

Kentucky State University
Faculty Senate Meeting Minutes
April 9, 2021
Submitted by Danny Collum, Senate Secretary

1. Call to Order

Quorum present at 9:03 a.m.

2. Approval of Agenda [5 minute time limit]

Agenda approved unanimously.

3. Approve Meeting minutes from 3/19/2021 [5 minute time limit]

Minutes approved unanimously.

4. **Faculty Senate President Report** [5 minute time limit]

a. Finals Week is (May 1-6)

b. Finals grades due @ 5pm- May 10th

c. Spring Commencement – May 7th

Note the new email regarding opportunities to get the Johnson and Johnson COVID 19 vaccine through the Franklin County Health Department.

President Clay met with the provost and they reviewed status of past action items, formation of next year's elections committee, formation of advisory boards, progress on model classrooms and the need for faculty to address student concerns in a timely manner.

At its last meeting, the Faculty Senate Executive Committee discussed the change to face-to-face instruction, work on evaluation of deans and chairs, and editing of returned action items.

President Clay reported that he met with President Brown and discussed concerns about the return to face-to-face instruction. At this meeting student representatives also said that students want to see faculty at various activities that are planned for the spring.

In addition, elections for Senate and University committees are coming in the next two weeks.

5. **Faculty Regent Updates** [5 minute time limit]

a. Dr. Moffett- BOR

Regent Moffett reported that the Board met April 6 to approve the audit. The KSU Foundation did get its audit in. The audit shows that KSU ends the fiscal year \$2 million in the black.

Revenue sources, including tuition and grants, were up over last year, and expenses, including payroll, were down. The KSU Foundation has \$10.4 million on hand, down about a half-million from last year.

6. **General Education Update**, [5 minute time limit]

a. Bruce Griffis

No update.

7. **Administration Updates** [5 minutes each]

a. **Dr. Dailey**- Technology

Two new people are coming into the online learning office: Leah Halliday as instruction designer and Rachel Hampton as Learning Management System coordinator. There will be an

announcement next week about Interfolio training. 27 faculty members have started training in the new Blackboard.

Dr. Deams- Student Service

No update.

Nurse Todd- Safety

Wild Health COVID 19 surveillance testing taking place today and future Fridays. We only had two days notice of the last Pfizer vaccine opportunity on campus. Franklin County Health Department has the Johnson and Johnson vaccine. In response to questions, Nurse Todd said that vaccinated people don't need to be tested, but can. She said she is doing it. Also, children of KSU employees can test here. The state legislature has forbidden any state agency to require COVID 19 vaccination, so that will not be an option for fall. Dr. Stack (state health director) will be meeting with university presidents about this.

Daryl Love- Career Services

Career Services is experiencing its senior rush season. 50 students are participating in the Student Success Academy, out of 85 enrolled. A new online tool will soon be available for practice interviews and help with resume writing. Career Services is adding three staff positions to reach out to employers and connect with students. The Internship Advisory Council is active and working on campus-wide internship guidelines.

Dr. Malone- Advising

No update.

Dr. Schneller-Academics/Research

The legislature passed a fifth year extension for high school students who want a do-over due to COVID 19. Dr. Schneller is working with Jennifer Williams in admissions to reach out to neighboring high schools to let those students know that if they come to KSU we can help them catch up instead.

Dr. Emanuel- Academics

No update.

Dr. Yates- Provost

Insights & Academic Update

Summer and fall schedules are up on WIRED. Urge students to get registered. This will help us plan for fall.

Dr. Forde-Diversity

The last online workshop was a big success and another is planned with the same presenter April 22. He said that his office is working to make our campus truly an HBCU experience.

8. Senate Committee Report [5 minutes each]

a Academic Policy Committee report [20 minute time limit] Buddhi Gyawali, Chair APC has been working with Dr. Schneller and Lauren Graves on a series of policy statements.

These were presented as action items for Senate approval.

- The first item sets out a policy for demonstrating the match between faculty credentials and the courses faculty are teaching. This is to ensure and document our compliance with SACSCOC faculty credentials requirements. This item was approved unanimously.
- A policy laying out requirements and procedures for entering into a Memorandum of Understanding (MOU) with another institution was presented. This too was approved without opposition.

- Another action item adopts a policy statement on annual assessments of student learning, again this is important to document our compliance with SACSCOC assessment standards. This item passed unanimously.

In addition, the APC brought an action item stating that student evaluations of faculty for Spring 2021 will not be required for annual evaluations or tenure and promotion applications. This item simply extends the policy that has been in place throughout the COVID 19 emergency.

Evaluations will be carried out for data collection purposes, and the results will be available for faculty to use for their own purposes. But they will not be required for annual evaluation or future tenure and promotion applications.

This item also was approved without opposition.

b. Curriculum Committee report [5 minute time limit] Changzheng Wang, Chair

The education program is establishing a certificate in sports nutrition and initiating two new courses to support that certificate. This certificate comes in response to requests from area high schools for help with sports nutrition. The certificate will be available for our current physical education and nursing students, for dual credit high school students and community members. The two new courses and the certificate program were all approved unanimously.

c. Professional Concerns Committee report [5 minute time limit] Monica Valentine, Chair

The committee is working with Candace Raglin in Human Resources on the process for evaluation of chairs and deans. PCC also passed Handbook language on faculty mentoring, but needs to revise it in response to suggestions from Dr. Schneller. This item will come to the next meeting of the full Senate. Finally, in response to an inquiry from a faculty member, the committee examined whether the ten years experience required for promotion to full professor have to be at KSU or can they combine experience at KSU and at other institutions. Upon reviewing relevant portions of the Handbook, the committee confirmed that the requirement for ten years teaching experience can be satisfied by experience at any accredited institution of higher education.

d. Budget and Academic Support Committee report [5 minute time limit]

The classroom resources needs assessment survey has been completed and is being passed up the chain of command.

There was also a request from BASC for faculty feedback on whether we would like to pursue the possibility of adding “plus” and “minus” options for final grades.

9. Faculty Regent Updates [5 minute time limit]- (If needed)

a. Dr. Moffett- BOR

NA

10. Faculty ombudsman report [5 minute time limit]

a.. Dr. Reilly- Faculty Ombudsman

No update.

11. Other Business [10 minute time limit]

No other business.

12. Adjournment

Meeting adjourned at 10:58 a.m.

Attendance

Senators

Phillip H Clay
Buddhi Raj Gyawali
Changzheng Wang
Johnathon Sharp
Bruce Griffis
Herman Walston
Kristopher R Grimes
Jennifer Ballard-Kang
Gary Stratton

Bobby Walter
Monica Valentine
Noel D. Novelo
Sharon McGee
Leigh Jane Whittinghill
Keith McCutchen
Barbara Witty
Shawn Lucas
Fariba Bigdeli Jahed

Patti Marraccini
Jens Hannemann
Nancy Capriles
Fariba Kashan
Gavin Washington
Rene Desborde
Helen Smith

Excused: Donavan Ramon

Absent: Emanuel Amadife, Alexander Lai

Guests

Tierra Taylor
Dr. Hicks
David Shabazz
ly3
Beverly Schneller
3654
Ken Andries
James Tidwell
Margery Coulson-
Clark
Mara Merlino
Jyotica Batra

5411
Dr. Betty H.
Olinger
S. Watson
Deanna
McGaughey-
Summers
Rozina Johnson
Kirk Pomper
Daryl Love
Sheila Stuckey
Rita Sharma

Michael D. Dailey,
PhD
Joe W Moffett
Debbra Tate
Samantha Todd
Ban
Lauren Graves
Frederick A.
Williams Jr., Ph.D
Timothy Forde
HK

