

Faculty Senate Minutes

Kentucky State University

March 5 2021

Submitted by Danny Collum, Secretary

1. Call to Order

9:01 a.m.

2. Approval of Agenda

Agenda approved as submitted.

3. Approval of Minutes from 02-19-2021

In attendance list, “Sharon McGhee” should be “Sharon McGee.” Margaret Coulson-Clark should be added to attending guests. Ibukun Ogunande is no longer at KSU, so is not an “absent” senator.

Minutes were approved with these corrections.

4. Faculty Senate President’s Report President Phillip Clay

Staff are working on getting Covid-19 vaccinations done on campus. You should receive an email asking if you want to sign up.

From his meeting with Interim Provost Yates, President Clay noted that work is underway on Covid-compliant model classrooms for face to face instruction. Faculty members are urged to make sure that student concerns are addressed in a timely manner. All faculty should upload grades to Blackboard. Some students have reported that they are enrolled in courses on Blackboard that have no assignments posted.

From last week’s Executive Committee meeting, President Clay reported that the Faculty Recognition Committee needs appointments from administrators, and he will pursue those. APC is working on international exchange policy and BASC is working on grants policies.

Dr. Clay also met with President Brown and SGA President Kirk Miller. At that meeting the SGA president asked for the establishment of more professional organizations within academic disciplines for students.

Announcements: March 6 to 11 is midterm exams. Midterm grades will be due March 15.

5. Faculty Regent Report Regent Joe Moffett

The Board held its quarterly meeting March 4.

Action items: Approval of many faculty candidates for tenure and/or promotion.

Congratulations to all! Approval of audit was delayed by failure of the KSU Foundation to submit its audit. Instead a resolution was passed calling on the Foundation to submit the audit within a week. If the Foundation doesn’t come through, the university will submit its audit reporting the Foundation’s non-compliance. Issued a Request for Proposals for banking services. Updated the contract with Holiday Inn (which includes Fairfield Inn). Approved a requirement for employees to complete a form certifying that they have no “conflict of commitment.” Purpose of this is to identify, for instance, full-time employees who might have another full-time job. Approved a nepotism policy.

Information items: Report on the faculty salary review. A consultant report was given to the board that showed KSU faculty salaries significantly below peer institutions, including HBCUs of similar size, other public liberal arts colleges and other Kentucky institutions. President Brown was noncommittal on what action might be taken on this report. Enrollment this semester is up over spring 2020. Provost search has 39 candidates. We will get a chance to meet finalists in April. The current balance sheet shows the university with income of \$41 million and expenses of \$34 million. 718 students are in residence—either on campus or in the hotels. The performance funding legislation currently moving through the legislature is more favorable to KSU than was the previous version. The University is undertaking a fundraising campaign for scholarships with suggested donation amounts being asked, according to category—students, faculty, regents, staff, etc.

A senator asked if updates to the Faculty Handbook incorporating Senate actions from last year were taken up. Regent Moffett reported that it did not come up. The senator noted that he was especially concerned about a revision on teaching loads for science faculty that has not been implemented yet.

A senator asked if there is anything else we can do about the faculty salaries issue. Regent Moffett reported that President Brown was nervous about making an investment in faculty salaries. To fully implement the consultant's report would cost \$6 million, but the university's financial situation is currently good on every front. Regent Moffett said we need to keep advocating for the increases at every opportunity.

Another senator asked if we can implement Faculty Handbook revisions that have been signed by the president if the Board has not approved them yet. Regent Moffett said he would ask the Board of Regents chair about that.

6. General Education Update Professor Bruce Griffis

BUA 370 Global Business Issues, a course in the General Education menu, has been replaced by BUA 120 Business and Society.

7. Technology Update Dr. Michael Dailey

Everyone remember that textbook adoptions are due at the end of March.

8. Student Engagement Update Dr. Pernella Deams

No update.

9. Health Services Update Nurse Samantha Todd

No update.

10. Career Services Update Mr. Daryl Love

No update.

11. University College Update Dr. Walter Malone

No update.

12. Academic Affairs Update Dr. Stashia Emmanuel

When submitting textbook adoptions be sure to complete a form even if you are not ordering a book for a course. Midterm grades are due March 15. No news yet on plans for Fall 2021 regarding in-person classes.

13. Provost Update Interim Provost Dr. Lucian Yates

Academic Affairs is working on scheduling for the fall. We must make assumptions about more face-to-face instruction. The university is working on five classrooms that will be models for face-to-face instruction in the pandemic. They will be equipped with plexiglass and with cameras and sound to allow in-class participation by remote students. The interim provost is also assuming that enrollment will remain steady. So academic units should schedule and staff accordingly. We are getting scheduling software that will make this process easier for all concerned.

14. Faculty Senate Officers Update President Phillip Clay

Senator Leigh Whittinghill is stepping down as Senate Parliamentarian. President Clay called for nominations to replace her, but none were forthcoming. The Executive Committee will make nominations, and a new Parliamentarian will be elected at the next Senate meeting.

15. Academic Policy Committee Senator Buddhi Gyawali

APC is dealing with a number of policy documents from Academic Affairs. One concerning faculty credentials said that every faculty member had to have 18 graduate hours in the subject being taught. APC sent this back to Academic Affairs with questions and suggestions about adjacent disciplines, such as agriculture or nutrition and biology and about qualifications other than graduate transcripts, such as professional experience that SACS recognizes as qualifying faculty to teach. Another policy document deals with memoranda of understanding (MOUs) for cooperation with other institutions. The document spells out protocols and procedures for MOUs. APC had some questions about this, too. The committee asked to see the templates referred to in the document and asked whether we have followed these procedures with the dual credit high schools. Another Academic Affairs document dealt with Student Learning Assessment. APC asked for revision to hold deans and chairs accountable for assessment and to see the “manual” referenced in the document.

At the next meeting, APC will review the five-year academic calendar. Senator Gyawali also noted that the action item stating the end of emergency Pass/Fail measures, which was supposed to be announced by March 6, had not been implemented as of March 5.

16. Curriculum Committee Report Senator Changzheng Wang

Senator Wang brought a number of action items approved by the Curriculum Committee. The Whitney Young Honors Collegium has proposed a sequence of four leadership classes (CC action items 19-22) that can become a minor or certificate program. Dr. Erin Gilliam reports that students are lined up to take these. The classes will be open to all students, not just honors students. The classes will be taught by Whitney Young faculty and Dr. Malone of University College. The proposals for all four of these courses were approved without opposition.

Action item 23 would delete a biology class from the catalog. This class had been cross-listed as AQU and BIO. This started before KSU had an aquaculture program. The class is not required for the biology program. Students who want the class can still take the AQU class and have it count as a biology elective.

Action item 24 involves Curriculum Committee forms for course and program proposals. The new forms require a dean signature on proposals and the signature of a program

coordinator or the chair of the program's curriculum committee. The other forms are two tracking forms that will originate with the FSCC chair, one for course changes and one for program changes, which must go up to the university president. The new forms were approved without opposition.

On other matters, Senator Wang also noted that program changes that involve more than 25 percent of the program must be cleared by the accrediting agency. Also we should note that course changes that affect a course that is a program requirement, must also be considered program changes.

17. Professional Concerns Committee Report Senator Monica Valentine

PCC is getting input from the interim provost on deans' and chairs' evaluations and working with Human Resources on job descriptions for deans, chairs and coordinators. The committee also discussed the benefits of reviving KSU's chapter of the American Association of University Professors (AAUP). In the Commonwealth, Northern, Eastern, Murray and UK all have active chapters of AAUP. Anyone who is interested in helping revive KSU's chapter should contact Senator Helen Smith.

18. Budget and Academic Support Committee Report Senator Noel Novelo

Senator Novelo drew senators attention to the BASC minutes and took the opportunity to commend all the Senate record-keepers, including the BASC secretary, Jennifer Ballard-Kang. At the last BASC meeting, the committee was joined by Adrian Douglas, the grants manager in the accounting department, for a discussion of indirect costs from grants. Douglas explained that indirect costs from grants and the university's indirect cost recovery incentive program are not the same thing. The source of the money for each is different. Indirect costs come to the university from grantors. The indirect cost recovery incentive program is in the KSU budget. The committee also discussed with Douglas the need for more training in grantwriting for faculty. The committee is still developing its survey of classroom resource needs.

19. Ombudsman Report Dr. Wilfred Reilly

Dr. Reilly reported that he has been dealing with a few cases, these include obtaining a previously promised research grant and working on a faculty appeal from a past administration. He has also been getting questions about service animals in the dorms and will be looking into that.

President Clay was recognized to speak on this in his capacity as director of disability services. He informed the Senate that service animals in the dorms is a federal law requirement and that we currently have 20 students with that accommodation.

20. Other Business

Senator McCutchen announced a series of virtual music seminars Tuesdays at 1 p.m. with presenters including Reggie Calloway of Midnight Star and Priscilla Prueter from Brazil. A senator asked that Faculty Senate meetings be put on the university calendar so that participants can click straight into the meeting instead of having to go through Blackboard.

21. Adjournment

The meeting adjourned at 10:49.

Attendance
Senators

Dr. Keith McCutchen
Changzheng Wang

Daniel D Collum

Phillip H Clay

Sharon McGee

Bruce Griffis

Buddhi Gyawali

Bobby Walter

Gary Stratton

Patti Marraccini
Donavan Ramon
Johnathon Sharp
Jennifer Ballard-Kang
Barbara Witty
Noel Novelo

Helen Smith,

Shawn Lucas

Nancy Cariles

Jens Hannemann

Monica Valentine, PhD

Gavin Washington

Herman Walston

Rene Desborde

Dr. Kristopher R Grimes

Fariba Kashan

Prof. E. Amadife

Sharon McGee

Absent: Leigh Whittinghill, Alexander Lai, Fariba Bigdeli-Jahed,

Guests

Dr. Brooks-Eaves
HK

Rozina Johnson

Jyotica Batra

Kim Sipes

Wilfred Reilly

Lucian Yates III

Kirk.Pomper

Avinash Tope

6111

Frederick A. Williams Jr., Ph.D

Sheila Stuckey

David Shabazz

3654

Lauren Graves

Erin Gilliam

Margaret Coulson-Clark

Michael D. Dailey, PhD

James Obielodan

Debbra Tate

Joe Moffett

Tierra Taylor

Ken Andries

Mara Merlino

Deanna McGaughey-Summers