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**REGULATION TITLE:**

**Academic Scholarships**

**APPLIES TO:**

**Prospective and current students**

**ADMINISTRATIVE AUTHORITY:**

**Office of Financial Aid**

**Office of the Provost and Vice President of Academic & Student Affairs**

**APPROVED BY:**

**Kentucky State University Board of Regents**

**EFFECTIVE DATE:**

**August 8, 2025**

**NEXT REVIEW DATE:**

**August 8, 2028**

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**REGULATION STATEMENT:**

This regulation implements the Academic Scholarships Policy by providing the specific procedures and criteria for the application, eligibility, renewal, and administration of all academic scholarships awarded by Kentucky State University (KSU).

**DEFINITIONS:****Academic Year**

The fall and spring semesters. Summer and winter sessions are excluded from this definition unless otherwise specified for a particular scholarship.

**Cooperative Education (Co-Op) Training**

A university-coordinated, work-based learning experience where students may receive payment from an external source.

### **Cost of Attendance**

The estimated total expense budget for a student, as determined by the Office of Financial Aid.

### **Full-Time Enrollment**

Enrollment in a minimum of twelve (12) credit hours per semester.

## **PROCESS:**

### **Eligibility and Application**

- **FAFSA Requirement:** Scholarship applicants must have a completed Free Application for Federal Student Aid (FAFSA) on file with KSU by January 15 of each year.
- **General Academic Criteria:** Unless specified otherwise by an individual scholarship program, applicants must generally have a minimum cumulative GPA of 3.0 on a 4.0 scale and either a minimum ACT composite score of 21 or a minimum SAT score of 1080. Some scholarships may require higher academic qualifications.

### **Renewal Requirements**

- **Enrollment:** Scholarship recipients must maintain full-time enrollment during each fall and spring semester.
- **Credit Hour Completion:** Recipients are required to earn a minimum of thirty (30) semester credit hours each academic year (e.g., 15 hours in fall and 15 in spring, or 12 in fall and 18 in spring).
- **GPA:** Each recipient must maintain the specific cumulative GPA required by their scholarship program.
- **Duration:** Scholarships are renewable for a maximum of four (4) years, or eight (8) total semesters, provided the recipient continues to meet all academic and enrollment requirements.
- **Compliance:** Students who fail to meet the GPA, credit hour, or full-time enrollment requirements will lose eligibility for renewal. It is the student's responsibility to monitor their academic progress to ensure compliance.
- **Exception for Graduating Seniors:** Students in their final semester of study are exempt from the 12-credit-hour full-time enrollment requirement if they need fewer than 12 credits to complete their degree requirements.

### **Award Administration and Conditions**

- **Award Distribution:** Annual scholarship funds are credited to the student's account after enrollment verification, with one-half disbursed for the fall semester and one-half for the spring semester.
- **Summer Term:** Summer sessions are generally not funded by academic scholarships, and summer grades or credit hours do not count toward meeting the renewal requirements for the preceding academic year.

- **Award Limits:** Total scholarship aid from KSU cannot exceed the student's cost of attendance. Awards may be adjusted if a student receives additional external funding. Institutional scholarships are not refundable to the student.
- **Co-Op Training:** Students participating in a compensated co-op training program are not eligible for academic scholarship awards for the semester(s) of the training. Students must provide written notification to the Office of Financial Aid of their intent to participate at least two (2) weeks before the semester begins.

## REFERENCES AND RELATED MATERIALS:

- KSU Academic Scholarships Policy
- KSU Academic Load, Credit Hour, and Course Numbering Regulation

## CONTACTS:

Subject	Office	Telephone	E-mail
General Questions	Office of the Provost	(502) 597-6946	<a href="mailto:Michael.Dailey@kysu.edu">Michael.Dailey@kysu.edu</a>
Financial Questions	Office of Financial Aid	(502) 597-5950	<a href="mailto:finaidmail@kysu.edu">finaidmail@kysu.edu</a>

## HISTORY:

Revision Type	Date of Issuance/Revision	Drafter(s)/Editor(s)
Issued (New Regulation)	June 2025	Zach Atwell

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