

**KENTUCKY STATE UNIVERSITY BOARD OF REGENTS
QUARTERLY MEETING
Thursday, September 2, 2021 at 1:00 p.m.**

***** Meeting Was Conducted In-Person and by Teleconference*****

Board of Regents Room
2nd Floor Julian M. Carroll Academic Services
Building Frankfort, Kentucky 40601
(Primary Physical Location)

MINUTES

I. Call to Order

Chairperson Elaine Farris, Ed.D. called the meeting to order at 1:02 p.m.

II. Roll Call

Roger Reynolds, Board Secretary, conducted roll call:

Regent Ron Banks	Absent
Regent Carolyn Burns, MD	Present
Regent Elaine Farris, Ed.D.	Present
Regent Chandee Felder	Present
Regent Paul Harnice, Esq.	Present
Regent Dalton Jantzen	Present
Regent Rahul Reddy, MD	Absent
Regent Roger Reynolds	Present
Regent Jason Robinson	Present

Seven Regents were in attendance. Quorum was established.

III. Adoption of the Agenda

MOTION by Regent Reynolds:

Move the Board to adopt the agenda of the September 2, 2021 Quarterly Meeting.
Seconded by Regent Burns and passed without dissent.

IV. Management Plan and Presidential Search Update

Dr. Aaron Thompson, President of the Council on Postsecondary Education (CPE), updated the Board on items in the Executive Order, stating that the Management and Improvement Plan needs to be sent to the Governor by November 1st and will eventually be forwarded to the House and Senate. The plan will have a financial needs analysis to get KSU to a point of thriving. He stated that CPE is working with CFO Greg Rush to make sure that there is a grounded basis for the dollars KSU will be requesting. The plan will also be focused on culture to ensure that KSU doesn't get into another deep financial need.

Dr. Thompson stated that CPE will work with KSU on what that the Presidential Search Committee needs to look like. The Committee structure will come before the Board for approval. Under the Executive Order, CPE needs to be deeply involved in the search process so Travis Powell, General Counsel and Vice President of CPE, will be part of the Search Committee as the connection between CPE and KSU. The Committee, working with a search consultant, will bring back three candidates to the Board. The search should begin on December 1st and the hope is to have someone in place by late spring.

Regent Harnice asked if the Management Plan would come to the Board for approval. Dr. Thompson replied that it will come to the Board approval and they will ask for suggestions.

Regent Burns asked how a search consultant would bring a candidate who is different than an internal search. Dr. Thompson stated that search firms can bring national candidates, ensure that the process stays confidential, and have the time and resources to devote to a high quality search.

Regent Farris polled the Regents regarding moving forward with an RFP for an executive search firm. Noting a consensus, a motion was put on the floor.

V. MOTION by Regent Harnice:

Move the Board to authorize the CFO to release a request for proposal to hire a professional search firm to perform the executive search services for the position of President for Kentucky State University.

Seconded by Regent Reynolds and passed without dissent.

VI. Closed Session

MOTION by Regent Jantzen:

Move the Board to go into Executive Session to discuss pending litigation (KRS 61.810 1)(c)) and individual personnel matters (KRS 61.810 (1)(f)).

Seconded by Regent Reynolds and passed without dissent.

VII. Open Session

MOTION by Regent Reynolds:

Move the Board to reconvene in open session.

Seconded by Regent Harnice and passed without dissent.

VIII. Consent Agenda

MOTION by Regent Burns:

Move the Board to approve the Minutes of the June 3, 2021 Quarterly Meeting of the Board of Regents; the Minutes of the June 17, 2021 Special Called Meeting; the Minutes of the July 12, 2010 Special Called Meeting of the Board of Regents; the Minutes of the July 20, 2021 Special Called Meeting of the Board of Regents; the Minutes of the August 18, 2021 Special Called Meeting of the Board of Regents with a correction to the August 18, 2021 minutes to reflect that Regent Reynolds brought up keeping the Chair and Vice Chair, not Regent Harnice.

Seconded by Regent Reynolds.

IX. Bred of the Quarter Recognition

The nominees for Bred of the Quarter include: John Hargrave, Chandee Felder, Rebecca McCoy, Deanna Brown, Sophia Rucker-Taylor, Cheryl Dunn, Bobby Walter, David Morton, Nandi Thomas, Adriana Palmer, Jacqueline Duvall, Shimar Keith, Devin Agnew, Destini Baker, and Ellsworth Davis.

Adriana Palmer was the June Bred of the Month, Ellsworth Davis was the July Bred of the Month, and Devin Agnew was the August Bred of the Month.

Regent Farris also asked to acknowledge facilities for a job well done in preparing campus for students.

X. Information Items (Written Reports)

- A. Faculty Senate:** The report of Dr. Phillip Clay, Faculty Senate President, is entered into the record as an attachment to these minutes.
- B. Staff Senate:** The report of Ms. Danielle Barber, Staff Senate President, is entered into the record as an attachment to these minutes.
- C. Student Government Association:** The report of Regent Jason Robinson, SGA President, is entered into the record as an attachment to these minutes.

XI. Information Items/University Updates

A. Finance and Administration

Greg Rush, Vice President for Finance and Administration/CFO, provided an update on the finance items discussed at the August 18, 2021 meeting. He reported that past due construction invoices are \$5.2 million instead of \$5.5 million and the energy performance contract was actually due on July 1st, not June 30th. The Asset Preservation Fee should be accounted for separately which has not been done in the past. There should be \$1.2 million in reserves for this fund since 2019 but it was negative by around \$300,000.

Mr. Rush stated that KSU is working with CPE on a revised budget structure. Going forward, Finance and Administration will provide the Board with four budgets: E&G Budget, Auxiliary Budget, Asset Preservation Budget, and Land Grant Match Budget. Board approval will now be required to move money between these funds. It is anticipated that the new budget proposal will come to the Board in December.

Residence hall construction is on track for completion by January 2023. All in all, the interest rate for the note was less than anticipated. The first lease payment is due in March of 2024.

As of June 30, 2020, KSU had \$2.6 million in unpaid invoices. As of June 30, 2021, KSU had \$4.2 million in unpaid invoices. Currently, KSU is working through the past due invoices and no invoice is more than 60 days old. The goal is to stay at 30 days. Going forward, invoices will not be paid without a purchase order.

Mr. Rush updated the Board on student accounts receivable. As of August 31, 2020, students owed nearly \$6.7 million in outstanding balances and as of August 31, 2021, students owed roughly \$5.1 million in outstanding balances. The University is beginning to drop students for non-payment; ninety will be dropped this fall. Balances will have to be cleared before students can register in the spring. He stated that we have to get back to the position of clearing balances and protecting the University.

Regent Jantzen commented that in the minutes of the June 3, 2021 Quarterly Meeting during the Quarterly Budget Update on page 15, EVP Allen stated that KSU is on track to end the fiscal year in the black. He wanted to express his appreciation to Mr. Rush for providing complete information and backing it up with facts and figures.

Regent Harnice stated that outstanding student balances can be resolved with a contract. This has been a problem for KSU for a while and needs to be rectified.

B. Academic Affairs

Dr. Leroy Hamilton Jr, Provost and Vice President for Academic Affairs, updated the Board on Academic Affairs matters. He stated that as of August 31, 2021, KSU had 2,443 student and eighty percent freshman retention in the fall. The number of faculty is down and Dr. Hamilton stated that he is currently evaluating this issue so KSU can continue to provide quality instruction.

Dr. Hamilton reported that final exams will be online this semester. The analysis of last year's online examination impact revealed that of the 5,500 students who took examinations online, 85 percent ended in good standing so there was no negative impact on student performance for students who took their courses online. The challenges of online exams are connectivity, appropriate and adequate proctors, and disruptions. The students are able to access learning platforms to help academic affairs know if they need academic support.

Finally, Dr. Hamilton shared that the current cohort of students seeking their Bachelors of Nursing had a 100 percent pass rate on the National Council Licensure Exam.

C. Student Engagement and Campus Life

Dr. Pernella Deams, Vice President for Student Engagement and Campus Life, provided an update on Student Affairs. She said that many CDC-compliant activities have been held for students, both outdoors and virtual. Additionally, counselors have been holding wellness students affected by the Haiti earthquakes and Louisiana hurricanes. Plans for homecoming and coronation are underway.

D. Brand Identity and University Relations

Ms. Tanya Carr, Acting Vice President for Brand Identity and University Relations, reported that the top tweet this quarter was the conformation of degrees with over 8,000 interactions. The livestream of commencement had almost 7,000 views on Facebook. Frankfort Day will be held on September 11th which is the first home football game and a free community event.

E. President's Updates

Acting President Clara Ross Stamps began her report by updating the Board on the mold situation in the residence halls. She stated that all of the rooms have been thoroughly assessed and all mold issues have been identified by the Facilities Action Team. The Team walked in every room, is working to correct every issue, and reports out daily. Of 476 rooms, 23 had some presence of mold. An internal deep cleaning is underway by professional vendors, all filters are being replaced, and common areas such as bathrooms and showers have been pressure washed. She said that an offer has been extended to an internal candidate for the position of Director of Residence Halls. This will separate residence life from the rest of the campus community.

Regarding COVID-19, there are currently twenty active student cases, eighteen students in quarantine, and there were seventeen employee cases in the fall. She reported that 374 students are fully vaccinated, a vaccination rate of 34 percent. Multiple upcoming vaccine clinics will be held at Exum Gym.

Acting President Stamps reported that KSU received a \$500,000 grant for Jackson Hall renovations as part of an HBCU grant program and \$1.4 million in federal funds as part of a USDA grant. The USDA funds will be dispersed between multiple projects such as recruitment of underrepresented students in agriculture and socially disadvantaged farmers.

John McCarthy of McCarthy Strategic Solutions provided the Board with a legislative update. He stated that KSU has made tremendous progress in relationships with members of the general assembly which resulted in specific items, including the guaranteed land grant match and the partnership with Simmons College, being addressed.

XII. Action Items

A. Approval of Personnel Actions

Regent Felder requested that the budgetary implications for personnel actions be separated between E&G funds and land grant funds in the future. CFO Rush stated that they would be separated going forward.

MOTION by Regent Felder:

Move the Board to approve the personnel actions.

Seconded by Regent Burns and passed without dissent.

B. Approval to Amend Open Records Policy

MOTION by Regent Burns:

Move the Board to approve the Amended Open Records Policy.

Seconded by Regent Harnice and passed without dissent.

C. Approval to Dispose of Surplus Property

MOTION by Regent Harnice:

Move the Board to approve the disposal of surplus property.
Seconded by Regent Burns and passed without dissent.

D. Approval of Contract for Legal Services with Johnson, Bowman, Branco

MOTION by Regent Harnice:

Move the Board to approve the contract with Johnson, Bowman, Branco with the correction to reflect an amount of \$48,000 plus \$2,000 in expenses.
Seconded by Regent Robinson and passed without dissent.

E. Approval of Kort Agreement for Athletic Training

MOTION by Regent Burns:

Move the Board to the contract with Kentucky Orthopedic Rehabilitation.
Seconded by Regent Reynolds and passed without dissent.

F. Approval of the Compensation Tier Model for Administrative Appointments

MOTION by Regent Burns:

Move the Board to approve the compensation tier model for administrative appointments.
Seconded by Regent Felder and passed without dissent.

G. Approval of Amendment of the Capital Plaza Hotel Contract for Up to Twenty Five Additional Rooms As Needed

MOTION by Regent Felder:

Move the Board to approve the amendment of the Capital Plaza Hotel contract for up to twenty five additional rooms as needed.
Seconded by Regent Robinson and passed without dissent.

H. Approval of Program Realignment for Accreditation and Name Modification for the School of Criminal Justice and Political Science to the School of Criminal Justice

MOTION by Regent Felder:

Move the Board to approve the program realignment for accreditation and name modification for the School of Criminal Justice and Political Science to the School of Criminal Justice.
Seconded by Regent Burns and passed without dissent.

I. Approval of Resolutions of Recognition

MOTION by Regent Reynolds:

Move the Board to approve the resolutions of Syamala Reddy, Mindy Barfield, and Joe Moffett.

Seconded by Regent Burns and passed without dissent.

XIII. Adjournment

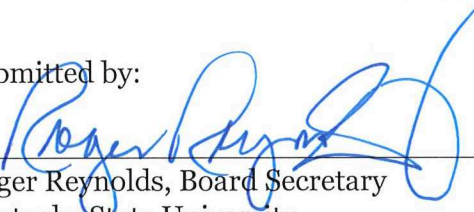
MOTION by Regent Harnice:

Move the Board to adjourn.

Seconded by Regent Reynolds and passed without dissent.

The meeting adjourned at 4:13 p.m.

Submitted by:



Roger Reynolds, Board Secretary
Kentucky State University
Board of Regents



Dr. Elaine Farris, Chair
Kentucky State University
Board of Regents

Approved with no corrections

Approved with corrections

FACULTY SENATE REPORT

Faculty Senate Report

September 2021 Board Meeting

Dr. Phillip H. Clay Jr. - Senate President

Items worked on and approved in committee's:

The Academic Policy Committee has begun discussions on:

- Central advising and how this model will be implemented and monitored.
- Academic Calendar, and making sure it was up to date and published early
- Streamlining the learning outcomes and the evaluation process, of which will include more faculty interaction with the assessment committee
- The difficulty in hiring qualified adjuncts
- Lastly, how to improve transcript evaluation for transfer students

The Budget and Academic Support Committee began discussions on:

- The impact of the Departmental and Classroom Survey spreadsheets of which each academic unit was to complete, to highlight the needs and wants of each academic unit.
- The committee also continued discussions on strategies for writing grants and bringing scholarships to the university.
- The committee is planning to have Dr. Walston attend meetings to develop a professional development opportunity for the faculty as a whole.
- The committee had further discussions concerning Indirect Cost Recovery Incentive Programs, that led to manual revisions/updates of which will carry over into the current semester.
- The committee is planning to send out a survey to students and faculty in reference to adding + or – to the grading system.
- Lastly, the committee had brief conversations concerning course fees and technology challenges our students are facing living off campus.

The Curriculum Committee has begun discussions and reviewing:

- Actions items from last semester and have they been implemented
- Procedures for proposals for program and/or program changes
- Classroom safety and the importance of curriculum being available online.

The Professional Concerns Committee continued discussions on:

- last semesters hot topics that impact the faculty going forward through a transitional period
- The current status of academic facilities and how the lack of janitorial staffing is impacting offices and classrooms
- How the faculty will be impacted by the current financial struggles of the university

Items under discussion and events within the Executive Committee:

- Continued Discussions on Student Trauma and the impact on student learning & engagement during the Covid/Delta Variant epidemic
- The committee will continue to involve students in the meetings to have a voice on how to improve faculty and student relations, instruction, and communication
- The committee had extensive discussions on the planning and process for face-to-face instruction and how faculty and students will be able to stay healthy within compacted classrooms
- The committee held discussions on student and staff evaluations, and the importance of those evaluations taking place this academic year
- Lastly, the committee discussed the importance of locating action items that were approved by the senate and Academic Affairs, awaiting Upper Administrative approval

Faculty Senate as a body:

- The Senate continued discussions with Advising & Registrar's office on how to improve communication between their office and Academic Departments, and the processes on how students get registered and advised.
- The Senate is currently going through an election period to elect a Faculty Regent to cover the term of Regent Joe Moffet who left the university in July.
- The Senate continued discussions on the process and planning for whole faculty vaccinations and the impact vaccinations and masking will have on face-to-face learning.
- The Senate continues to provide Administrators and Directors across campus a platform during bi-weekly meetings to give updates and share ideas on how to move the university forward, and to improve cross campus communication.
- The Senate has begun discussing items that need to be addressed during the fall semester, and which Action-Items need to be edited or tracked.

From the desk of the Faculty Senate President:

Currently, I am working with Academic Affairs on progressing various Action Items approved by the Senate during the spring 2021 semesters. In addition, I have had continued discussions over the summer on the development of the Tenure & Promotion process/timeline for the fall semester. There were also conversations on the importance of faculty receiving professional development opportunities that can improve faculty instruction, and mentoring. Furthermore, I have continued to emphasize the importance of faculty becoming more involved in student and university programming/events for relationship development, and cultural understanding. There has been discussions with Academic Affairs and President on faculty salaries as it relates to the Hanover Study, and salary compression. I will continue to involve Alumni in working with the faculty and academic units to improve student enrollment and program development, to continue moving the university forward, onward and upward. Lastly, I have had discussions with the faculty concerning ESA'S (Emotional Support/Service Animals), and the regulations of those animals being on campus, in buildings and classrooms.

Closing:

In closing, I would like to say that the faculty is excited to get the academic year started, and continue developing plans to move the university forward through a transition. In addition, to continue preparing our students to be change agents, and competitive in the profession of their choosing.

That is my report, is there any questions.....

STAFF SENATE REPORT



To: KSU Board of Regents
From: KSU Staff Senate
Danielle Barber, President
Delandual Conwell, Vice President
cc: KSU Interim President
Clara Ross Stamps
Date: September 3, 2021
Re: Staff Senate Report to Board of Regents (9/3/2021)

Meeting Dates Announcement

1. Our next meeting will be this Tuesday, September 14th @ 2pm via Zoom

Committee Updates and Announcements

- **Elections and Credentials Committee:** There are currently 8 senate vacancies, due to various forms of separation. Because this is an election year, we will hold off on filling the 8 vacant seats until November when we hold general elections. All senate seats are up for either election or re-election. In addition, we hope to also elect our Staff Advocates, which are new positioned established in our revised Constitution and Bylaws. Elections will occur on November 16th.
- **Staff Morale Committee:** On September 9th we will have our cupcakes with kindness event in the Jordan building. Cupcakes will be delivered for all staff to enjoy.
- **Outreach Committee:** The Bred Basket food & toiletry drive is currently ongoing. It is from August 15 to September 17th. Baskets are placed in ASB, Hathaway, and the Jordan building. To encourage a little healthy competition, the area that collects the most items will win a Pizza party. We currently have over 235 items collected.
- **Staff Relations Committee:** The committee has also reached out to and are starting to work with Mr. Love in Career Services to offer resume building and interview training to current staff members who seek promotion and advancement at Kentucky State. This committee is working with Dr. Stratton to provide financial literacy sessions to help employees improve their finances and learn things such as budgeting, money management, the stock market trends, etc, Dr. Stratton will provide sessions twice a month via zoom. This committee is also giving all new hire (staff) employees a welcome gift after 90 days of employment. This was implemented on 7/1 so the first round of gifts will go out in October. Finally, this committee is working with HR to potentially open up jobs to internal candidates only first before releasing the jobs to the general public.

**STUDENT GOVERNMENT
ASSOCIATION REPORT**



To: KSU Board of Regents
From: KSU Student Regent
Mr. Jason Robinson
cc: KSU Interim President
Clara Ross Stamps
Date: September 3, 2021
Re: Student Government Report to Board of Regents (9/3/2021)

Meeting Dates Announcement

1. Our next meeting will be this Tuesday, September 14th @ 2pm via Zoom

Committee Updates and Announcements

Student Concerns:

- As the campus returns to normal there is an on-going concern about mold in the dorms. Communications have gone out to students that Servpro is on campus and the problem is being dealt with and that message needs to continue to be made throughout campus.
- Students have experienced food shortages in the cafeteria.
- Students and parents are concerned about hotel availability during homecoming. President Stamps directed all those concerns be given to the hotel personnel.

Upcoming Business:

- Meeting with CFO Greg Rush to discuss student accounts that qualify for the COVID Forgiveness project.
- Town Hall meeting is scheduled for September 9th at 4 P.M. in Bradford Hall Auditorium. This meeting is designed to give campus updates to student on any relevant university business. It also give students and opportunity to share any concerns they may have and/or ask any questions they may have in an open meeting before university leadership.