-sponsored domestic or international programs remain representatives of KSU and are expected to conform to all norms of conduct as outlined in the KSU Student Handbook and relevant employee handbooks.

Implementation

The specific guidelines, application procedures, and requirements for all student and employee participants are detailed in the Domestic and International Exchange Regulation.

REFERENCES AND RELATED MATERIALS:

- KSU Academic Agreements Policy
- KSU Domestic and International Exchange Regulation

CONTACTS:

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HISTORY:

Revision Type	Date of Issuance/Revision	Drafter(s)/Editor(s)
Issued (New Policy)	November 2023	Eric Yang and Zach Atwell
Substantive Revisions	June 2025	Zach Atwell
