

Kentucky State University
Staff Senate Minutes

Tuesday, November 10, 2020
3:00 p.m.-4:00 p.m.

Attendees

Present Staff Senate Members: Jasmin Thurman, Jack Lee Wollman, Jr., Elise Borne, Alison Jackson, Barbara Hayes, Donna Carter, Danielle Barber, Louis Milligan, Jim Dodds, DC Conwell, Ashley Abshire, Nathan Cochran, Samantha Combest; D. Jamar Simmons

Present Staff Members: President Brown, Michael DeCoursey, Gia Gigger, Sonia Sanders, Tasha Fritzwilliams, Andy Ong, Sophia, Rucker Taylor, Lauren Graves, Chris Cribbs

Absent Staff Senate Members: Yolanda Benson, Travis Haskins (Excused), Ed Fields (Excused)

Item	Discussion	Decision/Proposal
1. Call to Order		
2. Roll Call	Roll was taken by Secretary Jack Lee Wollman Jr.; attendees are listed above	
3. Adoption of Agenda	Motion to approve the agenda for the October 13, 2020 Staff Senate Meeting	<ul style="list-style-type: none"> • Unanimously approved
4. Approval of Minutes	Approval of October 2020 Staff Senate Meeting Minutes	<ul style="list-style-type: none"> • Unanimously approved
5. Opening Remarks	<p>President Jasmin Thurman gave her opening remarks.</p> <p>Email sent to staff member in regards to flowers Motion has been made to send flowers to staff member.</p> <p>President Brown Coffee Chat is on Friday, November 13 at Noon.</p> <p>Rapid COVID Testing is now available in Old Rosenwald for Staff. This is free. Will be available until test run out or until the end of February, whichever happens first.</p>	<ul style="list-style-type: none"> • Jack will contact staff members family to see what preference family has in regards to gift from KSU. • Any staff member who would like to make a donation via cash app can see email sent by Jasmin. • Everyone: please attend coffee chat on Friday. Jasmin will forward notice about this through Staff Senate email.

	<p>COVID Task Force is still operating. Please let Jasmin know if you have any questions, comments or concerns.</p> <p>There are still openings on the Staff Senate Committees. Let a staff senate member know if you are interested.</p>	
<p>6. Staff Senate Committee Reports</p>	<p>Outreach Committee:</p> <ul style="list-style-type: none"> - Got ideas narrowed down - Breds Basket Food Drive: collect food during holidays - Louis has a contact regarding the Breds Basket. He will contact them to see how we can help. - Blood Drive - Beautification of Campus - Working with Students in Social Justice Campaign - Staff Angel Tree: Help staff who are having struggles during the holidays. We want to come up with a way to do this. - If anyone has any other ideas, email Louis. Also, we are interested in new members. If anyone is interested, please let any outreach committee know. <p>Staff Morale Committee:</p> <ul style="list-style-type: none"> - Looking for ways to get opinions from staff. This could be done through a survey. - Possible events off campus for staff. This could help staff come together - Staff Morale Committee is still working on this. - If anyone has any other ideas, please email the Staff Senate email. Also, we are interested in new members. If anyone is interested, please let any Staff Morale committee know. <p>Staff Relations Committee:</p> <ul style="list-style-type: none"> - Got ideas narrowed down - Staff recruits a student for KSU. There would be an incentive set up to do this. - Thorobred of the Month: Designated Parking spot. Group is currently working with Brand Identity about the details of this. - ThoroDash: Have work study student deliver food from campus food places to staff. 	<ul style="list-style-type: none"> • Jasmin will take the ideas to President Brown during her meeting with him.

<p>7. Questions from Staff members</p>	<ul style="list-style-type: none"> • If any money is left over from a staff member collection, we will put it in a collection for future use. • Welcome President Brown to meeting. • Voluntary Separation: Do you know if there is a certain number pertaining to this? • At this time, Staff Senate doesn't know anything about this in regards to a certain number. There is a process staff members can go through if interested in this. See HR if there are any questions pertaining to this. Questions can also be posted during the coffee talk this Friday with the President. This information is also in the KSU News for November • Veterans Day Virtual Program: Having meeting virtually has allowed more participation. Total participants is about 75-80 people. It has been suggested more people could attend this since more staff are tele working. • Communication: One issue that comes up with this is communication. Some staff members are not finding out until the day of. All assemblies are listed on the website. Other programs may not be listed on the website. • Suggestion: could the pop up emails happen sooner than the day of? Send senate can also send events through the staff senate email. • Is there a place where events can be submitted? We wanted to check and see if Brand Identity could send out an official document outlining the process for advertising events on campus. This is written down on campus news, but the information is delayed due to the actual process itself. Could the process for doing this be simplified? • Staff Senate does have a contact list but not everyone is included. If anyone would like to be added, please let Jack know. All events have to be approved KSU event. 	
<p>8. Adjournment</p>	<ul style="list-style-type: none"> • Next Meeting: Tuesday, December 8, 2020 	<ul style="list-style-type: none"> • Unanimously approved 4:07PM