

**Kentucky State University Faculty Senate Minutes
April 16, 2018**

	<u>SENATORS</u>	<u>UNIT</u>	<u>Ex Officio Members & Guests</u>
	<u>Amusan, Ibukun</u>	<u>Math & Science</u>	PLEASE PRINT – THANKS
	<u>Andries, Kenneth</u>	<u>AFE</u>	
E	<u>Desborde, Rene</u>	<u>Business</u>	Mara Merlino
	<u>Gebremedhin, Maheteme</u>	<u>AFE</u>	Phillip Clay
	<u>Gibson, Caroline</u>	<u>Fine Arts</u>	Victoria Burke
	<u>Gilliam, Erin</u>	<u>BSS</u>	Sheila Stuckey
	<u>Griffin, Robert</u>	<u>At Large (FA)</u>	Russell Keese
	<u>Gyawali, Buddhi</u>	<u>AFE</u>	Kim Sipes
	<u>Hampton, Dantrea President</u>	<u>Library</u>	
A	<u>Richardson, Frank</u>	<u>Computer Science</u>	
	<u>Vacant</u>	<u>AQU</u>	
	<u>Lu, Li</u>	<u>Math & Science</u>	
	<u>Marraccini, Patti</u>	<u>Nursing</u>	
	<u>McKay, Marlin</u>	<u>Fine Arts</u>	
	<u>Rajendran, Narayanan</u>	<u>At-Large (MASC)</u>	
	<u>Ramon, Donavan</u>	<u>Whitney Young</u>	
	<u>VACANT</u>	<u>BSS</u>	
	<u>Rye, Reba Secretary</u>	<u>At-Large (FA)</u>	
A	<u>Sharma, Rita</u>	<u>Math & Science</u>	
	<u>VACANT</u>	<u>At Large</u>	
	<u>Smith, Peter Vice-President</u>	<u>LLP</u>	
E	<u>Ulrich, Stephen</u>	<u>PUA, Social Work</u>	
	<u>Cynthia L. Williams</u>	<u>Nursing</u>	
	<u>Vedder, Catherine</u>	<u>LLP</u>	
A	<u>Walston, Herman</u>	<u>Education</u>	
A	<u>Wang, Changzheng</u>	<u>At-Large (AFE)</u>	

The fourteenth regularly scheduled meeting of the AY 2017-18 Faculty Senate was called to order at 3:15 pm on Monday, April 16, 2018, Hathaway Hall 123. The agenda was approved with no amendments, minutes of the April 2, 2018 regularly scheduled Faculty Senate meeting were approved with no amendments.

Senate President Report:

Rate for summer tuition has been reduced to \$125 per credit hour and Greg Rush has been tasked with determining a new pay scale for summer faculty. The possibility of re-establishing a summer program for new Freshmen is under consideration.

President Hampton invited Russell Keese of Financial Aid to speak. She discussed requirements to satisfy academic support guidelines and reference www.ifap.ed.gov

Ms. Keese's summation points are as follows:

Students need to be reviewed two times per academic year (both Fall and Spring) for financial aid eligibility. When appropriate, students can be placed on financial aid warnings of suspension in the first review. 0-29 credits must establish a minimum 1.8 GPA, 30 credit hours and above require 2.0 GPA. In addition, Education requires a quantitative evaluation. Students must complete 67% of all courses attempted and Withdrawals and Incompletes registers as Fs. A student may appeal to override the suspension due to Incomplete but verifiable documentation of a serious personal situation is required.

In such circumstances, the university must establish a specific academic plan for the student, which cannot be created in the Financial Aid Office. It was unclear who is responsible for this plan. A Senator pointed out that some units have a version of this in place already. Another Senator pointed out that faculty advisors has no official way to know if a student is not doing well throughout the semester. Many advisees do not have classes with their academic advisor a given semester and are resistant to being contacted.

Time was extended for 10 minutes.

The problem was discussed of students receiving notices of suspension warnings but parents not being aware. No solution was identified. Students must sign a FERPA form to allow discussions with parents. A Senator suggested parents do not necessarily know of the FERPA form and maybe that option should be more directly communicated each semester.

Once having accumulated 180 attempted credit hours the student is no longer eligible for financial aid unless they have changed majors, after which they are allowed one more semester to complete degree.

One Senator and a non-Senator questioned the advisability of faculty and parent conversations about students. Another Senator pointed out that often students fall too far behind to catchup before midterm and that the university must do a better job of educating students about the difference between the climate of high school and college relating to success.

Ms. Keese's extension is 5750. She said that KSU is only as good as our graduation rate.

Time was extended 10 minutes.

President Hampton presented **FSEXCOM 17-18-01**. This is the newly clarified KSU Mission Statement which the Executive Committee helped to edit. Different mission statements were published in various places and the new one is more concise.

She attended the April 11 Cabinet meeting. Pell grants will be available year round. Auditors have been on campus. Interview of candidates for Institution Advancement is on-going. Graduation speaker will be Randall Pinkett.

Christina Leach is working with auxiliary services. Jeff Burgin is Dean of Students and Francine is stepping in as interim for Institutional Advancement. There is now a new Student Assessment Coordinator.

Insurance rates will be decreased and KSU is looking at other carriers. Open enrollment is the first week of May. Payroll is moving to every two weeks instead of twice per month.

She said we need a clear policy for determination of valedictorian, such as weighting for honors classes and eventuality of more than one with the same GPA.

Faculty Handbook revision was discussed and Ken Andries said Tierra will convene the committee.

The date of contracts was discussed. Deputy Provost Sipes said they will come out of Human Resources this year and "near May 1" per handbook policy. She also reported that the Dean's List is being corrected and will come out soon. She asked APC to possibly look at writing the criteria for the President's Awards. Can non-degree seeking or transfer students receive them? On request by a Senator, she will send a formal request in writing.

As reported by Deputy Provost Sipes, William Graham's resignation as Athletic Director was accepted in Board of Regent's closed session. A new CEO was announced, Douglas Allen.

She has received an opinion from University Counsel Lisa Lang on Faculty Ombudsman's eligibility to serve as Senator. (See Attached opinion, for the official record)

Curriculum Committee:

Chair Andries presented:

FSCC 17-18-28: *Revised Curriculum Committee Documents.*

Adds back Dean to curriculum tracking documents, creates header and footer, moves modification date to top of form, and adjusts approval dates to allow time for the Registrar to implement.

Secretary Rye offered a friendly amendment to modify wording to "Form Last Revised 4/2018".
Approved by voice vote.

FSCC 17-18-28 was approved unanimously by voice vote.

Academic Policies Committee:

APC did not meet due to travel by some members.

Professional Concerns Committee:

Chair Gywali presented:

FSPCC 17-18-07: *Approval of the “KSU Faculty Senate Salary Compensation Survey”. The survey will be conducted confidentially by the faculty senate before the end of the spring 2018 semester using online Survey Monkey portal. Survey responses will be reported to the faculty Salary Equity Study Committee only in aggregate form to protect faculty confidentiality.*

After extensive discussion and debate the action item was sent back to CC for further edits and clarifications.

Time was extended a total of 7 minutes.

Chair Gywali presented recommendations by Dr. Roosevelt Shelton for revisions to the KSU Ethical Principals and Code of Conduct agreement form. Senators will review, discuss with colleagues, and take up at the next Senate meeting. Secretary Rye reminded Senators they can go to General Counsel Lang’s office to revise their previously signed agreement form and initial non-agreement with the section on intellectual property rights.

Budget & Academic Support Committee:

Chair Rye reported BASC did not meet due to lack of quorum. They finally received a list of current personnel positions and salaries after writing President Brown once again. The Salary Compensation Committee has not met a second time. She reminded Senators that President Brown indicated in the Faculty Meeting his preference is to proceed with cost-of-living raises and not try to incorporate the salary compensation recommendations into this first round of raises. BASC will continue to advocate for proceeding with the study so the data it provides is available for development of the FY19 budget.

Faculty Ombudsman Report:

Ombudsman Reilly reported faculty raises associated with September Tenure and Promotion approvals will be retroactive. It is yet to be determined if this will be a lump sum or stipends added to paychecks. Two additional faculty members received Tenure and Promotion in October, 2017 and will be eligible for retroactive raises also.

There was discussion of the various constituents working on salary compensation issues and possible redundancy. Reba Rye was appointed by President Brown to lead the faculty component of the Salary Compensation Study. Senator Gywali offered to assist and she is in consultation with him, as well as the BASC members. She assured Ombudsman Reilly that the variable data points he mentioned was included in her recommendations to the committee and had been reported to Senate previously. She again encouraged colleagues to communicate any concerns or ideas they have relative to the study.

Chair Andries raised the question of FY19 budget approval after the May deadline for contracts and the reflection of Promotion titles and salary.

Other:

A Senator inquired of the status of the Green Ribbon Committee’s work. They are scheduled to meet again on April 30.

Announcements:

April 23rd is the deadline to register to vote.

Faculty elections are Tuesday and Wednesday.

Education will have two Senators.

Senate adjourned at 5:03 p.m.

Minutes Submitted by: Reba Rye, Faculty Senate Secretary