

# Kentucky State University General Budget Cycle Calendar

Watch for detailed information to be communicated.

<b>January</b>	Budget Office coordinates with VPs/Provost/Deans to review current-year budgets and establish budget liaisons for specific departments/units
<b>February</b>	Department/Unit budget liaisons work with VPs/Deans to prioritize budget, determine fixed-costs, using the Budget Request Form
<b>March</b>	Budget Office reviews requests with VPs, Provost, budget liaisons, and other stakeholder groups to eliminate redundancy in requests, recommend changes to increase efficiencies, and review historical expenditures
<b>March-April</b>	FY Preliminary Operating Budget is established for review by EVP of Finance and Administration
<b>April</b>	FY Preliminary Operating Budget under review by EVP of Finance and Administration
<b>May</b>	FY Operating Budget under review by President
<b>May</b>	FY Operating Budget Finalized for review and approval by Board of Regents
<b>June</b>	Board of Regents Meeting to approve FY Operating Budget
<b>June-early July</b>	Approved FY Budget distributed to all Units and uploaded into Banner