

**BOARD OF REGENTS**  
*for*  
**KENTUCKY STATE UNIVERSITY**



**Regular Meeting of the Board of Regents**

Thursday, December 2, 2021

1:00 p.m.

2nd Floor Julian M. Carroll  
Academic Service Building  
Frankfort, Kentucky 40601

**KENTUCKY STATE UNIVERSITY BOARD OF REGENTS  
QUARTERLY MEETING**

**\*\*\* Meeting Will be Conducted In-Person and by Teleconference\*\*\***

**Thursday, December 2, 2021**

**1:00 p.m.**

Board of Regents Room  
2nd Floor Julian M. Carroll Academic Services Building  
Frankfort, Kentucky 40601  
(Primary Physical Location)

**Zoom Link:** <https://ksu.zoom.us/j/92392107685>

**Webinar ID:** 923 9210 7685

**Phone One-Tap:** +16468769923,,92392107685# or +13017158592,,92392107685#

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| <b>1. Call to Order</b>   | Regent Elaine Farris, Chair                                    |
| <b>2. Roll Call</b>   | Regent Roger Reynolds  |
| <b>3. Approval of Agenda</b>  | Regent Elaine Farris   |
| <b>4. Closed Session</b><br>A. Pending Litigation (KRS 61.810 (1) (c))<br>B. Individual Personnel Matters (KRS 61.810 (1) (f))<br>C. Public Action (if necessary)   | Regent Elaine Farris   |
| <b>5. Consent Agenda</b><br>A. Approval of the Minutes for Prior Meetings<br><i>*Minutes of the September 2, 2021<br/>    Quarterly Meeting of the Board of Regents<br/>    *Minutes of the October 19, 2021<br/>    Special Called Meeting of the Board of Regents</i> | Regent Elaine Farris   |
| <b>6. Bred of the Quarter Recognition</b>   | Regent Elaine Farris<br>Clara Ross Stamps,<br>Acting President |
| <b>7. Campus Updates (Written Reports)</b><br>A. <i>Faculty Senate Update</i><br>B. <i>Staff Senate Update</i><br>C. <i>Student Government Update</i>   | Dr. Phillip Clay<br>Danielle Barber<br>Jason Robinson          |
| <b>8. Acting President's Updates (Written Report)</b>   | Clara Ross Stamps  |
| <b>9. Information Items/University Reports</b><br>A. <i>Residence and Dining Hall Construction<br/>    Project Update</i>   | Greg Rush, VP for Finance<br>and Administration/CFO            |

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|--|---|
| B. <i>Presidential Search Update</i>   | Travis Powell, VP/General Counsel of Council on Postsecondary Education |
| C. <i>Management &amp; Improvement Plan Update</i>                                     | Dr. Aaron Thompson<br>President of Council on Postsecondary Education   |
| D. <i>Finance and 2022-2023 Operating Budget Update</i>                                | Greg Rush   |
| E. <i>Student Housing &amp; Facilities Update</i>                                      | Greg Rush   |
| F. <i>Overview of Fall Semester and Spring 2022 Admissions &amp; Enrollment Update</i> | Dr. Leroy Hamilton Jr.<br>Provost/VP for Academic Affairs               |
| G. <i>Faculty Workload &amp; Course Offerings for 2022 Spring Semester Update</i>      | Dr. Leroy Hamilton Jr.  |
| H. <i>University Policies and Procedures Review Update</i>                             | Lisa Lang, General Counsel  |
| <br>   |   |
| <b>10. Action Items</b>  |   |
| A. <i>Approve Personnel Actions</i>  | Clara Ross Stamps   |
| B. <i>Approve the Purchase of a Cabinet X-Ray Irradiator System</i>                    | Dr. Leroy Hamilton Jr.  |
| C. <i>Approve the Stakeholder Agreement with UK Research Foundation</i>                | Dr. Leroy Hamilton Jr.  |
| D. <i>Approve the Purchase of a Hydroponic System</i>                                  | Dr. Leroy Hamilton Jr.  |
| E. <i>Approve Registry Agreement</i>   | Greg Rush   |
| F. <i>Approve Bluegrass Inn Contract</i>   | Greg Rush   |
| G. <i>Approve Amendment to Ellucian Contract</i>                                       | Greg Rush   |
| H. <i>Approve Kort Contract</i>  | Greg Rush   |
| I. <i>Approve Replacement Chiller for the Halls</i>                                    | Greg Rush   |
| J. <i>Approve Roof Replacement Project</i>   | Greg Rush   |
| <br>   |   |
| <b>11. Closing Remarks</b>   | Regent Elaine Farris  |
| <br>   |   |
| <b>12. Adjournment</b>   | Regent Elaine Farris  |

**Kentucky State University Board of Regents  
2021-2022 Quarterly Meeting Dates**

September 2-3, 2021

December 2-3, 2021

March 3-4, 2022

June 2-3, 2022

KENTUCKY STATE UNIVERSITY BOARD OF REGENTS  
QUARTERLY MEETING  
Thursday, September 2, 2021 at 1:00 p.m.

\*\*\* Meeting Was Conducted In-Person and by Teleconference\*\*\*  
Board of Regents Room  
2nd Floor Julian M. Carroll Academic Services  
Building Frankfort, Kentucky 40601  
(Primary Physical Location)

MINUTES

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I. Call to Order

Chairperson Elaine Farris, Ed.D. called the meeting to order at 1:02 p.m.

II. Roll Call

Roger Reynolds, Board Secretary, conducted roll call:

Regent Ron Banks	Absent
Regent Carolyn Burns, MD	Present
Regent Elaine Farris, Ed.D.	Present
Regent Chandee Felder	Present
Regent Paul Harnice, Esq.	Present
Regent Dalton Jantzen	Present
Regent Rahul Reddy, MD	Absent
Regent Roger Reynolds	Present
Regent Jason Robinson	Present

Seven Regents were in attendance. Quorum was established.

III. Adoption of the Agenda

MOTION by Regent Reynolds:  
Move the Board to adopt the agenda of the September 2, 2021 Quarterly Meeting.  
Seconded by Regent Burns and passed without dissent.

IV. Management Plan and Presidential Search Update

Dr. Aaron Thompson, President of the Council on Postsecondary Education (CPE), updated the Board on items in the Executive Order, stating that the Management and Improvement Plan needs to be sent to the Governor by November 1<sup>st</sup> and will eventually be forwarded to the House and Senate. The plan will have a financial needs analysis to get KSU to a point of thriving. He stated that CPE is working with CFO Greg Rush to make sure that there is a grounded basis for the dollars KSU will be requesting. The plan will also **be focused on culture to ensure that KSU doesn't get into another** deep financial need.

Dr. Thompson stated that CPE will work with KSU on what that the Presidential Search Committee needs to look like. The Committee structure will come before the Board for approval. Under the Executive Order, CPE needs to be deeply involved in the search process so Travis Powell, General Counsel and Vice President of CPE, will be part of the Search Committee as the connection between CPE and KSU. The Committee, working with a search consultant, will bring back three candidates to the Board. The search should begin on December 1<sup>st</sup> and the hope is to have someone in place by late spring.

Regent Harnice asked if the Management Plan would come to the Board for approval. Dr. Thompson replied that it will come to the Board approval and they will ask for suggestions.

Regent Burns asked how a search consultant would bring a candidate who is different than an internal search. Dr. Thompson stated that search firms can bring national candidates, ensure that the process stays confidential, and have the time and resources to devote to a high quality search.

Regent Farris polled the Regents regarding moving forward with an RFP for an executive search firm. Noting a consensus, a motion was put on the floor.

- V. MOTION by Regent Harnice:  
Move the Board to authorize the CFO to release a request for proposal to hire a professional search firm to perform the executive search services for the position of President for Kentucky State University.  
Seconded by Regent Reynolds and passed without dissent.

VI. Closed Session

MOTION by Regent Jantzen:  
Move the Board to go into Executive Session to discuss pending litigation (KRS 61.810 1)(c)) and individual personnel matters (KRS 61.810 (1)(f)).  
Seconded by Regent Reynolds and passed without dissent.

VII. Open Session

MOTION by Regent Reynolds:  
Move the Board to reconvene in open session.  
Seconded by Regent Harnice and passed without dissent.

VIII. Consent Agenda

MOTION by Regent Burns:  
Move the Board to approve the Minutes of the June 3, 2021 Quarterly Meeting of the Board of Regents; the Minutes of the June 17, 2021 Special Called Meeting; the Minutes of the July 12, 2010 Special Called Meeting of the Board of Regents; the Minutes of the July 20, 2021 Special Called Meeting of the Board of Regents; the Minutes of the August 18, 2021 Special Called Meeting of the Board of Regents with a correction to the August 18, 2021 minutes to reflect that Regent Reynolds brought up keeping the Chair and Vice Chair, not Regent Harnice.  
Seconded by Regent Reynolds.

IX. Bred of the Quarter Recognition

The nominees for Bred of the Quarter include: John Hargrave, Chandee Felder, Rebecca McCoy, Deanna Brown, Sophia Rucker-Taylor, Cheryl Dunn, Bobby Walter, David Morton, Nandi Thomas, Adriana Palmer, Jacqueline Duvall, Shimar Keith, Devin Agnew, Destini Baker, and Ellsworth Davis.

Adriana Palmer was the June Bred of the Month, Ellsworth Davis was the July Bred of the Month, and Devin Agnew was the August Bred of the Month.

Regent Farris also asked to acknowledge facilities for a job well done in preparing campus for students.

X. Information Items (Written Reports)

- A. Faculty Senate: The report of Dr. Phillip Clay, Faculty Senate President, is entered into the record as an attachment to these minutes.
- B. Staff Senate: The report of Ms. Danielle Barber, Staff Senate President, is entered into the record as an attachment to these minutes.
- C. Student Government Association: The report of Regent Jason Robinson, SGA President, is entered into the record as an attachment to these minutes.

XI. Information Items/University Updates

A. Finance and Administration

Greg Rush, Vice President for Finance and Administration/CFO, provided an update on the finance items discussed at the August 18, 2021 meeting. He reported that past due construction invoices are \$5.2 million instead of \$5.5 million and the energy performance contract was actually due on July 1<sup>st</sup>, not June 30<sup>th</sup>. The Asset Preservation Fee should be accounted for separately which has not been done in the past. There should be \$1.2 million in reserves for this fund since 2019 but it was negative by around \$300,000.

Mr. Rush stated that KSU is working with CPE on a revised budget structure. Going forward, Finance and Administration will provide the Board with four budgets: E&G Budget, Auxiliary Budget, Asset Preservation Budget, and Land Grant Match Budget. Board approval will now be required to move money between these funds. It is anticipated that the new budget proposal will come to the Board in December.

Residence hall construction is on track for completion by January 2023. All in all, the interest rate for the note was less than anticipated. The first lease payment is due in March of 2024.

As of June 30, 2020, KSU had \$2.6 million in unpaid invoices. As of June 30, 2021, KSU had \$4.2 million in unpaid invoices. Currently, KSU is working through the past due invoices and no invoice is more than 60 days old. The goal is to stay at 30 days. Going forward, invoices will not be paid without a purchase order.

Mr. Rush updated the Board on student accounts receivable. As of August 31, 2020, students owed nearly \$6.7 million in outstanding balances and as of August 31, 2021, students owed roughly \$5.1 million in outstanding balances. The University is beginning to drop students for non-payment; ninety will be dropped this fall. Balances will have to be cleared before students can register in the spring. He stated that we have to get back to the position of clearing balances and protecting the University.

Regent Jantzen commented that in the minutes of the June 3, 2021 Quarterly Meeting during the Quarterly Budget Update on page 15, EVP Allen stated that KSU is on track to end the fiscal year in the black. He wanted to express his appreciation to Mr. Rush for providing complete information and backing it up with facts and figures.

Regent Harnice stated that outstanding student balances can be resolved with a contract. This has been a problem for KSU for a while and needs to be rectified.

## B. Academic Affairs

Dr. Leroy Hamilton Jr, Provost and Vice President for Academic Affairs, updated the Board on Academic Affairs matters. He stated that as of August 31, 2021, KSU had 2,443 student and eighty percent freshman retention in the fall. The number of faculty is down and Dr. Hamilton stated that he is currently evaluating this issue so KSU can continue to provide quality instruction.

Dr. Hamilton reported that final exams will be online this semester. The analysis of **last year's online** examination impact revealed that of the 5,500 students who took examinations online, 85 percent ended in good standing so there was no negative impact on student performance for students who took their courses online. The challenges of online exams are connectivity, appropriate and adequate proctors, and disruptions. The students are able to access learning platforms to help academic affairs know if they need academic support.

Finally, Dr. Hamilton shared that the current cohort of students seeking their Bachelors of Nursing had a 100 percent pass rate on the National Council Licensure Exam.

## C. Student Engagement and Campus Life

Dr. Pernella Deams, Vice President for Student Engagement and Campus Life, provided an update on Student Affairs. She said that many CDC-compliant activities have been held for students, both outdoors and virtual. Additionally, counselors have been holding wellness students affected by the Haiti earthquakes and Louisiana hurricanes. Plans for homecoming and coronation are underway.

## D. Brand Identity and University Relations

Ms. Tanya Carr, Acting Vice President for Brand Identity and University Relations, reported that the top tweet this quarter was the conformation of degrees with over 8,000 interactions. The livestream of commencement had almost 7,000 views on Facebook. Frankfort Day will be held on September 11<sup>th</sup> which is the first home football game and a free community event.

## E. President's Updates

Acting President Clara Ross Stamps began her report by updating the Board on the mold situation in the residence halls. She stated that all of the rooms have been thoroughly assessed and all mold issues have been identified by the Facilities Action Team. The Team walked in every room, is working to correct every issue, and reports out daily. Of 476 rooms, 23 had some presence of mold. An internal deep cleaning is underway by professional vendors, all filters are being replaced, and common areas such as bathrooms and showers have been pressure washed. She said that an offer has been extended to an internal candidate for the position of Director of Residence Halls. This will separate residence life from the rest of the campus community.

Regarding COVID-19, there are currently twenty active student cases, eighteen students in quarantine, and there were seventeen employee cases in the fall. She reported that 374 students are fully vaccinated, a vaccination rate of 34 percent. Multiple upcoming vaccine clinics will be held at Exum Gym.

Acting President Stamps reported that KSU received a \$500,000 grant for Jackson Hall renovations as part of an HBCU grant program and \$1.4 million in federal funds as part of a USDA grant. The USDA funds will be dispersed between multiple projects such as recruitment of underrepresented students in agriculture and socially disadvantaged farmers.

John McCarthy of McCarthy Strategic Solutions provided the Board with a legislative update. He stated that KSU has made tremendous progress in relationships with members of the general assembly which resulted in specific items, including the guaranteed land grant match and the partnership with Simmons College, being addressed.

## XII. Action Items

### A. Approval of Personnel Actions

Regent Felder requested that the budgetary implications for personnel actions be separated between E&G funds and land grant funds in the future. CFO Rush stated that they would be separated going forward.

MOTION by Regent Felder:

Move the Board to approve the personnel actions.

Seconded by Regent Burns and passed without dissent.

### B. Approval to Amend Open Records Policy

MOTION by Regent Burns:

Move the Board to approve the Amended Open Records Policy.

Seconded by Regent Harnice and passed without dissent.



C. Approval to Dispose of Surplus Property

MOTION by Regent Harnice:

Move the Board to approve the disposal of surplus property.

Seconded by Regent Burns and passed without dissent.

D. Approval of Contract for Legal Services with Johnson, Bowman, Branco

MOTION by Regent Harnice:

Move the Board to approve the contract with Johnson, Bowman, Branco with the correction to reflect an amount of \$48,000 plus \$2,000 in expenses.

Seconded by Regent Robinson and passed without dissent.

E. Approval of Kort Agreement for Athletic Training

MOTION by Regent Burns:

Move the Board to the contract with Kentucky Orthopedic Rehabilitation.

Seconded by Regent Reynolds and passed without dissent.

F. Approval of the Compensation Tier Model for Administrative Appointments

MOTION by Regent Burns:

Move the Board to approve the compensation tier model for administrative appointments.

Seconded by Regent Felder and passed without dissent.

G. Approval of Amendment of the Capital Plaza Hotel Contract for Up to Twenty Five Additional Rooms As Needed

MOTION by Regent Felder:

Move the Board to approve the amendment of the Capital Plaza Hotel contract for up to twenty five additional rooms as needed.

Seconded by Regent Robinson and passed without dissent.

H. Approval of Program Realignment for Accreditation and Name Modification for the School of Criminal Justice and Political Science to the School of Criminal Justice

MOTION by Regent Felder:

Move the Board to approve the program realignment for accreditation and name modification for the School of Criminal Justice and Political Science to the School of Criminal Justice.

Seconded by Regent Burns and passed without dissent.

I. Approval of Resolutions of Recognition

MOTION by Regent Reynolds:

Move the Board to approve the resolutions of Syamala Reddy, Mindy Barfield, and Joe Moffett.

Seconded by Regent Burns and passed without dissent.

XIII. Adjournment

MOTION by Regent Harnice:

Move the Board to adjourn.

Seconded by Regent Reynolds and passed without dissent.

The meeting adjourned at 4:13 p.m.

Submitted by:

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Roger Reynolds, Board Secretary  
Kentucky State University  
Board of Regents

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Dr. Elaine Farris, Chair  
Kentucky State University  
Board of Regents

\_\_\_\_\_ Approved with no corrections

\_\_\_\_\_ Approved with corrections

# **FACULTY SENATE REPORT**

Faculty Senate Report

## September 2021 Board Meeting

Dr. Phillip H. Clay Jr. - Senate President

### Items worked on and approved in committee's:

*The Academic Policy Committee has begun discussions on:*

- Central advising and how this model will be implemented and monitored.
- Academic Calendar, and making sure it was up to date and published early
- Streamlining the learning outcomes and the evaluation process, of which will include more faculty interaction with the assessment committee
- The difficulty in hiring qualified adjuncts
- Lastly, how to improve transcript evaluation for transfer students

*The Budget and Academic Support Committee began discussions on:*

- The impact of the Departmental and Classroom Survey spreadsheets of which each academic unit was to complete, to highlight the needs and wants of each academic unit.
- The committee also continued discussions on strategies for writing grants and bringing scholarships to the university.
- The committee is planning to have Dr. Walston attend meetings to develop a professional development opportunity for the faculty as a whole.
- The committee had further discussions concerning Indirect Cost Recovery Incentive Programs, that led to manual revisions/updates of which will carry over into the current semester.
- The committee is planning to send out a survey to students and faculty in reference to adding + or – to the grading system.
- Lastly, the committee had brief conversations concerning course fees and technology challenges our students are facing living off campus.

*The Curriculum Committee has begun discussions and reviewing:*

- Actions items from last semester and have they been implemented
- Procedures for proposals for program and/or program changes
- Classroom safety and the importance of curriculum being available online.

*The Professional Concerns Committee continued discussions on:*

- last semesters hot topics that impact the faculty going forward through a transitional period
- The current status of academic facilities and how the lack of janitorial staffing is impacting offices and classrooms
- How the faculty will be impacted by the current financial struggles of the university

**Items under discussion and events within the Executive Committee:**

- Continued Discussions on Student Trauma and the impact on student learning & engagement during the Covid/Delta Variant epidemic
- The committee will continue to involve students in the meetings to have a voice on how to improve faculty and student relations, instruction, and communication
- The committee had extensive discussions on the planning and process for face-to-face instruction and how faculty and students will be able to stay healthy within compacted classrooms
- The committee held discussions on student and staff evaluations, and the importance of those evaluations taking place this academic year
- Lastly, the committee discussed the importance of locating action items that were approved by the senate and Academic Affairs, awaiting Upper Administrative approval

**Faculty Senate as a body:**

- The Senate continued discussions with Advising & Registrar's office on how to improve communication between their office and Academic Departments, and the processes on how students get registered and advised.
- The Senate is currently going through an election period to elect a Faculty Regent to cover the term of Regent Joe Moffet who left the university in July.
- The Senate continued discussions on the process and planning for whole faculty vaccinations and the impact vaccinations and masking will have on face-to-face learning.
- The Senate continues to provide Administrators and Directors across campus a platform during bi-weekly meetings to give updates and share ideas on how to move the university forward, and to improve cross campus communication.
- The Senate has begun discussing items that need to be addressed during the fall semester, and which Action-Items need to be edited or tracked.

**From the desk of the Faculty Senate President:**

Currently, I am working with Academic Affairs on progressing various Action Items approved by the Senate during the spring 2021 semesters. In addition, I have had continued discussions over the summer on the development of the Tenure & Promotion process/timeline for the fall semester. There were also conversations on the importance of faculty receiving professional development opportunities that can improve faculty instruction, and mentoring. Furthermore, I have continued to emphasize the importance of faculty becoming more involved in student and university programming/events for relationship development, and cultural understanding. There has been discussions with Academic Affairs and President on faculty salaries as it relates to the Hanover Study, and salary compression. I will continue to involve Alumni in working with the faculty and academic units to improve student enrollment and program development, to continue moving the university forward, onward and upward. Lastly, I have had discussions with the faculty concerning ESA'S (Emotional Support/Service Animals), and the regulations of those animals being on campus, in buildings and classrooms.

**Closing:**

In closing, I would like to say that the faculty is excited to get the academic year started, and continue developing plans to move the university forward through a transition. In addition, to continue preparing our students to be change agents, and competitive in the profession of their choosing.

That is my report, is there any questions.....

# **STAFF SENATE REPORT**



To: KSU Board of Regents  
From: KSU Staff Senate  
Danielle Barber, President  
Delandual Conwell, Vice President  
cc: KSU Interim President  
Clara Ross Stamps  
Date: September 3, 2021  
Re: Staff Senate Report to Board of Regents (9/3/2021)

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### Meeting Dates Announcement

1. Our next meeting will be this Tuesday, September 14<sup>th</sup> @ 2pm via Zoom

### Committee Updates and Announcements

- **Elections and Credentials Committee:** There are currently 8 senate vacancies, due to various forms of separation. Because this is an election year, we will hold off on filling the 8 vacant seats until November when we hold general elections. All senate seats are up for either election or re-election. In addition, we hope to also elect our Staff Advocates, which are new positioned established in our revised Constitution and Bylaws. Elections will occur on November 16<sup>th</sup>.
- **Staff Morale Committee:** On September 9<sup>th</sup> we will have our cupcakes with kindness event in the Jordan building. Cupcakes will be delivered for all staff to enjoy.
- **Outreach Committee:** The Bred Basket food & toiletry drive is currently ongoing. It is from August 15 to September 17<sup>th</sup>. Baskets are placed in ASB, Hathaway, and the Jordan building. To encourage a little healthy competition, the area that collects the most items will win a Pizza party. We currently have over 235 items collected.
- **Staff Relations Committee:** The committee has also reached out to and are starting to work with Mr. Love in Career Services to offer resume building and interview training to current staff members who seek promotion and advancement at Kentucky State. This committee is working with Dr. Stratton to provide financial literacy sessions to help employees improve their finances and learn things such as budgeting, money management, the stock market trends, etc, Dr. Stratton will provide sessions twice a month via zoom. This committee is also giving all new hire (staff) employees a welcome gift after 90 days of employment. This was implemented on 7/1 so the first round of gifts will go out in October. Finally, this committee is working with HR to potentially open up jobs to internal candidates only first before releasing the jobs to the general public.



# **STUDENT GOVERNMENT ASSOCIATION REPORT**



To: KSU Board of Regents  
From: KSU Student Regent  
Mr. Jason Robinson  
cc: KSU Interim President  
Clara Ross Stamps  
Date: September 3, 2021  
Re: Student Government Report to Board of Regents (9/3/2021)

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### **Meeting Dates Announcement**

1. Our next meeting will be this Tuesday, September 14<sup>th</sup> @ 2pm via Zoom

### **Committee Updates and Announcements**

#### **Student Concerns:**

- As the campus returns to normal there is an on-going concern about mold in the dorms. Communications have gone out to students that Servpro is on campus and the problem is being dealt with and that message needs to continue to be made throughout campus.
- Students have experienced food shortages in the cafeteria.
- Students and parents are concerned about hotel availability during homecoming. President Stamps directed all those concerns be given to the hotel personnel.

#### **Upcoming Business:**

- Meeting with CFO Greg Rush to discuss student accounts that qualify for the COVID Forgiveness project.
- Town Hall meeting is scheduled for September 9<sup>th</sup> at 4 P.M. in Bradford Hall Auditorium. This meeting is designed to give campus updates to student on any relevant university business. It also give students and opportunity to share any concerns they may have and/or ask any questions they may have in an open meeting before university leadership.

KENTUCKY STATE UNIVERSITY  
BOARD OF REGENTS  
SPECIAL CALLED MEETING  
Tuesday, October 19, 2021  
10:00 a.m.

\*\*MEETING WAS CONDUCTED BY TELECONFERENCE\*  
Board of Regents Room  
2nd Floor Julian M. Carroll Academic Services Building  
Frankfort, Kentucky 40601  
(Primary Physical Location)

MINUTES

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I. Call to Order

Chairperson Elaine Farris, Ed.D. called the meeting to order at 10:04 a.m.

II. Roll Call

Elise Borne, Board Liaison, conducted roll call:

Regent Ron Banks	Present
Regent Carolyn Burns, MD	Present
Regent Elaine Farris, Ed.D.	Present
Regent Paul Harnice, Esq.	Present
Regent Dalton Jantzen	Present
Regent Rahul Reddy, MD	Absent
Regent Roger Reynolds	Present
Regent Jason Robinson	Present
Regent Herman Walston	Present

Eight Regents were in attendance. Quorum was established.

III. Adoption of the Agenda

MOTION by Regent Harnice:

Move the Board to adopt the agenda of the October 19, 2021 Special Called Meeting.  
Seconded by Regent Banks and passed without dissent.

IV. Closed Session

MOTION by Regent Reynolds:

Move the Board to go into Executive Session to discuss pending litigation pursuant to KRS 61.810 (1)(c), individual personnel matters pursuant to (KRS 61.810 (1)(f), and RFP Bidder Selection Discussion pursuant to KRS 61.810 (1) (n).  
Seconded by Regent Burns passed without dissent.

VI. Open Session

MOTION by Regent Jantzen:

Move the Board to reconvene in general session at 1:22 p.m.

Seconded by Regent Robinson and passed without dissent.

VII. Public Action

MOTION by Regent Harnice:

Move the Board to authorize KSU staff to complete the process that was outlined in the RFP for the executive search firm and to give KSU staff the opportunity and authorization to make the contract award.

Seconded by Regent Jantzen and passed without dissent.

VIII. Finance Assessment and Management and Improvement Plan Update

Dr. Aaron Thompson, President of the Council on Postsecondary Education (CPE), and Hon. Travis Powell, Vice President and General Counsel of CPE, presented the Board with **an update on CPE's Finance Assessment and Management and Improvement Plan Update**. They expressed their gratitude to **KSU's staff and faculty, Susan Krauss, Shaun McKiernan, Bill Payne, and Ryan Kaffenberger** for their cooperation and hard work.

Mr. Powell commenced his presentation with a review of the July 20, 2021 Executive Order Related to KSU and then transitioned to an in-depth review of the Kentucky State University Financial Assessment performed by CPE. He assured the Board that this was not an audit or an investigation, but an exercise to assess the financial status of KSU. The final report will be approved by CPE at its meeting of November 5, 2021.

Mr. Powell stated **that the review of KSU's cash reserves and working capital** found that **KSU's liquidity crisis began in 2019** when KSU experienced a significant drop in cash combined with an increase in liabilities. Among the major issues noted were overdue payments, staff being instructed to not pay certain vendors, students with outstanding balances, and asset preservation fee receipts used for operations. **KSU's current cash position** experienced some relief due to an advancement of the fourth quarter allotment from the Commonwealth and CARES Act debt forgiveness dollars. Current projections indicate that cash reserves will be depleted by March of 2022 and the \$5 million Revenue Anticipation Note will be used for April operations. Additionally, a non-recurring appropriation from the General Assembly is needed for continued operations beyond April.

Mr. Powell noted that CPE used widely recognized best practices and KPMG's publication titled, *Strategic Financial Analysis for Higher Education* to prepare the Financial Assessment. The team considered five fundamental research questions: does KSU have sufficient liquidity to meet its short and intermediate term obligations, does KSU have sufficient resources and are they flexible enough to **support the university's mission**, is KSU strategically managing its resources (including debt) to **advance the university's mission**, **does KSU's asset performance** and management support the **university's strategic direction**, and **do KSU's operating results indicate that the university is living within available resources**.

The team calculated four primary ratios using audited financial statements: primary reserve, net operating revenues, return on net assets, and viability. These ratios were then used to create a Composite Financial Index (CFI) score to measure **KSU's financial health**. It was discovered that **KSU's primary reserve ratios** were relatively financially healthy until 2018-19 when operating expenses exceeded operating revenues. **KSU's descent into a financially unhealthy condition** was driven by poor performance in the primary reserve and viability ratios, which make up 70% of the CFI score. Additionally, the net operating revenues ratio shows the structural imbalances causing the institution to finance operations with reserves, negatively affecting all three of the other ratios.

Mr. Powell provided a comparison of the CFI scores calculated by CPE versus the CFI scores previously reported **in KSU's** Management and Improvement Plan. He said that both scores were sound until 2018-19 when there was a drop in the score produced by KSU. Regent Harnice commented that the previous CFI scores were prepared by President Brown and CFO Allen and reported to the Board with the understanding that the information would go to CPE for further review. Dr. Thompson stated that under the HB303 management plan, CPE did not have direct oversight over KSU but did reach out to the former CFO to verify the scores and were provided with paperwork that corresponded with the scores. He further stated that the scores reported by KSU in the future will be verified.

Mr. Powell stated that CPE selected eight peer institutions for its Peer Group Comparison using the following criteria: HBCU; land-grant institution; located in continental United States; public four-year; degree granting, baccalaureate and above; and enrollment between 1,000 and 3,600. The comparison showed that KSU measured favorably in areas such as state appropriations, government grants, and student success but measured below in areas such as staffing levels and academic spending.

Mr. Powell asserted that all financial information provided to the KSU Board of Regents **by KSU's** current CFO was validated using audited financial statements and other information from financial institutions, the Commonwealth of KY, federal agencies, accounting systems, and an internal accounting analysis. All information communicated externally since the issuance of the Executive Order has been accurate.

Mr. Powell then summarized **CPE's review of KSU's financial controls**. The team concluded that the Banner system currently employed by KSU is inadequate for financial control and needs a complete overhaul. Additionally, the internal audit function was down for three years and the tip line was discontinued, KSU does not have a policy related to treasury management, no long range financial planning function or enterprise risk management function exists, KSU has a lack of sufficient budgetary controls, there was a failure to follow existing policies, has inadequate interim financial reporting, was subject to numerous external financial audit findings, and consistently missed audited financial statement deadlines.

**CPE's** preliminary recommendations to improve **KSU's** financial health include creating a culture of accountability and compliance, improving budgetary controls, providing a quarterly budget to actual report and GAAP statements to the Board of Regents, improving the accounting and reporting system and internal controls over financial reporting, outsourcing or co-source the Internal Audit function, reinstating the externally managed tip line, implementing a formal accounting and reporting framework for endowment distributions, improving collection of student accounts receivable, implementing a

comprehensive review of expenses to ensure that expenses are charged to the correct function and that costs are appropriately allocated to grants and auxiliary units, completing a review of academic programs and establishing appropriate faculty productivity metrics, creating a long-range planning process to support the strategic and capital investment decision-making process, implementing an enterprise risk management process to identify, evaluate and mitigate key risks facing KSU.

Mr. Powell highlighted **the key takeaways from the assessment, including KSU's significant operating deficits in recent years, especially from 2019 forward, have resulted in the depletion of KSU's cash reserves** and the existence of poor leadership over financial management. However, KSU compares very favorably to peer institutions in state appropriations, government grants and contracts, and tuition and fee revenue per student.

During the question and answer period, Regent Walston asked if much of this work would be done before the next President is appointed. Dr. Thompson replied that the work has already begun on moving towards a balanced budget and other measures such as student success.

Regent Harnice remarked that the meetings have been recorded and anyone can go back to hear the questions that were asked by the Board and to whom they were asked over the past four years. He then inquired about what is being done to rectify the faculty to administrative staff salary ratio. Dr. Thompson stated that there has been a lot of financial misreporting so further analysis is needed but the work has begun. Regent Harnice said that after hearing that employees were told to not attend the meetings and told to ignore certain policies, he wants to know if the financial tip line is now in place so employees are comfortable coming forward. President Stamps stated that a tip line was put in place by the internal auditor after learning that the former tip line had been discontinued.

Regent Banks noted that KSU needs leadership and staff, including alumni, who are not here for the paycheck and are here for the institution. Dr. Thompson agreed that alumni needs to be included in the conversation.

Regent Jantzen commented that the Board continually asked questions about **KSU's** finances and always received positive answers and asked for proof but received none. He also stated that it has been recorded in the minutes that our financial position was solid.

Regent Jantzen also stated that Banner is the perfect system for those who want to hide things so multiple checks and balances need to be put in place. Dr. Thompson agreed that technology needs to be updated. He **stated that KSU's** audit system needs to be functioning in a way that reports to the Board. The Board will be undergoing professional development so it knows what it needs to see.

Regent Farris stated that the Board has been talking about the importance of policies and procedures for many years but when leadership that does not comply with policies, the number of policies does not matter. She stated that the **Board's** disappointment lies with the leadership who chose to not follow polices and gave misrepresented and inadequate financial information. She said that KSU needs a robust evaluation system to create a culture where expectations are high.

Susan Krauss from CPE was available for questions from Board members. She commented that when interviewing financial staff members, that they truly love KSU.

They want to follow policy and comply with reporting but were told not to. This was truly an issue with senior leadership.

IX. Action Items

A. Biennial Budget Request

MOTION by Regent Jantzen:

Move the Board to approve the biennial budget request to cover the projected FY 21-22 cash shortfall of \$23 million and an additional \$1 million per year for the biennium strategic initiatives.

Seconded by Regent Banks and passed without dissent.

B. Management and Improvement Plan Recommended by CPE

Mr. Powell reported that the broad areas of the Management and Improvement Plan include a comprehensive cataloging of university policies and procedures; guidelines for salaries and benefits; Board member training and development; organizational structure and development of human infrastructure; academic program offerings, course offerings, and faculty productivity guidelines; accounting and fiscal reporting systems, collections, budget and internal controls over expenditures, and financial reporting; and student success and enrollment management strategies.

MOTION by Regent Reynolds:

Move the Board to approve the areas for the Management and Improvement Plan.

Seconded by Regent Banks and passed without dissent.

C. Presidential Search Committee Composition and Charge

Mr. Powell stated that the Presidential Search Committee will be composed of eleven (11) members, including one representative from the CPE selected by the CPE President who will serve as chair of the search committee; two KSU students, elected by the Student Government Association; two KSU faculty Members, elected by the Faculty Senate; two KSU staff members, elected by the Staff Senate; two KSU Alumni, elected by the KSU Alumni Association; two Frankfort community members, selected by the CPE President; one (1)-Frankfort community at-large representative; and one Frankfort K-12 Representative. The selected or elected presidential search committee members shall not be current members of the KSU Board of Regents.

The Search Committee is charged with identifying finalists for the KSU President; preparing a report for the Board of Regents that will provide a summary of the search process; identifying and evaluating candidates, including the strengths and areas of concern of each of the finalists; and making a recommendation to the Board of Regents of no more than three but not less than two finalists. The Committee will work with the executive search firm selected by the Board of Regents through the RFP process.

MOTION by Regent Reynolds:

Move the Board to approve the Presidential Search Committee Composition and Charge.

Seconded by Regent Harnice and passed without dissent.

D. Courseleaf Software

MOTION by Regent Jantzen:  
Move the Board to approve the Courseleaf Software Contract.  
Seconded by Regent Harnice and passed without dissent.

E. Ellucian Contract Amendment

MOTION by Regent Banks:  
Move the Board to adjourn.  
Seconded by Regent Reynolds and passed without dissent.

F. Crowe Contract

CFO Rush stated that the contract cost is \$18,000 more than the previous year **because KSU didn't have a** controller from May to September and had a new CFO so additional work is anticipated.

MOTION by Regent Walston:  
Move the Board to approve the Crowe contract.  
Seconded by Regent Reynolds and passed without dissent.

G. McCarthy Strategic Solutions Contract

MOTION by Regent Harnice:  
Move the Board to approve the contract with McCarthy Strategic Solutions.  
Seconded by Regent Jantzen and passed without dissent.

H. Purchase and Installation of Keyless Door Locks

CFO Rush stated that one of the allowable uses for CARES Act dollars are items that reduce touch and the number of times people have to be in common facilities.

MOTION by Regent Banks:  
Move the Board to approve the purchase and installation of keyless door locks for residence halls.  
Seconded by Regent Reynolds and passed without dissent.

I. IT Upgrades

CFO Rush stated that the CARES Act allows universities use the funds to upgrade their technology infrastructure to support faster internet services.

MOTION by Regent Reynolds:  
Move the Board to approve information technology infrastructure upgrades.  
Seconded by Regent Jantzen and passed without dissent.



J. Halls HVAC Upgrades

CFO Rush stated that CARES Act allows universities to use the funds to heating and ventilation improvements.

MOTION by Regent Harnice:

Move the Board to approve The Halls HVAC upgrades.

Seconded by Regent Reynolds and passed without dissent.

K. Authorization to Dispose/Sell Property

Regent Walston shared that surplus property can also be transferred to charitable organizations under USDA federal grants and requested that this suggestion to be taken under consideration.

MOTION by Regent Harnice:

Move the Board to approve the authority to dispose, sell and/or transfer surplus property.

Seconded by Regent Jantzen and passed without dissent.

X. Adjournment

MOTION by Regent Jantzen:

Move the Board to adjourn.

Seconded by Regent Reynolds and passed without dissent.

The meeting adjourned at 3:53 p.m.

Submitted by:

\_\_\_\_\_  
Roger Reynolds, Board Secretary  
Kentucky State University  
Board of Regents

\_\_\_\_\_  
Dr. Elaine Farris, Chair  
Kentucky State University  
Board of Regents

\_\_\_\_\_ Approved with no corrections

\_\_\_\_\_ Approved with corrections



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

INFORMATION ITEM 9B

## **INFORMATION ITEM:**

Kentucky State University Presidential Search Update

## **FACTS:**

On July 20, 2021, Governor Andy Beshear signed an executive order relating to Kentucky State University to ensure that the Council on Postsecondary is able to provide guidance, oversight, and resources to the Kentucky State University Board of Regents for a review of KSU's financial condition, so that KSU may continue to provide a high-quality education to its students.

The executive order includes four areas of focus:

1. CPE shall provide an assessment of the current financial status of KSU and shall provide a report to the Governor detailing its assessment prior to providing recommendations concerning appropriations for the next biennial budget.
2. To assist CPE in performing its assessment, KSU shall provide CPE access to any records CPE deems necessary to preparing its assessment.
3. CPE shall assist the KSU Board of Regents in developing a management and improvement plan with goals and measurable metrics, which shall be subject to the approval of CPE. The management and improvement plan shall be designed to assist with organizational and financial stability. The management and improvement plan shall provide for continuing oversight by, and reporting to, CPE concerning the implementation of the plan.
4. CPE shall make recommendations to the KSU Board of Regents concerning the KSU administrative structure and leadership.

**Focus #4 states that, CPE shall make recommendations to the KSU Board of Regents concerning the KSU administrative structure and leadership.**

At the October 19, 2021 Special Called meeting, the KSU Board of Regents approved the Presidential Search Committee Composition and Charge. The Board, through an RFP process, authorized the selection of Myers McRae Executive Search and Consulting at the cost of \$45,000. Myers McRae Executive Search and Consulting will assist the search committee with the Presidential search.



## KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

The Presidential Search Committee members are: Chairperson: Vice President/General Council Travis Powell; Student Representatives: Savion Briggs and Jiya Alcorn; Faculty Representatives: Jens Hanneman and Peter Smith; Staff Representatives: Chris Cribbs and Paul Cable; Alumni Representatives: Richard Graves and Donald Lyons; Community Representative: Katrisha Waldrige and K-12 Representative: Paul Thompson.

Vice President/General Council Travis Powell, Chairperson of the Presidential Search Committee, will provide the update.



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## INFORMATION ITEM 9C

### INFORMATION ITEM:

Management and Improvement Plan Update

### FACTS:

On July 20, 2021, Governor Andy Beshear signed an executive order relating to Kentucky State University to ensure that the Council on Postsecondary is able to provide guidance, oversight, and resources to the Kentucky State University Board of Regents for a review of KSU's financial condition so that KSU may continue to provide a high-quality education to its students.

The executive order includes four areas of focus:

1. CPE shall provide an assessment of the current financial status of KSU and shall provide a report to the Governor detailing its assessment prior to providing recommendations concerning appropriations for the next biennial budget.
2. To assist CPE in performing its assessment, KSU shall provide CPE access to any records CPE deems necessary to preparing its assessment.
3. CPE shall assist the KSU Board of Regents in developing a management and improvement plan with goals and measurable metrics, which shall be subject to the approval of CPE. The management and improvement plan shall be designed to assist with organizational and financial stability. The management and improvement plan shall provide for continuing oversight by, and reporting to, CPE concerning the implementation of the plan.
4. CPE shall make recommendations to the KSU Board of Regents concerning the KSU administrative structure and leadership.

**Focus Area #3 of the executive order states CPE shall assist the KSU Board of Regents in developing a management and improvement plan with goals and measurable metrics, which shall be subject to the approval of CPE. The management and improvement plan shall be designed to assist with organizational and financial stability. The management and improvement plan shall provide for continuing oversight by, and reporting to, CPE concerning the implementation of the plan.**

CPE's President Aaron Thompson will provide the Management and Improvement Plan Update.



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## ACTION ITEM 10A

### ACTION ITEM:

Approval of Personnel Actions for October through November, 2021.

### FACTS:

KRS 164.365 Governing boards to have exclusive control of employment, tenure, and official relations of employees... (1) Anything in any statute of the Commonwealth to the contrary notwithstanding, the power over and control of appointments, qualifications, salaries, and compensation payable out of the State Treasury or otherwise, promotions, and official relations of all employees of Eastern Kentucky University, Western Kentucky University, Murray State University, Northern Kentucky University, and Morehead State University, as provided in KRS 164.350 and 164.360, and of Kentucky State University and the Kentucky Community and Technical College System, shall be under the exclusive jurisdiction of the respective governing boards of each of the institutions named.

The personnel actions attached are for October through November, 2021.

### BUDGETARY IMPLICATIONS:

New Staff	\$ 440,001
New Faculty	\$ 0
Salary Changes	\$ 87,499
Total New Personnel Costs	\$ 527,149
Separations	\$ 861,499
Net Fiscal Impact	\$ (334,350)

### RECOMMENDATION:

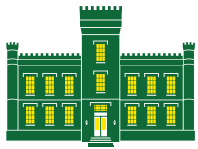
Acting President Stamps recommends that the Board of Regents approve the Personnel Actions for October through November, 2021.



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

**MOTION:**

Approve the Personnel Actions for October through November, 2021.



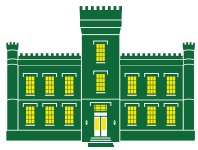
**KENTUCKY STATE  
UNIVERSITY**

# NEW STAFF PERSONNEL REPORT

## October - November 2021

	FIRST NAME	LAST NAME	DATE OF HIRE	TITLE	DEPARTMENT	ANNUAL SALARY	FUNDING
1	Paul	Adanick	9/7/21	Extension Associate in Vegetable Horticulture	Extension	\$48,000	Grant
2	James	Brown	9/7/21	Research Assistant	School of Aq & Aquatic Sciences	\$38,766	Grant
3	Sierra	Brumley	9/20/21	Travel Coordinator	Accounts Payable	\$37,986	50% Grant 50% E & G
4	Tonya	Walker	9/21/21	Controller	Accounting Department	\$90,000	E & G
5	Julita	Edwards	9/27/21	Student Account Specialist I	Finance And Administration	\$41,983	E & G
6	Andrew	Lohman	10/4/21	Research Assistant Aquaponics	School of Aq & Aquatic Sciences	\$39,766	Grant
7	Christian	Graham	10/12/21	Administrative Coordinator - Title III	Title III Coordinator	\$45,000	Title III
8	Tiffany	Dennis	10/18/21	Housekeeper	Research	\$29,250	Grant
9	Walter	David Bell	10/18/21	Housekeeper	Research	\$29,250	Grant
10	Zach	Hart	11/10/21	Head Strength and Conditioning Coach	Athletic Administration	\$40,000	E & G

**FISCAL IMPACT: \$440,001**



**KENTUCKY STATE  
UNIVERSITY**

# SEPARATIONS PERSONNEL REPORT

## October - November 2021

	FIRST NAME	LAST NAME	TITLE	DEPARTMENT	SALARY	LAST DAY WORKED	TYPE	FUNDING
1	Diomides	Zamora	Assistant Professor Forestry	Asst Prof Forestry	\$80,000	9/1/21	Voluntary	Grant
2	Leigh	Whittinghill	Assistant Professor	School of Agriculture	\$84,315	9/3/21	Voluntary	Grant
3	Ben	Childs	Dispatcher	University Police	\$31,782	9/7/21	Involuntary	E & G
4	Dakota	Jolly	Groundskeeper	Grounds	\$31,782	9/10/21	Involuntary	E & G
5	Chandee	Felder	Administrative Assistant III	College of Humanities, Bus, and Society	\$45,201	9/16/21	Involuntary	E & G
6	Ron	Cooper	Custodian	Facilities Service	\$31,782	9/16/21	Voluntary/Job Abandonment	E & G
7	Jamie	Tutt	1st and 2nd Year Experience Specialist	Univesity College	\$46,358	9/21/21	Voluntary	E & G
8	Kenyarna	Harden	Library Assistant I	Blazer Library	\$29,796	9/23/21	Voluntary	E & G
9	Leigh Anne	Bright	Sr Research Assoc.	School of Aq & Aquatic Sciences	\$57,158	9/24/21	Retirement	Grant
10	Keith	Wickers	System Analyst	Financial Aid	\$42,531	9/24/21	Voluntary	E & G
11	Michael	Tutt	Breds Specialist	Admissions	\$42,000	9/27/21	Voluntary	E & G
12	Angela	Whitehouse	Farm Technician	Food & Animal Sciences	\$35,334	10/1/21	Involuntary - Medical (Eligible for Rehire)	Grant
13	Lauren	Graves	Director of Institutional Effectiveness	Academic Affairs	\$69,282.36	10/1/21	Voluntary	E & G
14	Lucian	Yates	Professor	Academic Affairs	\$144,041	9/30/21	Voluntary	E & G
15	Robert	Robinson	Housekeeping	Housekeeping	\$32,843	11/9/21	Involuntary	E & G
16	Phillip	Francis	UC Academic Advisor	Univesity College	\$35,568	11/11/21	Voluntary	Title III
17	Clayton	Simmons	Compliance Coordinator	Athletic Administration	\$49,007	11/30/21	Voluntary	E & G
18	Alona	Davidson	Breds Specialist	Admissions	\$42,000	11/8/21	Voluntary	E & G

**FISCAL IMPACT: \$861,499**





# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## ACTION ITEM 10B

### **ACTION ITEM:**

Approval to Purchase Cabinet X-Ray Irradiator System.

### **FACTS:**

The Division of Academic Affairs is requesting the use of USDA federal extension funds to purchase a compact cabinet x-ray irradiator system.

The cabinet x-ray irradiator system is a bench-top x-ray irradiator used for research on cell cultures. The equipment will be used to investigate the role of oxidative stress and antioxidants in the progression and treatment of lung and brain cancer. Additionally, the equipment will be used for ongoing research of the role of acetogenins found in paw paws for the amelioration of cancer.

The cabinet x-ray irradiator system is crucial for the initiation of research in the newly established Nutrition and Cancer Research Laboratory. It will also be utilized by other labs investigating several types of agricultural studies.

### **BUDGETARY IMPLICATIONS:**

\$102,990 (Funding through Land Grant USDA Federal Evans Allen funds)

### **RECOMMENDATION:**

Acting President Stamps recommends that the Board of Regents approve the purchase of the Cabinet X-Ray Irradiator System.

### **MOTION:**

Approve the purchase of the Cabinet X-Ray Irradiator System.

## QUOTATION

**CUSTOMER NAME:**

Dr. Kristopher Grimes  
Kentucky State University  
400 E Main St, Frankfort, KY 40601

**DATE:** 09 November 2021  
**Quote #:** 110921-JD1  
**Customer RFQ #:** N/A  
**Quotation valid until:** 30 December 2021  
**Sales Manager:** Jason Dyer  
**FOB/ EXW:** North Branford, CT  
**Freight:** Prepay & Add  
**Terms:** Net 30  
**Estimated Ship Date:** 18-22 Weeks

QTY	PRODUCT – DESCRIPTION	UNIT PRICE	TOTAL PRICE
1	<b>CellRad+</b> Compact cabinet x-ray irradiator system. Capable of up to 150kVp. A dedicated cabinet x-ray system for continuous cell irradiation designed for placement directly on the lab benchtop. A smaller, simpler safer and less costly alternative to radioisotope (gamma) and high-power x-ray irradiators. Password login for system security. Prescriptive, touchscreen control interface for ease-of-use. Integrated dosimeter with advanced Automatic Dose Control (ADC) for setting exact dose. Easy-to-use intuitive touch screen - minimal training required Compact benchtop system Complies with US and International regulations for Cabinet X-ray Systems Includes one year manufacturer warranty  Note: Taxes, Freight, V.A.T, Rigging (if required) not included in price. See Below.	\$ 99,990	\$99,990
QTY	SERVICE CONTRACTS	UNIT PRICE	TOTAL PRICE
0	One Year Service Contract (CellRad+)	\$ 17,059	
0	Four Year Service Contract with Up Front Payment (CellRad+)	\$ 51,177	\$ -
QTY	INSTALLATION AND APPLICATION TRAINING	UNIT PRICE	TOTAL PRICE
1	<b>Initial Installation and One Day Applications Training</b> Includes initial installation of the system and one day of on-site applications training by a factory trained service engineer.	\$ 2,500	\$ 2,500
			<b>TOTAL PRICE</b>

Quote Summary			
System Price	\$	99,990	
Extended Warranty	\$	-	
Initial Installation and One Day Applications Training	\$	2,500	
Shipping	\$	500	

CUSTOMER SIGNATURE

DATE

**TOTAL \$ 102,990**

Quote Authorized by:

Justin Sorel, VP of Finance

**Any Questions Please Contact:**

Jason Dyer

[jdye@pxinc.com](mailto:jdye@pxinc.com)

T: 203.484.2011

C: 919.906.3452

F: 203.484.2012

THANK YOU FOR CHOOSING PRECISION X-RAY  
CONFIDENTIAL



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## ACTION ITEM 10C

### **ACTION ITEM:**

Approval to Enter Into Stakeholder Agreement with UK Research Foundation.

### **FACTS:**

The Division of Academic Affairs is requesting the use of USDA federal extension funds to enter into a stakeholder agreement with the University of Kentucky Research Foundation on behalf of the Kentucky Small Business Development Center (SBDC).

The stakeholder agreement would engage one full-time Kentucky Small Business Development Center (SBDC) business coach to provide coaching, consulting, advising, counseling, and training services to start-up businesses, existing businesses, and entrepreneurs in the region.

### **BUDGETARY IMPLICATIONS:**

\$50,000 would be allocated for use through September 30, 2022. (Funding through Land Grant USDA federal extension funds).

### **RECOMMENDATION:**

Acting President Stamps recommends that the Board of Regents approve the stakeholder agreement with UK Research Foundation.

### **MOTION:**

Approve the stakeholder agreement with UK Research Foundation.



## KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

### ACTION ITEM 10D

#### **ACTION ITEM:**

Approval to Purchase a Hydroponic System.

#### **FACTS:**

The Division of Academic Affairs is requesting the use of USDA federal extension funds to purchase a Hydroponic System. The Greenery S, a state-of-the-art controlled environment equipment, gives complete control of the elements with five specialized systems to grow food 365 days a year.

The vertical hydroponics system will be used as a vegetable production system and will offer educational and job training and programming for Senate Bill 270 (West Louisville project).

#### **BUDGETARY IMPLICATIONS:**

\$130,275, plus a recurring charge of \$25/month. (Funding through Land Grant USDA Federal Extension Funds)

#### **RECOMMENDATION:**

Acting President Stamps recommends that the Board of Regents approve the purchase of a Hydroponic System.

#### **MOTION:**

Approve the purchase of a Hydroponic System.

# Container Farm Installation Guide

## Contents

### 1. Pre-Delivery:

- a. Site Preparation
- b. Water/Electric Scouting
- c. WIFI Access

### 2. Post-Delivery:

- a. Electric Hookup
- b. Water Hookup



# Pre-Delivery

## Site Preparation:

- Prepare a 50' x 10' trap rock pad with a maximum grade of 3%. Container can also be placed on concrete/asphalt if already present.



## Water/Electric Scouting

- Locate the closest electrical source and site voltage (110/220V single phase, 120/240V single phase, 120/208V three phase).
- Locate water access within 50 feet of the container farm.

## WIFI Access

- Ensure site has strong WIFI connection. If not, install router near container farm location.

# Post-Delivery

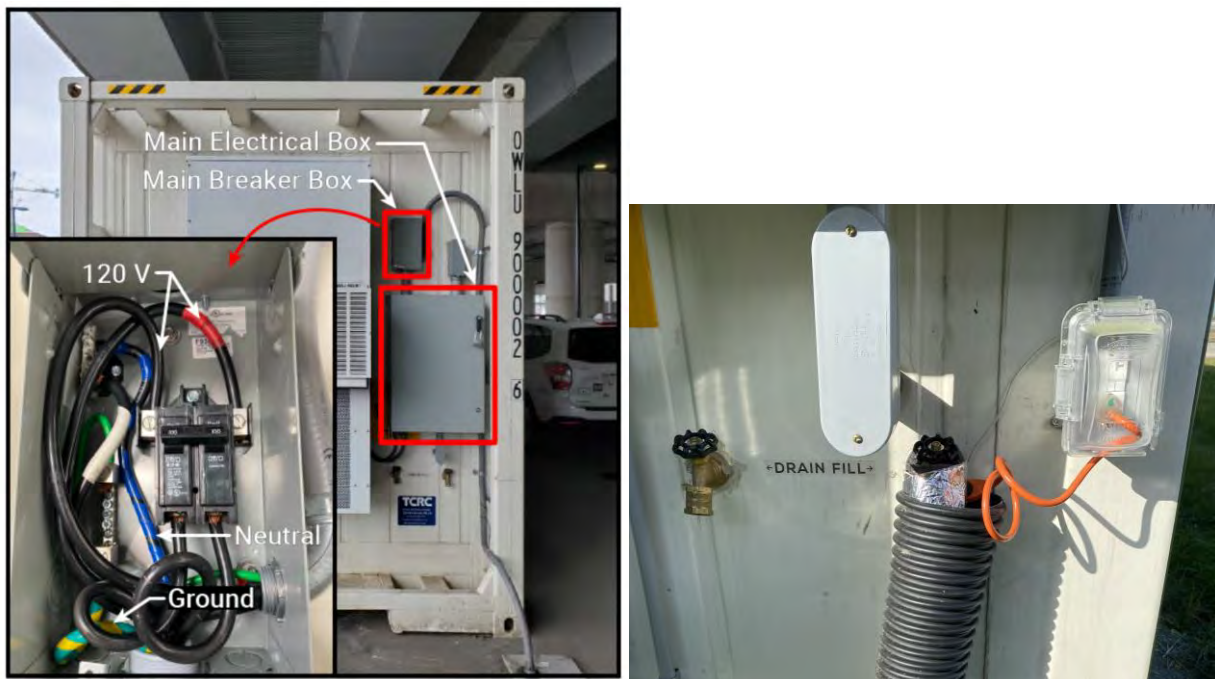
## Electric Hookup

Connecting your farm to a power source is the first thing you should do when your farm arrives. It is strongly recommended that this is done by a licensed professional electrician to ensure the safety of everyone. Be sure to schedule a time with an electrician so that your farm is powered within a few days of delivery at the most.

Electrical Details:

- The Greenery has a 100 amp dual pole main breaker.
- The electrical panel that you are connecting the Greenery to should provide a 100 amp service. If it does not, consult with your electrician to see how to upgrade the service.
- The connection should be a 120/240 volt, single phase connection, OR 208 volt, 3-phase with the 3rd phase capped.

Please consult with electrician to install an additional weather-proof outlet in proximity to the water fill valve for powering the electric heat cable to prevent freezing of the water pipe.



## Water Hookup

On the back of the farm, you will find two spigots located directly below the electrical box. The right spigot is used for filling the tanks. The left spigot is used for draining the tanks.

To allow the farm to operate year-round, the water must be hard plumbed with piping running underground. The section of pipe protruding from the ground connected to the spigot must be insulated and wrapped in an electric heat cable to prevent freezing.

Flush out newly installed piping thoroughly before making connection to farm to ensure no pipe debris enters container, which could lead to fault in the solenoid valves.







# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## ACTION ITEM 10E

### ACTION ITEM:

Approval to enter into the Registry Advisory Services Agreement.

### FACTS:

The Registry Advisory Services (Registry), the practice branch that provides high level advising and consultation to institutions of higher learning, will provide an interim Chief Financial Officer (CFO) to manage the financial services of Kentucky State University. These financial services include performing accounting services, preparing the audited financial statements, developing the budget, supervising payroll and procurement services, managing the endowment and investment-related responsibilities, ensuring compliance with federal and state tax laws and regulations, and all functions related to tuition, housing, dining, and student payments.

The Registry shall also be responsible for assessing performance of the CFO under this agreement and a senior officer of the Registry shall be on call throughout the duration of the engagement to deal with all matters related to the consultant's performance. One or more of the Registry principals shall also be available to provide strategic advice to the Assigned Member's contact at the University, and to the Board, if requested. The scope of these services as inextricably bundled and cannot be disaggregated.

### BUDGETARY IMPLICATIONS:

Payment in consideration of this Agreement shall be in the amount of an annualized consultant's fee of \$140,000 plus a 33% Registry Fee to be paid monthly, by the University to the Registry. In addition, the Registry consultant will be reimbursed for pre-approved travel related expenses to arrive at the beginning of the assignment and to depart at the conclusion of the assignment in accordance with University policy.

### RECOMMENDATION:

Acting President Stamps recommends that the Board of Regents approve the Registry Advisory Services Agreement.

### MOTION:

Approve the Registry Advisory Services Agreement.



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## ACTION ITEM 10F

### **ACTION ITEM:**

Approval of Bluegrass Inn Contract.

### **FACTS:**

The University partnered with this vendor to supply additional supplemental student housing for Fall 2021. The contract approval is retroactive to August 21, 2021, since it was not initially anticipated that this vendor would be utilized beyond mid-September. Bluegrass Inn was used for temporary housing for students displaced due to mold and other issues that had to be addressed in various residence hall rooms. As the semester progressed, rooms were needed significantly longer than anticipated due to additional rooms with mold issues and delays in the delivery of new furniture needed for rooms that had been cleaned.

### **BUDGETARY IMPLICATIONS:**

Bluegrass Inn

- Additional Supplemental Student Housing for Fall 2021 Semester: 10 rooms
- \$74.90/night single or double occupancy (base rate with occupancy tax)
- August 21, 2021 – November 19, 2021
- Total Expenditure: \$67,260.00

### **RECOMMENDATION:**

Acting President Stamps recommends that the Board of Regents approve the Bluegrass Inn Contract.

### **MOTION:**

Approve the Bluegrass Inn Contract.



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## ACTION ITEM 10G

### **ACTION ITEM:**

Approve the Amendment to Ellucian Contract.

### **FACTS:**

In the recent "Kentucky State University Financial Assessment Report" issued by the Kentucky Council on Postsecondary Education, one of the recommendations was:

"Improve the accounting and reporting system and internal controls over financial reporting: provide quarterly GAAP statements and other financial information to the Board of Regents."

This project will be a two-phase review and optimization of the KSU implementation of Banner. Phase I will be an analysis of our current implementation to review business practices and processes, identify problems, and make recommendations for improvements. Based on these recommendations, the system will be reconfigured, staff will be retrained, and implement industry best practices.

### **BUDGETARY IMPLICATIONS:**

Ellucian - \$313,425 (Title III - Federal Funds)

### **RECOMMENDATION:**

Acting President Stamps recommends that the Board of Regents approve the Amendment to the Ellucian Contract.

### **MOTION:**

Approve the Amendment to the Ellucian Contract.



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## ACTION ITEM 10H

### **ACTION ITEM:**

Approval of Kentucky Orthopedic Rehabilitation, LLC (KORT) Contract.

### **FACTS:**

Kentucky Orthopedic Rehabilitation, LLC (KORT) currently provides Kentucky State University with athletic training services and physical therapy services. Pursuant to NCAA guidelines, Kentucky State is required provide athletic training services to all student athletes.

### **BUDGETARY IMPLICATIONS:**

Kentucky Orthopedic Rehabilitation, LLC

- For the months of January and February, contractor to provide four (4) Certified Athletic Trainers who will provide practice, home, and away event coverage for a maximum of forty (40) hours per week per Certified Athletic Trainer. Contractor to also provide on-site physical therapy on an as needed basis to student athletes of the School.
- For the months of March, April, May, and June, contractor to provide four (4) Certified Athletic Trainers who will provide practice, home, and away event coverage for a maximum of forty (40) hours per week per Certified Athletic Trainer. Contractor to also provide on-site physical therapy on an as needed basis to student athletes of the School.
- Time Period: January 1, 2021 and continuing through July 31, 2022.
- Total Contract Amount: \$58,000

### **RECOMMENDATION:**

Acting President Stamps recommends that the Board of Regents approve the Kentucky Orthopedic Rehabilitation, LLC (KORT) Contract.

### **MOTION:**

Approve the Kentucky Orthopedic Rehabilitation, LLC (KORT) Contract.



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## ACTION ITEM 10I

### **ACTION ITEM:**

Approve Replacement Chiller for The Halls.

### **FACTS:**

The two-year old building chiller for the Halls failed In July. A temporary replacement chiller was rented and the university will be reimbursed by State risk management for costs to date. A permanent replacement chiller is needed and State Risk Management has agreed to reimburse the university for the purchase of and in-kind replacement. The preliminary cost estimate Is \$130,000, Including professional services and contingencies. KSU will establish a capital project with the State Budget Office and the Division of Engineering and Contract Administration will hire an engineer to provide the assistance needed to advertise for bids. KSU will be responsible for providing Initial funds but will be reimbursed after all expenses have been paid.

### **BUDGETARY IMPLICATIONS:**

Vendors to be determined by the Finance and Administration Cabinet, Division of Engineering and Contract Administration, based on state procurement laws. - Total project scope is \$130,000 (to be reimbursed by State Risk Management)

### **RECOMMENDATION:**

Acting President Stamps recommends that the Board of Regents approve the Replacement Chiller for The Halls.

### **MOTION:**

Approve Replacement Chiller for The Halls.



# KENTUCKY STATE UNIVERSITY BOARD OF REGENTS

## ACTION ITEM 10J

### **ACTION ITEM:**

Approve Roof Replacement Project.

### **FACTS:**

The state budget for the fiscal 2020-22 biennium included a "Roof Repair and Replacement Pool" for Kentucky State University with a project scope of \$5,000,000. This project will be managed by the State Finance Cabinet in collaboration with KSU staff.

Priority buildings are Exum, Carver, Blazer, and the student center. ASB and Jordan are being considered as well, based on the availability of funds. Patrick D. Murphy Co., Inc. has been selected as the architect for the project. Design and construction is expected to take 12 to 18 months.

### **BUDGETARY IMPLICATIONS:**

Vendors to be Determined by the Finance and Administration Cabinet, Division of Engineering and Contract Administration, based on state procurement laws. - Total project scope is \$5,000,000 in state bond funds.

### **RECOMMENDATION:**

Acting President Stamps recommends that the Board of Regents approve the Roof Replacement Project

### **MOTION:**

Approve the Roof Replacement Project.